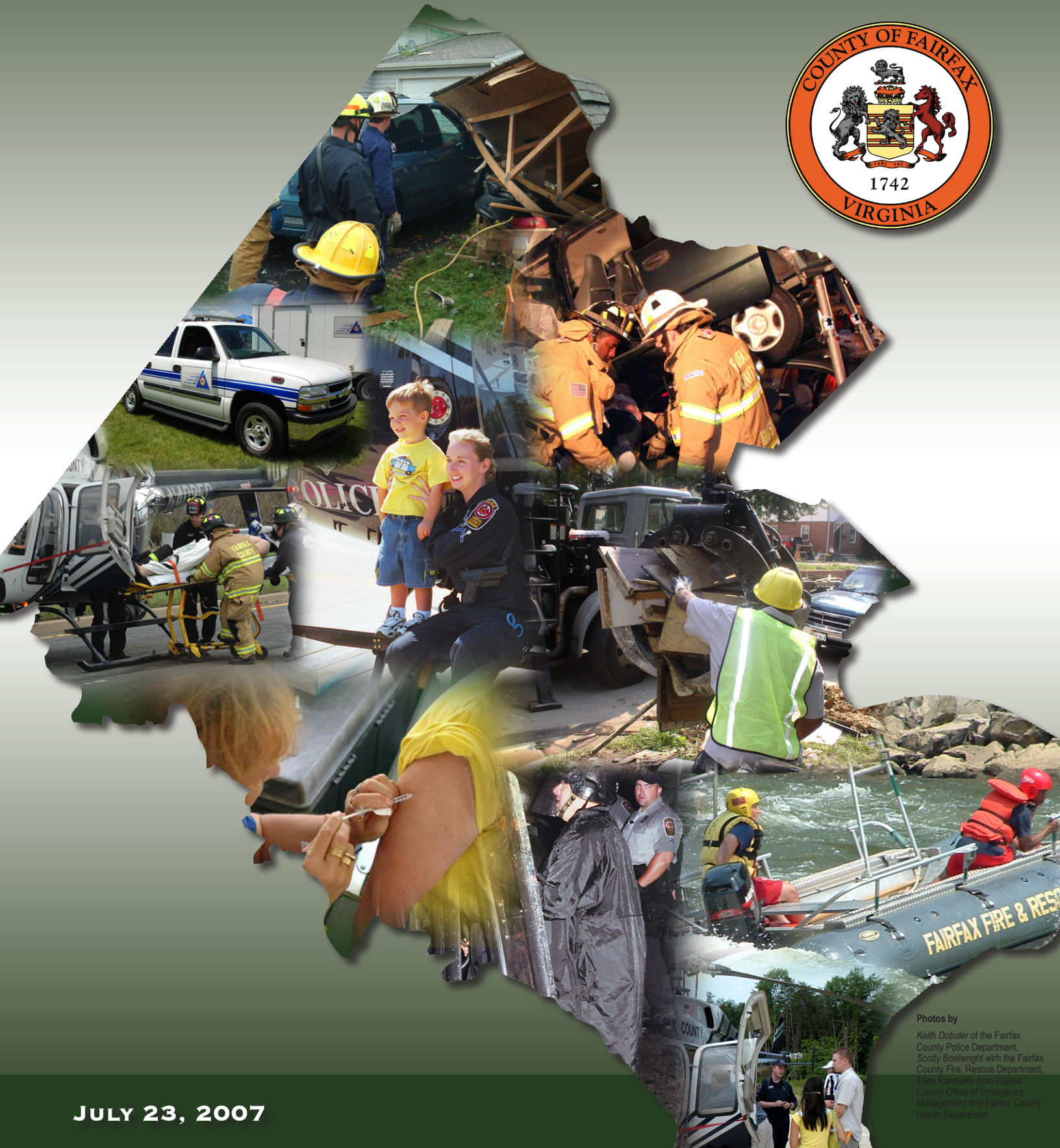
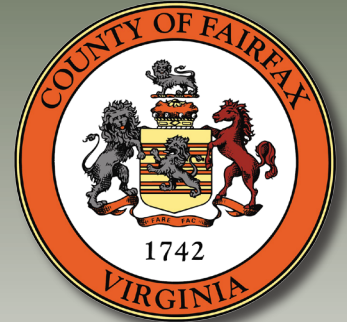


Fairfax County

EMERGENCY OPERATIONS PLAN



JULY 23, 2007

Photos by

Keith Dobuler of the Fairfax County Police Department,
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Fairfax County Emergency Operations Plan

Table of Contents

Foreword	1
Letter of Promulgation	2
Letter of Agreement	3
Executive Summary.....	9
Plan Maintenance and Distribution	12
Notices of Change	12
Section 1 – Basic Plan.....	13
I. Introduction.....	13
A. Purpose	13
B. Scope and Applicability	13
C. Authorities	14
D. County Planning Vision, Goals, and Objectives:	15
E. References.....	15
II. Facts and Figures about Fairfax County	16
III. Planning Assumptions:.....	24
IV. Emergency Operations Plan (EOP) Implementation, Emergency Operations Center (EOC) Activation, and Emergency Notifications	26
A. Activation of the EOP and EOC	26
B. Internal Emergency Notifications to County Agencies, Emergency Responders, and Partner Organizations	28
C. External Notifications and Warnings.....	28
V. Emergency Roles and Coordination Responsibilities.....	33
A. Chairman, Board of Supervisors	33
B. Fairfax County Board of Supervisors	33
C. County Executive.....	34
D. Deputy County Executives	34
E. Coordinator of Emergency Management	35
F. County Standing Committees, Task Forces, and Work Groups.....	35
G. County Departments and Agencies.....	37
H. Partner Organizations and Agencies.....	53
I. Commonwealth of Virginia	578
J. Regional	60
K. Federal.....	62
VI. Phases of Emergency Management.....	64
A. Introduction.....	64
B. Preparedness.....	65
C. Response	67
D. Recovery	68
E. Mitigation.....	68
VII. Emergency Declarations.....	70
A. Non-Declared Disasters	70
B. General Emergencies	70

C. Local Emergency Declaration	71
D. State of Emergency	72
E. Federal Emergency and Major Disaster Declarations	72
F. Other Declarations	74
G. The Declaration Process.....	74
VIII. Concept of Operations.....	77
A. National Incident Management System (NIMS).....	77
B. Incident Command System (ICS).....	77
C. Unified Command	80
D. Area Command.....	80
E. Multi-agency Coordination System.....	81
F. Joint Information Systems (JIS)	81
G. Department Operation Centers	81
H. Delegations of Authority	82
I. Continuity of Operations (COOP).....	83
J. Phases of Response Operations.....	84
K. Emergency Operations Center.....	85
L. Emergency Support Functions	86
M. Resource Ordering and Management.....	94
N. Evacuations	96
O. Medical and Social Needs	97
P. Multiple ICS Organizations	98
Q. Transition to Recovery.....	100
IX. Recovery Operations	100
A. General.....	100
B. Disaster Assistance Programs	103
C. FEMA Public Assistance Program	103
D. FEMA Individual Assistance Program.....	105
E. Unmet Needs	105
F. After-Action Review	106
G. Corrective Actions.....	106
X. Hazard Mitigation.....	107
A. General.....	107
B. Project Eligibility	108
C. HMGP Process	108
Section 2 – Emergency Support Functions	109
Section 3 – Support Annexes (To be published separately).....	243
Section 4 – Incident Annexes (To be published separately)	243
Section 5 – Hazard Identification and Risk Assessment Annex (To be published separately)	243
Section 6 – Appendices.....	245

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Fairfax County Emergency Operations Plan

Foreword

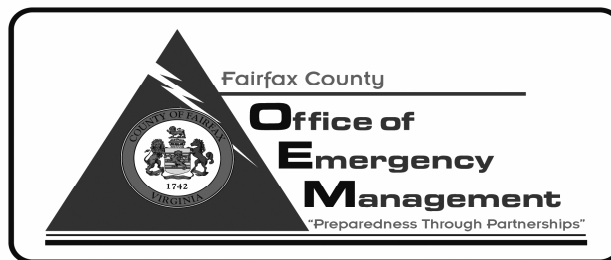
This document is a result of the collaborative efforts between the Fairfax County Office of Emergency Management (OEM) and the many other county departments and agencies that have assigned emergency roles and responsibilities. The final plan incorporates comments and suggestions received from a variety of stakeholders including many partner agencies and organizations that provide critical support to the county during times of disaster.

This plan fulfills the Commonwealth of Virginia's requirement for each city and county to prepare and keep current an Emergency Operations Plan to respond to disasters or large-scale emergencies. It also incorporates the National Incident Management System (NIMS) as the county standard for emergency response operations, as adopted by Fairfax County resolution on Nov. 21, 2005.

This plan establishes the overall roles and responsibilities for emergency operations, as well as the concept of operations for the county. It is intended to be used in conjunction with established operational procedures, plans, and protocols.

Users of this document are encouraged to recommend changes that will improve the clarity and use of this plan.

Submitted by: C. Douglas Bass, Emergency Management Coordinator



Questions or comments concerning this document should be directed to:

Office of Emergency Management
12000 Government Center Parkway, Suite 565
Fairfax, Virginia 22035
Tel: 703-324-2362, TTY 711

Letter of Promulgation

Pursuant to the provisions of Section 44-146.19.E of the Code of the Commonwealth of Virginia and Section 14-1-5 of the Code of the County of Fairfax, the following Emergency Operations Plan for Fairfax County is hereby promulgated.

Approved:

Anthony H. Griffin
County Executive
Fairfax County

John H. Schoeberlein
Town Manager
Town of Vienna

Arthur Anselene
Acting Town Manager
Town of Herndon

Concur:

Robert A. Stalzer
Deputy County Executive

Verdia L. Haywood
Deputy County Executive

David J. Molchany
Deputy County Executive

Edward L. Long
Deputy County Executive

Letter of Agreement

The Fairfax County Emergency Operations Plan (EOP or the plan) is a multi-discipline, all-hazards plan that establishes a single, comprehensive framework for the management of major emergencies and disasters within the county. The plan is implemented when it becomes necessary to mobilize the resources of the identified departments and agencies to save lives, and protect property and infrastructure. The plan assigns major roles and responsibilities to departments and agencies. The plan requires planning, training, and exercising prior to a real world event in order for the county to respond effectively. Agreement to this plan represents a major commitment by agency leadership.

By signing this letter of agreement, the county departments and agencies and partner organizations and agencies agree to:

1. Perform assigned roles and responsibilities identified in this plan.
2. Implement the EOP concepts, processes, and structures when carrying out their assigned roles and functional responsibilities.
3. Conduct operations in accordance with the Incident Command System, applicable Homeland Security Directives, and the National Response Plan.
4. Conduct planning and preparedness activities designed to prepare agency staff to accomplish assigned emergency response and recovery responsibilities.
5. Develop and maintain supporting plans, operational procedures, functional annexes (lead agencies), and checklists to accomplish assigned responsibilities.
6. Conduct planning and training in cooperation with identified support agencies (Emergency Support Function [ESF] lead agencies) and the Office of Emergency Management (OEM).
7. Maintain financial records in accordance with the Financial Management Annex to this plan and in accordance with guidance from the Department of Finance Services, the Office of Emergency Management and other applicable county procedures.
8. Establish, maintain, and exercise emergency notification.
9. Develop and maintain an inventory of agency/department resources applicable to accomplishing assigned emergency functions using WebEOC and other applicable databases.
10. Provide senior representatives to the Emergency Operations Center, command post, or other identified emergency locations when activated and requested.
11. Participate in approved drills, tests, and exercises.

12. Maintain an approved agency-specific Continuity of Operations Plan (COOP) in accordance with county guidelines and standards, including identifying and preparing an alternate site(s) for the efficient relocation of operations.
13. Maintain a three-tier (or greater) line of succession for the agency/department's senior position with authority to make decisions for committing organizational resources.
14. Safeguard vital records including computer digital data at all times.
15. Where appropriate, establish stand-by contracts for services, equipment, and other resources with private industry in consultation with the Department of Purchasing and Supply Management.
16. In cooperation with OEM, establish mutual aid agreements to maintain liaison with surrounding municipal, county, and military counterparts as appropriate.
17. Periodically review all emergency plans, policies, and procedures.
18. Familiarize and train all personnel with their emergency responsibilities and procedures on a regular basis.

Signatories

W. Kenneth Garnes

Director

Department of Administration
for Human Services

Michael Liberman

Acting Director

Department of Cable Communications
and Consumer Protection

Patricia Franckewitz

Director

Department of Community and
Recreation Services

Dana W. Paige

Director

Department of Family Services

Robert L. Mears

Director

Department of Finance

Paula Sampson

Director

Department Housing and
Community Development

Peter Schroth

Director

Department of Human Resources

Wanda Gibson

Director

Department of Information Technology

Susan W. Datta

Director

Department of
Management and Budget

Jim Zook

Director

Department of Planning and Zoning

Steve Souder
Director
Department of Public Safety
Communications

Jimmie D. Jenkins
Director
Department of Public Works and
Environmental Services

Cathy Muse
Director
Department of Purchasing

Kenneth Disselkoen
Acting Director
Department of Systems Management
for Human Services

Kevin Greenlief
Director
Department of Tax Administration

Katharine Ichter
Director
Department of Transportation

James Gorby
Director
Department of Vehicle Services

Jose Comayaqua
Director
Facilities Management Department

James A. Thur
Director
Fairfax-Falls Church
Community Services Board

David Rohr
Fire Chief
Fire and Rescue Department

Gloria Addo-Ayensu MD
Director
Health Department

David Bobzien
County Attorney
Office of County Attorney

C. Douglas Bass
Emergency Management Coordinator
Office of Emergency Management

Merni Fitzgerald
Director
Office of Public Affairs

Stan Barry
Sheriff
Office of Sheriff

Timothy K. White
Acting Director
Fairfax County Park Authority

David Rohrer
Police Chief
Police Department

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Executive Summary

The Fairfax County Emergency Operations Plan (EOP) is a multi-discipline, all-hazards plan that establishes a single, comprehensive framework for the management of major emergencies and disasters within the county. The plan, last revised in 2002, is implemented when it becomes necessary to mobilize the resources identified herein in order to save lives, and protect property and infrastructure. The EOP incorporates the National Incident Management System (NIMS) as the county standard for incident management and reflects other changes resulting from the adoption of the National Response Plan in 2005. The plan also has been developed to be in compliance with NIMS and the Emergency Management Accreditation Program (EMAP) standards.

The plan assigns roles and responsibilities to county departments and agencies for in responding to disasters and emergencies. A Letter of Agreement (LOA), signed by the agency and department directors, is included in the plan. The LOA commits the departments and agencies to undertake the necessary preparedness activities to ensure that they are ready to carry out their assigned emergency management responsibilities in the event of an emergency. The LOA also commits the departments and agencies to develop and maintain viable Continuity of Operations Plans (COOP) to ensure that they are able to continue operations in the event their primary facility becomes unavailable. The EOP is not intended as a stand alone document but rather establishes the basis for more detailed planning by the individual departments and agencies. The EOP is intended to be used in conjunction with more detailed department and agency plans and operating procedures.

The successful implementation of the plan is contingent upon a collaborative approach with a wide range of partner agencies and organizations that provide crucial support to during emergency operations. The plan recognizes the significant role partner agencies and organizations perform during times of emergencies and disasters and their roles and responsibilities are also included in the plan. Separate memoranda of understanding will be established with each of these organizations.

The EOP is organized into six Sections. Section One is the Base Plan and includes the federal, Commonwealth and Fairfax County authorities and other references that provide the basis for this plan. This section establishes the planning assumptions for the plan and defines the emergency management roles and responsibilities for county executives, departments and agencies, and partner agencies and organizations. This section also identifies the various Fairfax County committees,

task forces and work groups established to address emergency preparedness issues and the specific roles and responsibilities assigned to each. Section one also contains background information on Fairfax County including demographic data, a description of the county, and a summary of major transportation features.

The core of Section One is the concept of operations subsection that describes how the county will respond to and recover from a major incident. The County Executive, as the Director of Emergency Management, has overall responsibility for response and recovery operations. Within the EOP delegations of authority to on-scene commanders, the coordinator for emergency management and department and agency directors are clearly defined. The Incident Command System (ICS) is established as the county standard for conducting incident response. Based upon the scope and magnitude of the incident, the EOC may be activated to serve as the direction and coordination facility. The EOC will coordinate all requests for resources from outside the county that are not covered by existing automatic mutual aid/mutual assistance agreements. The EOC will also serve as the coordination point with the Virginia Department of Emergency Management in order to access state and federal assistance.

Section Two includes a functional annex for each of the 16 Emergency Support Functions (ESFs) established by the Plan. The annexes define the mission and scope of each function as well as a brief concept of operations. Supporting data and references to other plans and operating procedures are included as appropriate. Each ESF has a designated lead agency that is responsible for maintaining the annex, conducting ESF specific training and exercises, and developing supporting plans and procedures in coordination with their designated support agencies. During activation of the EOP the lead agency is responsible for coordinating all activities within the scope of the ESF. The 16 ESFs and the lead departments and agencies are depicted below:

Fairfax County Emergency Support Functions

	Title	Lead Agency
1	Transportation	Department of Transportation
2	Communications	Department of Information Technology
3	Public Works and Engineering	Department of Public Works and Environmental Services
4	Firefighting	Fire and Rescue Department
5	Emergency Management	Office of Emergency Management

	Title	Lead Agency
6	Mass Care, Housing, and Human Services	Department of Family Services/American Red Cross
7	Resource Support	Department of Purchasing and Supply Management
8	Public Health and Medical Services	Health Department
9	Urban Search and Rescue	Fire and Rescue Department
10	Oil and Hazardous Materials Response	Fire and Rescue Department
11	Agriculture and Natural Resources	Office of Emergency Management Virginia Department of Agriculture and Consumer Services
12	Energy and Infrastructure	Department of Vehicle Services
13	Public Safety and Security	Police Department
14	Long-Term Community Recovery and Mitigation	Office of Emergency Management
15	External Affairs	Office of Public Affairs
16	Volunteer and Donations Management	Office of Emergency Management

Sections Three and Four are reserved for future development. Section Three will include support annexes that will address common functional processes such as damage assessment, evacuation and mass care, training and exercises, financial management and employee health and safety. Section Four will include incident specific annexes that address potential major hazards in Fairfax County as identified in the Fairfax County Hazard Identification and Risk Assessment (HIRA).

Section Five provides the Fairfax County Hazard Identification and Risk Assessment (HIRA) that discusses the major hazards that may impact the county and assesses the risks those hazards pose.

Section Six contains the EOP Appendices. Appendix One (References) provides formats and samples of various reports, declarations and other related documents. Appendix Two (Glossary) provides definitions of key terms and facilities that are addressed within the EOP. Appendix Three (Acronyms) provides a listing for all acronyms included in the document.

Plan Maintenance and Distribution

The Fairfax County Office of Emergency Management (OEM) is responsible for developing, maintaining, and distributing the Fairfax County Emergency Operations Plan (EOP). The plan will be reviewed periodically as required to incorporate new state, federal, and regional guidelines or directives and/or to address significant operational issues. As a minimum, the EOP is significantly updated every four years in accordance with Commonwealth of Virginia requirements.

Changes will include additions of new or supplementary material or deletions of outdated information. No proposed change should contradict or override authorities or other plans contained in statute or regulation. All requests for changes will be submitted to OEM for coordination, approval, and distribution.

Lead agencies for the emergency support functions are responsible for maintaining and updating their assigned functional annexes. Annexes should be reviewed annually. Proposed changes or updates to the annexes will be coordinated with all other support agencies prior to submission to OEM.

Any department or agency may propose and develop a change to the EOP and is encouraged to do so. Prior to submitting proposals to OEM, the proposing agency will obtain the written approval from the appropriate agency head.

Notices of Change

Notices of Change will be prepared and distributed by OEM. The notice of change will include the effective date, the change number, subject, purpose, and action required by the departments and agencies. The notice of change will include revised pages for replacement within the EOP.

Upon publication, the change will be considered as part of the EOP.

OEM is responsible for the distribution of the EOP and approved notices of changes. Copies of the EOP will be distributed to all county departments and agencies, the Virginia Department of Emergency Management (VDEM), and other partner organizations and agencies. Additional copies will be available from OEM.

Section 1 – Basic Plan

I. Introduction

A. Purpose

This plan will:

1. Provide a tool that will assist in reducing the loss of life and property of Fairfax County residents due to natural or man-made disasters.
2. Guide strategic organizational behavior before, during, and following a significant emergency.
3. Establish the legal and organizational basis for emergency operations in Fairfax County in response to natural or man-made disaster or emergency of significant impact.
4. Assign emergency roles and responsibilities to county departments and agencies as well as partner organizations and agencies.
5. Establish the planning mechanisms for managing emergency operations within the county by mobilizing resources available from the county departments and agencies, and partner organizations and agencies, as well as from the state and federal government.
6. Provide an outline to expedite the recovery from disasters and emergencies by providing planning for the rapid and orderly restoration of critical infrastructure and essential services.

B. Scope and Applicability

This plan:

1. Provides concept of operations and organizational roles and responsibilities for incidents within the county resulting in a local emergency.
2. Applies to Fairfax County departments and agencies and partner organizations and agencies that have identified roles and responsibilities within the plan.
3. Provides a hazard analysis and risk assessment that identifies types of hazards that are likely to cause an emergency situation within the county.
4. Applies to all the risks identified in the hazard analysis and risk assessment section.
5. Establishes authority for direction and control of emergency operations.
6. Is countywide in scope and includes coordination and support to the towns of Herndon, Vienna, and Clifton.
7. Is supplemented by function-specific operational plans and procedures.

8. Provides a general description of Fairfax County including the geography, demographics, and infrastructure.
9. Defines and assigns emergency roles and responsibilities to organizations and key positions for conducting emergency operations in the county.
10. Describes the concept of operations and legal authority for emergency operations within the county.

C. Authorities

1. Federal:
 - a. The Federal Civil Defense Act of 1950, Public Law 81-920, as amended.
 - b. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-388, as amended.
 - c. The Disaster Mitigation Act of 2000, Public Law 106-390.
 - d. The Intelligence Reform and Terrorism Protection Act of 2004, Public Law 108-458, Section 7302.
 - e. "Emergency Services and Assistance, "Code of Federal Regulations, Title 44.
 - f. Homeland Security Presidential Directive 5, Management of Domestic Incidents, February 28, 2003.
 - 1) National Response Plan (NRP), December 2004 and Notice of Change to the National Response Plan, May 25, 2006.
 - 2). National Incident Management System (NIMS), March 2004.
 - g. Homeland Security Presidential Directive 8, National Preparedness, December 17, 2003.
2. Commonwealth:
 - a. "Commonwealth of Virginia Emergency Services and Disaster Law of 2000," Sections 44-146.13 to 44-146.28:1 Code of Virginia, as amended.
 - b. "Virginia Post Disaster Anti-Price Gouging Act," Sections 59.1-525 to 59.1-529 Code of Virginia.
 - c. Title 32.1, Section 48.05 to 48.017 Code of Virginia.
 - d. Commonwealth of Virginia, Office of the Governor, Executive Order Number Six (2006), Delegation of Governor's Authority to Declare a State of Emergency and to Call the Virginia National Guard to Active Service for Emergencies or Disasters When the Governor is Out of the Commonwealth of Virginia and Cannot Be Reached.
 - e. Commonwealth of Virginia, Office of the Governor, Executive Order Number Sixty-Five (2004), Promulgation of the Commonwealth of Virginia Emergency Operations Plan.
 - f. Commonwealth of Virginia, Office of the Governor, Executive Order Number Sixty-Nine (2004), Virginia Secure Commonwealth Initiative.

- g. Commonwealth of Virginia, Office of the Governor, Executive Order One Hundred and Two (2005), Adoption of the National Incident Management System and Use of the National Preparedness Goal for Preventing, Responding to and Recovery from Crisis Events in the Commonwealth.
- 3. Local:
 - a. Code of Fairfax County, Chapter 14, Emergency Management (included in Appendix 1).
 - b. Resolution by the Board of Supervisors of Fairfax County authorizing the participation of Fairfax County in the Virginia Statewide Mutual Aid Program (January 7, 2002).
 - c. Resolution by the Board of Supervisors of Fairfax County authorizing the execution of the National Capital Region Mutual Aid Agreement, dated December 5, 2005.
 - d. Resolution by the Board of Supervisors adopting the National Incident Management Systems (NIMS), November 21, 2005.

D. County Planning Vision, Goals, and Objectives:

1. The core vision for the county is “To protect and enrich the quality of life for the residents, visitors and diverse communities of Fairfax County.”
2. The county strives to have a comprehensive emergency management program incorporating prevention, preparedness, response, recovery, and mitigation that is essential for the county to achieve its emergency management vision.
3. The goal for Fairfax County is to develop and implement a program that meets or exceeds all the standards and target capabilities established by the National Preparedness Goal and the National Capital Region (NCR) Strategic Plan.
4. The goal for Fairfax County is to have an Emergency Operations Plan that is in full compliance with all federal and state guidelines and standards so that Fairfax County operations are conducted within the national response system envisioned by the National Response Plan.
5. Fairfax County’s Emergency Operations Plan provides clear guidelines, definitions, and operational concepts for the effective mobilization of county resources in responding to and recovering from all disasters and emergencies regardless of cause.

E. References

1. Regional Emergency Coordination Plan, September 11, 2002.

2. Unified Regional Snow Emergency Plan for the Metropolitan Washington Area, 2006.
3. Commonwealth of Virginia Emergency Operations Plan, Volume I, Basic Plan, 2004.
4. Commonwealth of Virginia Emergency Operations Plan, Volume II, Disaster Recovery, March 2004.
5. Commonwealth of Virginia Emergency Operations Plan, Volume III, Radiological Emergency Response, May 2007.
6. Commonwealth of Virginia Emergency Operations Plan, Volume IV, Hazardous Materials and Terrorism Consequence Management, September 2005.
7. Commonwealth of Virginia Emergency Operations Plan, Volume V, Hurricane Emergency Response Plan, June 2006.
8. Commonwealth of Virginia Emergency Operations Plan, Volume VI, Enhanced and Standard Hazard Mitigation Plan, March 2007.
9. Commonwealth of Virginia Emergency Operations Plan, Volume VII, Virginia Department of Transportation Emergency Operations, July 2000.
10. State Mutual Aid Operations Manual, September 2006.
11. Emergency Management Accreditation Program (EMAP) Standard, April 2006.
12. Northern Virginia Regional Hazard Mitigation Plan, 2006.

II. Facts and Figures about Fairfax County

- Fairfax County is among the most densely populated counties in the nation with a population over 1,000,000. Figure 1.II.1 below provides an analysis of population density within the county.

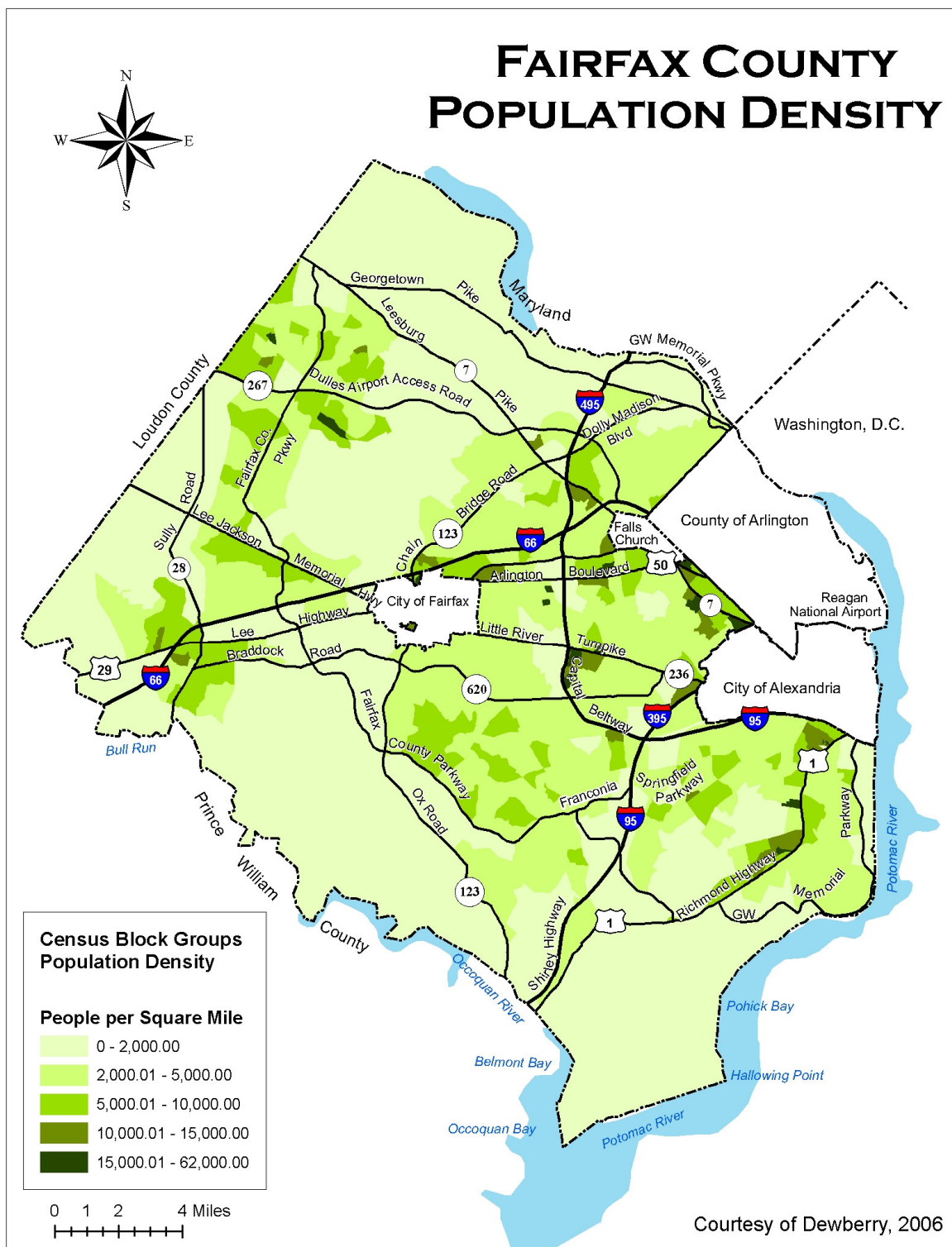


Figure 1.II.1 - Fairfax County Population Density

- Fairfax County is located just outside of Washington, D.C., and is one of 19 jurisdictions referred to as the National Capital Region (NCR) as defined by the Metropolitan Washington Council of Governments (MWCOG). The NCR is not an operational entity but provides a regional basis for collaboration, coordination, training, and exercises among the independent jurisdictions. Figure 1.II.2 depicts the 19 NCR jurisdictions that make up the National Capital Region.

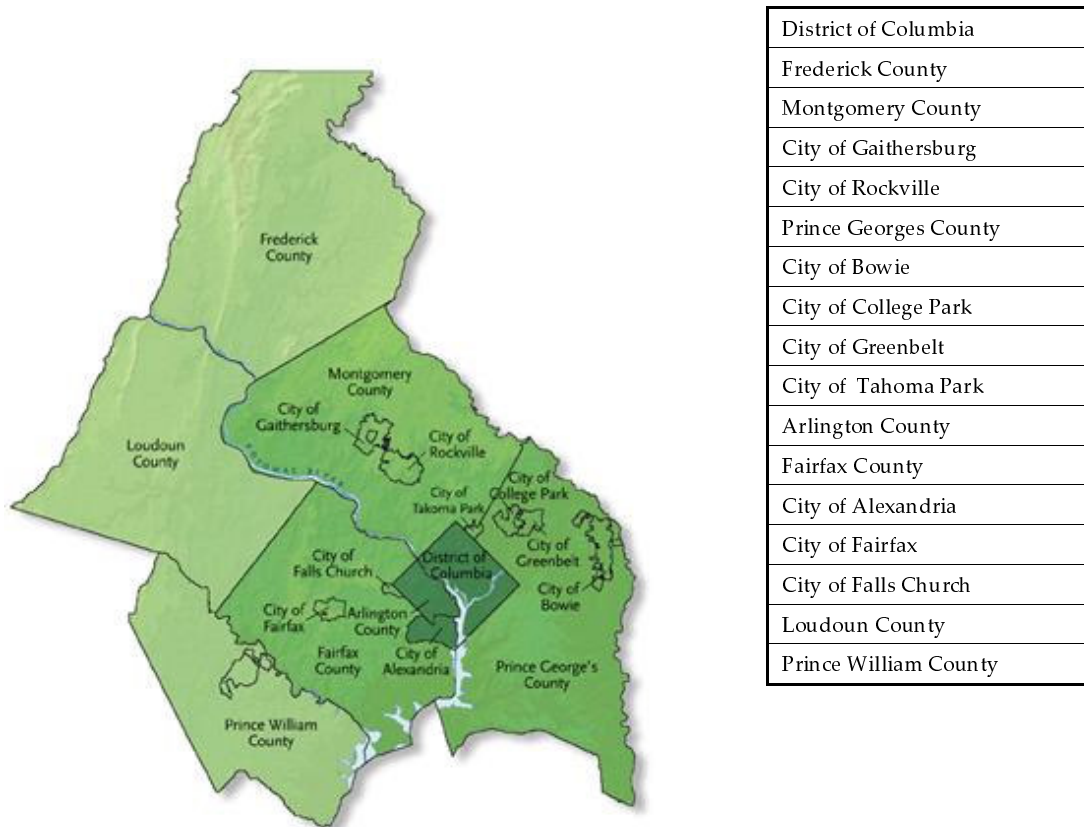


Figure 1.II.2 – The National Capital Region (NCR)
As defined by the Metropolitan Washington Council of Governments

- Fairfax County is bounded on the north and southeast by the Potomac River; across the river to the northeast is Washington, D.C.; across the river to the northwest is Montgomery County, Maryland; across the river to the southeast is Prince George's County, Maryland, and Charles County, Maryland. Fairfax County is also partially bounded on the north and east by Arlington County and the independent cities of Alexandria and Falls Church. It is bounded on the west by Loudoun County, Virginia, and on the south by Prince William County, Virginia, and the independent cities of Manassas and Manassas Park.

- The county is divided into nine supervisor districts: Braddock, Dranesville, Hunter Mill, Lee, Mason, Mount Vernon, Providence, Springfield, and Sully. Each district elects one supervisor to the Board of Supervisors, which governs Fairfax County. There is also a Chairman elected by the county at-large. Figure 1.II.3 provides the boundaries of the nine districts.

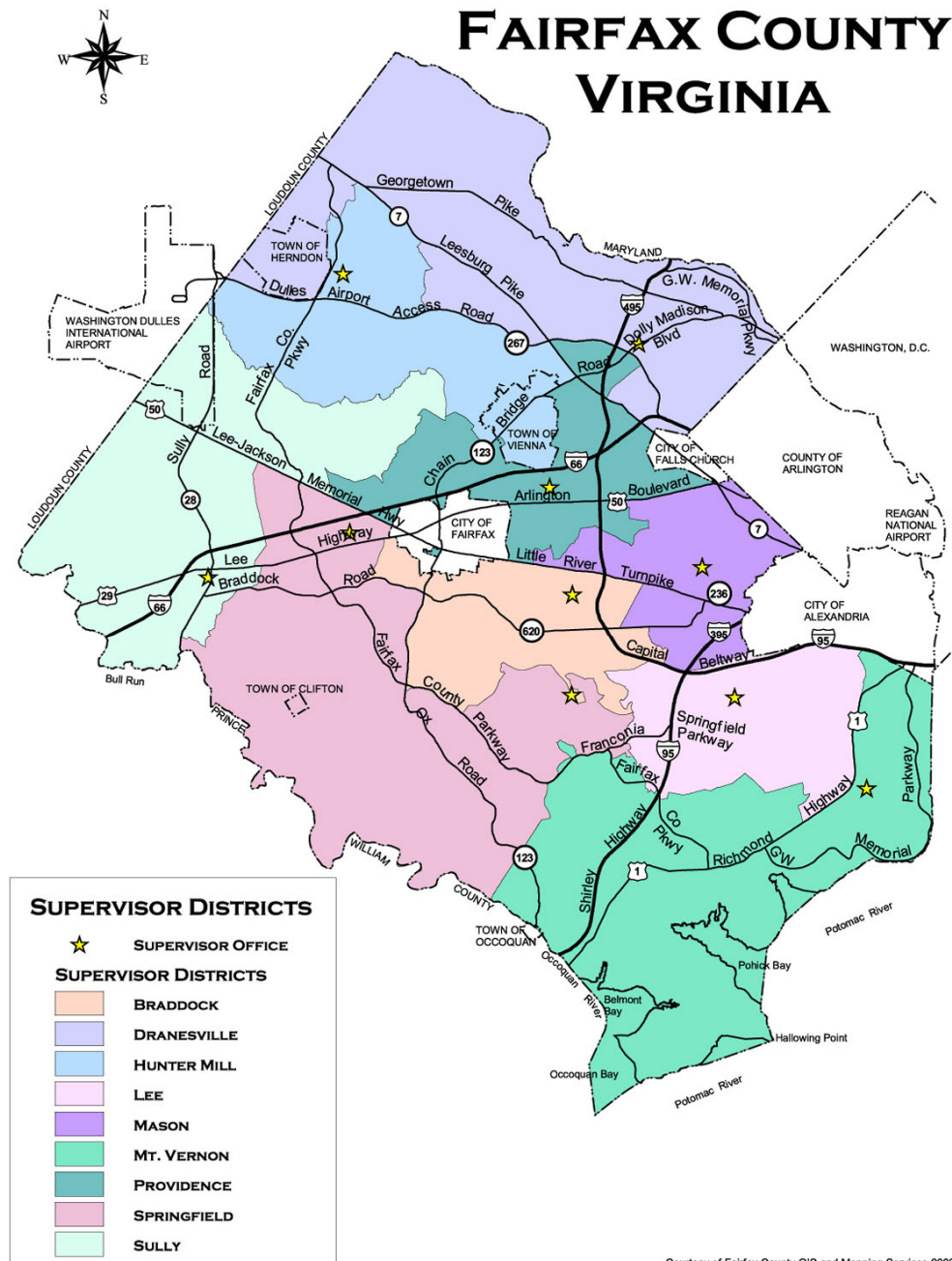


Figure 1.II.3 - Fairfax County Supervisor Districts

- The county has a total area of about 407 square miles, 395 of which are land and 12 of water.
- The economy of Fairfax County is a robust service economy. Many residents work for the government or for contractors of the federal government. The government is the largest employer with Fort Belvoir in southern Fairfax County being the county's single largest employer. The top five largest private employers are the Inova Health System, Northrop Grumman, Booz Allen Hamilton, Science Applications International Corporation, and Freddie Mac. Several large companies such as Sprint Nextel, Gannett, Capital One, General Dynamics, Exxon-Mobil, NVR, and Freddie Mac also are located in the county.
- Several major highways run through Fairfax County including the Capital Beltway (Interstate 495), Interstate 66, Interstate 95, and Interstate 395. The American Legion Bridge connects Fairfax to Montgomery County. The George Washington Memorial Parkway, Dulles Toll Road, and Fairfax County Parkway are also major arteries. Other notable roads include Braddock Road; Little River Turnpike; State Routes 7, 28, and 123; and U.S. Routes 1, 29, and 50. Major railroads include Norfolk Southern, CSX, and the Washington, D.C., Metro rail service. The Potomac River is navigable up to Washington, D.C. Although there is some commercial and passenger transport, the majority of the waterway traffic is recreational. Figure 1.II.4 provides information on key transportation features within the county.

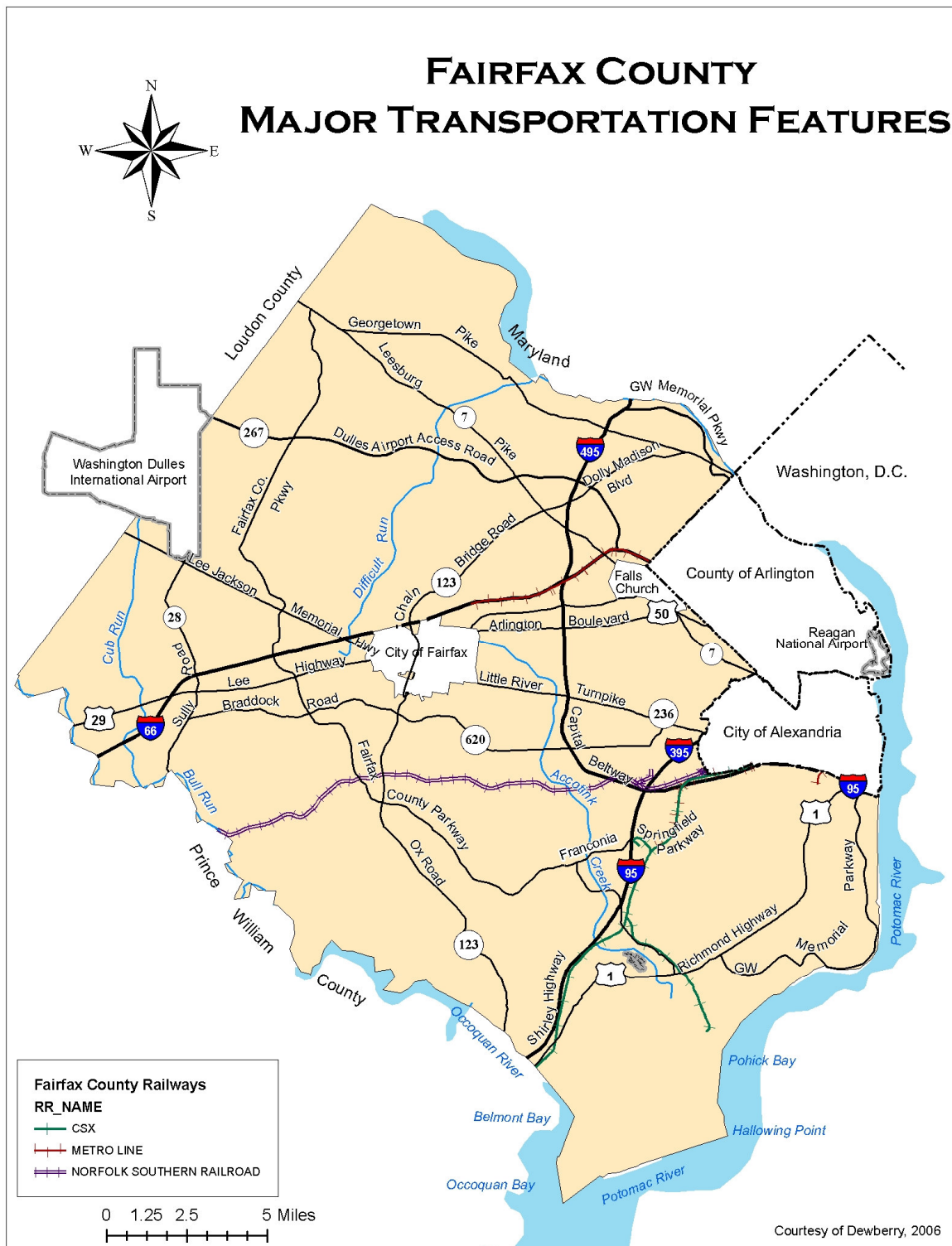


Figure 1.II.4 - Fairfax County Major Transportation Features

- Washington Dulles International Airport lies partly within Fairfax County and provides most air service to the county and region. Fairfax is also served by two other airports in the Washington area: Ronald Reagan Washington National Airport and Baltimore-Washington International Thurgood Marshall Airport.
- Three incorporated towns – Clifton, Herndon, and Vienna – are located within Fairfax County. The independent cities of Falls Church and Fairfax were formed out of areas formerly under the jurisdiction of Fairfax County, but are politically separate.
- Other communities within Fairfax County are unincorporated places; Virginia law prohibits the creation of any new municipalities within any county with a population density of over 1,000 per square mile (which currently applies to Fairfax and Arlington Counties in Northern Virginia). The communities shown in Table 1.II.1 are located within Fairfax County and identified by the U.S. Census Bureau as (unincorporated) Census-Designated Places:

Table 1.II.1 - Census Designated Localities within Fairfax County

<ul style="list-style-type: none"> • Annandale • Bailey's Crossroads • Belle Haven • Burke • Centreville • Chantilly • Dunn Loring • Fort Belvoir • Fort Hunt 	<ul style="list-style-type: none"> • Franconia • Great Falls • Groveton • Huntington • Hybla Valley • Idylwood • Jefferson • Lake Barcroft • Lincolnia • Lorton 	<ul style="list-style-type: none"> • Mantua • McLean • Merrifield • Mount Vernon • Newington • North Springfield • Oakton • Pimmit Hills 	<ul style="list-style-type: none"> • Reston • Rose Hill • Seven Corners • Springfield • Tysons Corner • West Springfield • Wolf Trap
--	---	--	---

- The mean daily temperature is 54.2 degrees. The county features hot, humid summers and relatively mild winters.
- The county includes about 380,000 housing units with about 190,000 single-family homes, 93,000 townhouse units and 99,000 multifamily units. Figure 1.II.5 provides information on the geographical concentrations of multifamily housing.

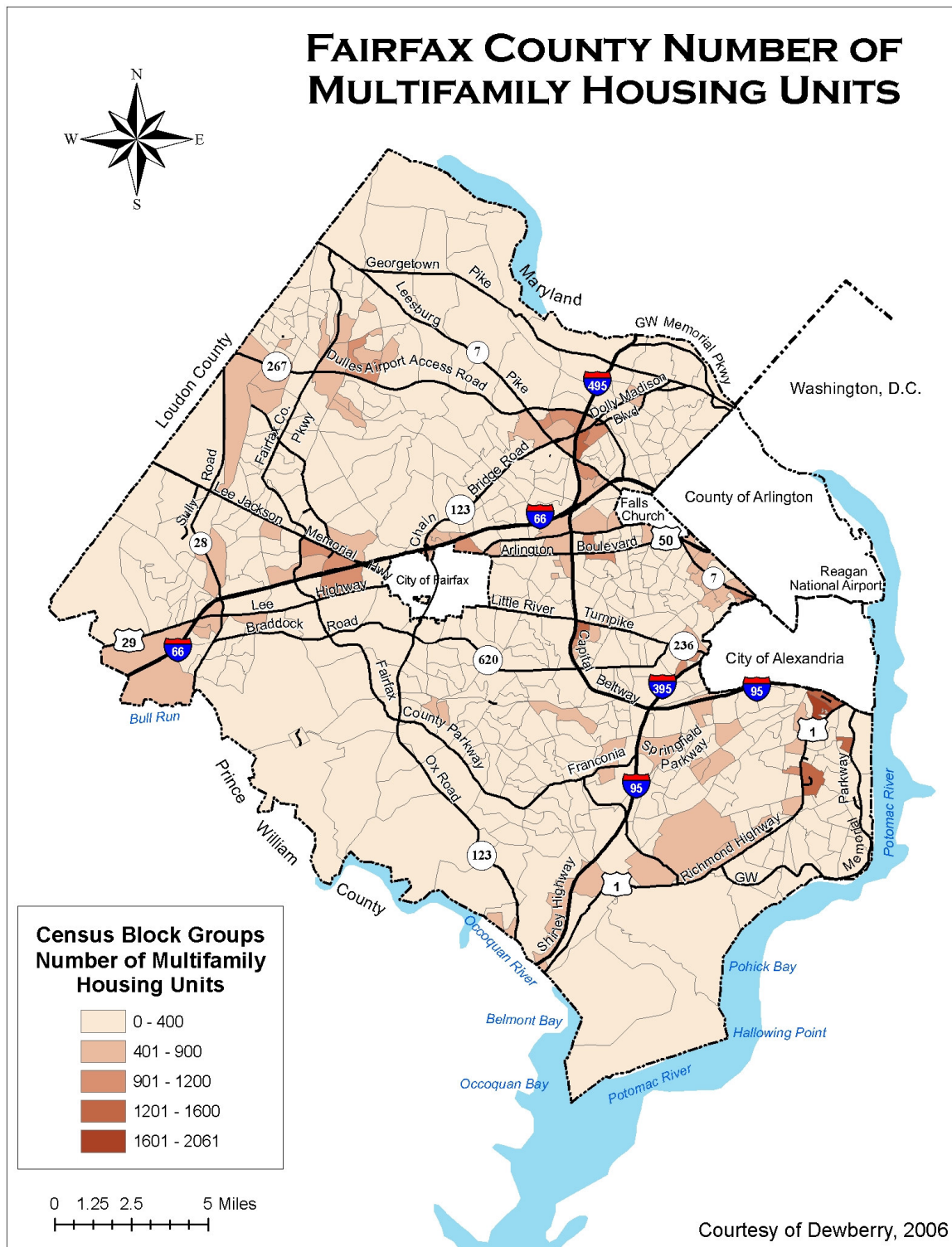


Figure 1.II.5 - Fairfax County Multifamily Housing Units

- The county has a diverse population with more than 26 percent foreign-born residents. More than 300,000 people aged 5 or older speak a language other than English at home. This includes over 100 different languages.
- The Fairfax County Public School system is the 12th largest school district in the nation with 2006 enrollment of about 166,000 students. Fairfax County public schools include 137 elementary schools, 22 middle schools, 4 secondary schools, 21 high schools, and 12 special education centers. Major colleges include George Mason University and Northern Virginia Community College. Other colleges and universities include Northern Virginia Center of the University of Virginia, Everest College, the Keller Graduate School of Management, the ITT Technical Institute, University of Phoenix, Virginia Polytechnic Institute, Averett University, Potomac College and National Louis University.
- Fairfax County's population is growing older as is that of the nation. The county will experience a steady increase in the number and percentage of persons age 65 and older.

III. Planning Assumptions:

- In the event of a significant disaster or emergency, the immediate response priority will be saving lives and protecting property and critical infrastructure.
- Periodically disasters and emergencies will occur within the county requiring mobilization and reallocation of county resources.
- The occurrence of one or more of the hazards outlined in the Hazard Identification and Risk Assessment section of this plan could result in a catastrophic situation that could overwhelm local and state resources, and disrupt government functions.
- Fairfax County has the primary responsibility for emergency operations within its borders and will commit available resources to save lives and minimize property damage.
- The county will be prepared to carry out emergency response and short-term recovery operations, utilizing local resources.

- Some emergencies or disasters will occur with enough warning that appropriate emergency notification will be achieved to ensure some level of preparedness. Other situations will occur with little or no advance warning.
- Outside assistance may be available through mutual aid agreements with nearby jurisdictions, the Metropolitan Washington Council of Government Mutual Aid Agreement, members of the Commonwealth of Virginia Statewide Mutual Aid Program, the Commonwealth of Virginia Emergency Operations Center, the Emergency Management Assistance Compact (EMAC), the National Disaster Medical System (NDMS), and the Federal Emergency Management Agency (FEMA). However it is likely that outside assistance will be available only after 72 hours of the onset of the disaster.
- Fairfax County residents, businesses, and industry will be expected to use their own resources and be self-sufficient following a significant disaster event for up to three days.
- Fairfax County businesses and industry will develop internal standard operating procedures for emergency operations including a Continuity of Operations Plan (COOP) that provides for a line of succession for senior management and a means of internal communications.
- The effects of a disaster or emergency may extend beyond county boundaries and many other areas of the Commonwealth may experience casualties, property loss, and disruption of normal life support systems.
- County emergency response employees and other county employees may become casualties and/or experience damage to their homes and property. In addition about 80 percent of the county's Fire and Rescue and 67 percent of the Police Department employees reside outside of the county and may encounter difficulty reporting to work in certain scenarios.
- There may be competition among residents and communities for scarce resources.
- Widespread power and communications outages may require use of alternate methods of providing public information and delivering essential services. Communications may be problematic due to demands exceeding capacities.

- Upon request, the commonwealth or federal government will provide outside assistance if local capabilities are overwhelmed or local resources are exhausted.
- Emergency operations will be managed in accordance with the National Incident Management System (NIMS), which is discussed in detail under Section VIII A.

IV. Emergency Operations Plan (EOP) Implementation, Emergency Operations Center (EOC) Activation, and Emergency Notifications

A. Activation of the EOP and EOC

- The implementation of the EOP and activation of the EOC will occur simultaneously. The level of EOC and EOP activation will be based upon the severity and scope of the incident. The Emergency Support Functions (ESF) and Annexes established by this plan may be selectively activated based upon initial or anticipated requirements.
- The EOP may be implemented by the Director of Emergency Management, the Deputy Director of Emergency Management, or the Emergency Management Coordinator.
- Any agency head or partner organization leadership may request that the EOC be activated to support emergencies being managed by their agency or organization.
- Any town manager, municipal police or fire-rescue chief may make directly to, or through, the Department of Public Safety Communications (DPSC), a request for the EOC to be activated. In addition, any County Administrator, Manager or Executive or City Manager, or their designee, from a jurisdiction adjacent to Fairfax County may request the EOC to be activated to support an emergency occurring in or affecting their jurisdiction. In addition, the Governor or his designee may request that the Fairfax County EOC be activated to support emergency events occurring within the Commonwealth or the NCR.
- All department and agency points-of-contact will be notified of the EOC activation by the OEM through the Fairfax County Emergency Alert Network

(EAN) and/or other available means. In turn, agency EOC representatives will be notified through the agency's internal EAN notification process.

- Upon notification, identified agency EOC representatives shall report to the EOC at the appointed time and be prepared to carry out their agency roles and responsibilities. Departments and agencies will provide appropriate representation to the EOC based upon the level of activation. Agency representatives shall be prepared to staff the EOC until they are relieved by other agency personnel or the incident is terminated.
- The EOC may be activated at one of three levels depending upon the nature and scope of the incident or potential incident. The EOC may also be activated for a significant planned event in order to monitor events and provide for an effective response if necessary. The Director of Emergency Management or Deputy Director of Emergency Management, in cooperation with the Coordinator of Emergency Management, will designate the level of activation and will ensure appropriate notifications are completed.
 - o **Level 3 – Monitoring:** Level 3 activation provides for increased monitoring capability and will typically involve OEM staff and representatives from key response agencies such as Fire and Rescue and Police Departments. Activities will focus on collecting, analyzing, and disseminating information and conducting appropriate contingency planning.
 - o **Level 2 – Partial Activation:** Level 2 activation provides for a select activation of Emergency Support Function (ESF) lead agencies and key support agencies that may be or will be engaged in the emergency situation.
 - o **Level 1 – Full Activation:** Level 1 activation will include all lead and support agencies identified within the EOP. At level 1 the EOC will operate 24 hours a day.
- Fairfax County maintains an Alternate EOC site in the event the EOC is inaccessible or otherwise not operational.

B. Internal Emergency Notifications to County Agencies, Emergency Responders, and Partner Organizations

- The Office of Emergency Management manages and staffs the “County Warning Point” and maintains a 24/7 monitoring and notification capability through the Watch Officer at the EOC. The Watch Officer is responsible for making internal and external emergency notification to identified agencies and organizations.
- The Department of Public Safety Communications (DPSC) operates the county dispatch facility for police, fire, and emergency medical services. The DPSC uses a state-of-the-art, computer-aided dispatch system to rapidly respond to callers for police, fire, and emergency medical services. The DPSC makes emergency notification to identified agencies and organizations, and serves as backup to the Watch Officer.
- Each department and agency will pre-designate multiple points-of-contact (POC) for the purpose of emergency notification to OEM. The POC will ensure that the information in the EAN for their agency staff is current and resources are available to implement 24/7 operations.
- The Office of Public Affairs, as the lead agency for ESF 15 (External Affairs), will provide assistance to all departments and agencies in communicating with their employees during an emergency situation. ESF 15 will use all appropriate communication tools to ensure that information is conveyed to employees.
- All departments and agencies will develop, test, and maintain internal notification procedures and contact rosters as part of their COOP.

C. External Notifications and Warnings

The Fairfax County Office of Emergency Management’s Watch Officer, in cooperation with the Fairfax County Office of Public Affairs, maintains the capability to provide warnings and emergency information to the public through multiple communication modes. These include:

- The Emergency Alert System (EAS) is a national system jointly administered by the Federal Communications Commission, the Federal Emergency

Management Agency (FEMA), and the National Weather Service. It is designed to provide the President of the United States automatic access to the nation's broadcast and cable systems to speak directly to the nation in times of national disaster. The EAS system is used within Fairfax County to disseminate appropriate emergency information.

- The Department of Public Safety Communications (DPSC) operates the county dispatch facility for police, fire, and emergency medical services. The DPSC uses a state-of-the-art, computer-aided dispatch system to rapidly respond to callers for police, fire, and emergency medical services.
- The Community Emergency Alert Network (CEAN) provides the capability to distribute notifications and emergency alerts to residents via electronic mail, cellular phone, or pager using a text messaging system.
- Fairfax County maintains an emergency information hotline that provides pre-recorded preparedness information residents will need during an emergency. During emergencies, the capabilities are expanded through the use of volunteer call takers operating 24 hours a day.
- The Fairfax County Reverse 9-1-1 system provides the capability to rapidly send recorded telephone messages to phone numbers within a specified geographic area. This system includes TTY capability for providing information to residents with hearing disabilities.
- The Fairfax County Web site and emergency information page provide vital information to residents – particularly on preparing for disasters and emergencies.
- The government access Channel 16 is available for providing residents with critical information during severe weather or other emergencies. Current programming can be interrupted during significant emergencies in order to provide information and protective action directions. The Channel 16 emergency message system provides the capability for “crawl messaging” for persons with hearing disabilities and audio instructions with full page messages for residents with visual disabilities.
- Through the Emergency Notification Network (EMnet), emergency management information can be provided to the media through the Internet or satellite for immediate transmission to the general public. EMnet is a

privately managed messaging network for the emergency management community. It is a satellite-based secure system that provides two way Internet capabilities in the event the primary system is not available. Participants use the network to convey urgent messages and supporting documentation (reports, photos, information, etc.) within the emergency management community, as well as to create and issue Emergency Alert System (EAS) messages to broadcasters. EMnet also allows the Watch Officer to monitor EAS messages which are originated by other organizations such as the National Weather Service that are issued to the county and other local jurisdictions.

- Fairfax County has established Listservs and focused CEAN groups to provide information electronically to the residents of New Alexandria, Belle View, Huntington and other neighborhoods that are highly vulnerable to localized flooding.
- Fairfax County has agreements in place with satellite radio providers to broadcast emergency information on local information stations during disasters or emergencies.
- Fairfax County has access to the Regional Incident Communication and Coordination System (RICCS) managed by the Metropolitan Washington Council of Governments (MWCOG) as a means of receiving and distributing information to government officials about incidents with regional implications for the NCR.
- Fairfax County may use variable message signs along major roadways as another method for providing information and warnings to the public.
- Fairfax County also has the capability to provide emergency messages through the National Oceanic and Atmospheric Administration (NOAA) all-hazards radios. All occupied county facilities have NOAA radios to provide real-time weather and Homeland Security information to staff and visitors.
- The Office of Public Affairs is the lead agency for providing approved Public Service Announcements (PSAs) to county residents as outlined in the ESF 15 Functional Annex. The Office of Emergency Management, Department of Information Technology, and Department of Cable Communications and Consumer Protection have identified key roles in the public information process (see Section 2 Emergency Support Functions ESF 15).

- Table 1.IV.1 provides a summary of the warning systems that are used within the county.

Table 1.IV.1 - Summary of Fairfax County Warning Systems

Warning System	Area of Coverage	Approving Authority	Implementers
Emergency Alert System (EAS)	Metro Area	<ul style="list-style-type: none"> o County Executive o Deputy County Executive 	<ul style="list-style-type: none"> o County Executive o Director of Public Affairs o Coordinator Emergency Management
News Media	Metro Area	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Police Department o Fire and Rescue Department
Cable TV Channel 16 Emergency Message System	County Cable Providers	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management o Communications Production Division
CEAN	County	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management
EAN	County Government Agencies	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management
Reverse 9-1-1	County – specific geographic areas can be targeted	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management o Communications Production Division

Table 1.IV.1. Summary of Fairfax County Warning Systems, continued

Warning System	Area of Coverage	Approving Authority	Implementers
EMNET	County	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management o Communications Production Division
RICCS	National Capitol Region	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management o Communications Production Division
Satellite Radio	County	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management o Communications Production Division
Emergency Information Hotline	County	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Director of Public Affairs o Coordinator, Emergency Management o Communications Production Division
NOAA Radios		<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o National Weather Service o Virginia Department of Emergency Management o Coordinator, Emergency Management
Variable Message Signs	County	<ul style="list-style-type: none"> o County Executive o Deputy County Executive o Chief of Police o Chief, Fire and Rescue o Director of Public Affairs o Coordinator, Emergency Management 	<ul style="list-style-type: none"> o Virginia Department of Transportation o Coordinator, Emergency Management

Table 1.IV.1. Summary of Fairfax County Warning Systems, continued

Warning System	Area of Coverage	Approving Authority	Implementers
County Website	County	<ul style="list-style-type: none">o County Executiveo Deputy County Executiveo Chief of Policeo Chief, Fire and Rescueo Director of Public Affairso Coordinator, Emergency Management	<ul style="list-style-type: none">o Director of Public Affairs
Loudspeakers	Local Neighbor-hoods	<ul style="list-style-type: none">o Incident Commander	<ul style="list-style-type: none">o Public Safety Personnel
Door-to-Door	Individuals	<ul style="list-style-type: none">o Incident Commander	<ul style="list-style-type: none">o Public Safety Personnel
Telephone	Individuals	<ul style="list-style-type: none">o Incident Commander	<ul style="list-style-type: none">o Public Safety Personnel

V. Emergency Roles and Coordination Responsibilities

In the event of a significant emergency event, Fairfax County government will continue to function and provide emergency and essential services. Emergency operations will mirror day-to-day government operations to the extent possible. A Continuity of Government (COG) Plan is in place to establish procedures for continuity of operations.

A. Chairman, Board of Supervisors

- Serves as, or appoints a, chief spokesperson for the county during emergency events.
- Confers with the County Executive and other agency heads as appropriate on policy issues related to the response and recovery operations.
- Coordinates with other elected officials at the regional and state level including the Congressional Delegation.
- Performs duties assigned to other board members (see B below).

B. Fairfax County Board of Supervisors

- Collectively the Board of Supervisors may establish policy and provide guidance to the County Executive and senior staff.
- Collectively reviews and ratifies local declarations of emergency.
- Individually, communicates with the public and provides guidance on responding to an emergency or disaster.

- Individually, hosts community meetings to ensure needs are being addressed, and to provide information to residents.
- Individually, serves as an advocate for constituent recovery efforts.
- Individually maintains notification and Continuity of Operations Plan (COOP) for their respective office and staff.

C. County Executive

- Serves as the director of emergency management for Fairfax County and performs the functions identified in the Code of Virginia, the Code of Fairfax County Chapter 14, and this plan.
- Appoints with the consent of the Board of Supervisors the coordinator of Emergency Management to manage the day-to-day functions of emergency management.
- Organizes and directs emergency operations through the regularly constituted government using equipment, supplies, and facilities of existing departments, offices, and agencies to the maximum extent practical.
- Develops or causes the development of mutual aid or reciprocal assistance agreements with other public and private agencies within the commonwealth or other states or localities within other states.
- Directs and reallocates county assets and resources during an emergency.
- The director of emergency management may assume command of an incident or appoint incident commanders to carry out his/her directives.

D. Deputy County Executives

- The Deputy County Executive for Public Safety and Planning serves as the Deputy Director of Emergency Management. In the event of a significant emergency, carries out identified emergency roles and responsibilities assigned by Fairfax County Code Chapter 14 or by the County Executive.
- Individually, serves as the acting County Executive and/or acting Director of emergency Management if designated by the County Executive to assume this role in his absence.
- Manage identified aspects of an emergency event if authority to do so is delegated by the County Executive. In the event of an emergency, Deputy County Executives shall continue to maintain their organizational responsibility and ensure departments and agencies under their supervision carry out identified roles and responsibilities assigned to them in the EOP or by law.

E. Coordinator of Emergency Management

- The Coordinator of Emergency Management is appointed by the County Executive with the consent of the Board of Supervisors.
- The Coordinator of Emergency Management is responsible for:
 - o Development and coordination of emergency management plans for immediate use of all facilities, equipment, staff, and other resources of the county for the purpose of minimizing or preventing damage to persons and property and for restoring to usefulness government services and public utilities necessary for public health, safety, and welfare.
 - o Activation, staffing, and management of the EOC.
 - o Liaison and coordination with state and federal authorities and other political subdivisions as necessary to ensure effective disaster preparedness and response capabilities.
 - o Coordination of the recruitment of volunteer personnel to provide assistance during disasters and emergencies (see Section 2 Emergency Support Functions ESF 16).
 - o Coordination of other public and private agencies engaged in emergency management activities.
 - o Other duties as assigned (see Section 2 Emergency Support Functions ESF 5).

F. County Standing Committees, Task Forces, and Work Groups

- Emergency Management Coordinating Committee (EMCC)
 - o Chaired by deputy county executive for Public Safety and Planning or his/her designee.
 - o Comprised of senior county staff and representatives from partner agencies and voluntary organizations.
 - o Provides guidance and direction to county agencies and partners to ensure effective coordination of resources in preparedness and prevention.
 - o Facilitates the exchange of information and expertise among the organizations of Fairfax County to enhance the county's capability to respond to disasters and emergencies and maintain continuity of operations.
 - o Develops recommendations to improve policy, procedures, and practices for emergency management activities in Fairfax County.

- o Strengthens communications among stakeholders and promotes dialogue on issues across organizational boundaries.
 - o Promotes understanding and clarity of organizational roles and responsibilities for emergency management.
- Fairfax Joint Local Emergency Planning Committee (LEPC)
 - o Coordinated by the Fairfax County Fire and Rescue Department with an elected chair.
 - o Carry out the responsibilities for local emergency planning pursuant to Superfund Amendments and Reauthorization Act (SARA) Title III.
 - o Develop and maintain an emergency response plan for emergencies involving hazardous materials to minimize the impact on the community of possible hazardous material releases.
 - o Collect information related to hazardous materials within the county and ensure that comprehensive site emergency plans are developed.
 - o Provide information to the public regarding chemical and hazardous materials under the community right-to-know provision of SARA Title III.
 - o Identify facilities and transportation routes for extremely hazardous substances.
 - o Meet at least quarterly and on an as-needed basis to assess and recommend improvement to the existing level of prevention, preparation, and response capabilities of current emergency management plans and programs.
- Executive Committee of the EMCC
 - o Membership includes the County Executive, Deputy County Executives, Director of Health, Police Chief, Fire Chief, the Director of Public Affairs, the Director of the Department of Information Technology and the Coordinator of Emergency Management.
 - o Review Homeland Security issues from the policy perspective.
 - o Serve as the Fairfax County Homeland Security Leadership Team.
 - o Approve expenditures associated with Homeland Security grants.
- Homeland Security Inter-Agency Task Force
 - o Coordinated by the Office of Emergency Management.
 - o Comprised of operational and planning staff from public health, police, sheriff, fire, public affairs, and emergency management as well as other agencies on an ad-hoc basis.

- o Serve as a venue for direct communication among key agencies with emergency management responsibilities, coordination of Homeland Security planning, training and exercises, and review of procedures for inter-agency response protocols and equipment interoperability.
- Emergency Management Grants Coordinating Committee (EMGCC)
 - o Chaired by the Office of Emergency Management as a sub-committee of the EMCC.
 - o Coordinate applications for multi-agency emergency preparedness and response grants and homeland security grants.
 - o Recommend agency allocations for countywide emergency management and preparedness grant awards.
 - o Serve as a venue for information sharing and partnerships regarding grant funding among agencies with emergency management responsibilities and coordinates common issues related to grants management.
 - o Develop application plans for grant awards.
 - o Report on grant-related activities and track funds.
 - o Provide oversight on the county homeland security grants management program.
- Continuity of Operations Planning (COOP) Committee
 - o Chaired by the Risk Management Division.
 - o Ensure that all county agency heads, COOP coordinators, and employees are educated on the COOP planning process and are provided the necessary tools to develop and implement COOP plans.
 - o Provide guidance to agencies for use in developing viable COOP plans.
 - o Review COOP plans prepared by agencies to determine completeness and identify gaps or shortfalls and inter-functional dependencies.
 - o Oversee and assess the Fairfax County COOP capabilities.
 - o Facilitate coordination among the departments and agencies on issues related to COOP.

G. County Departments and Agencies

County department and agency heads have responsibility to manage their departments and agencies on a day-to-day basis in accordance with the authority granted to them by the Board of Supervisors, County Executive, or by commonwealth law. In the event of a significant emergency, they will be

expected, to the extent possible, to carry out their day-to-day assigned duties as well as those outlined in the EOP.

The general emergency preparedness responsibilities of all county government organizations and non-government organizations are outlined in the letter of agreement to this plan. The following is a list of duties and assigned responsibilities for emergency operations in Fairfax County that may vary depending on type and scope of incident. In addition, the Emergency Support Roles (ESF) roles of each are identified. The organization of county departments and agencies under emergency support functions is discussed in more detail in Subsection 1.VIII.M of this document. ESF specific functions and responsibilities are provided in the ESF functional annexes in Part II of this plan.

- **Department of Cable Communications and Consumer Protection**
 - o Serve as a support agency to Emergency Support Functions 2 (Communications), 14 (Long-term Recovery), and 15 (External Affairs) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Ensure operation of the local emergency message system necessary to disseminate emergency information.
 - o Provide the EOC capability to transmit video over Fairfax County Training Network and other appropriate networks.
 - o Assist with providing emergency printing services and other printing as appropriate.
 - o Upon request, record media briefings.
 - o Provide technical assistance for video-teleconferencing and broadcasting.
 - o Provide consumer affairs services during recovery operations.
 - o Assist OEM with providing emergency preparedness information to the public.
- **Department of Community and Recreation Services**
 - o Serve as a support agency to ESF 1 (Transportation) and ESF 6 (Mass Care, Housing, and Human Services) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources and facilities to support emergency operations.
 - o Assist with planning for persons with medical needs.

- o Provide FASTRAN services for community evacuations or for county resources and/or personnel movement.
- **Department of Family Services**
 - o Serve as the co-lead agency (with the American Red Cross) for ESF 6 (Mass Care, Housing, and Human Services) and as a support agency to ESF 14 (Long Term Community Recovery and Mitigation) and 16 (Donations and Volunteer Management) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Coordinate mass care shelter operations with other county departments and partner organizations and agencies.
 - o As directed, establish and operate a Family Assistance Center (FAC).
 - o Coordinate the establishment and operation of Reception Centers.
 - o Coordinate with other agencies and organizations that use volunteers to provide for medical and social needs populations in time of emergency to include establishing and managing medical needs shelters, if needed.
 - o Distribute emergency food stamp allotments to eligible disaster victims.
 - o Assist OEM and other agencies with the coordination of services provided by quasi-public and volunteer relief organizations.
 - o Assist disaster victims in obtaining post-disaster assistance.
- **Department of Finance**
 - o Serve as a support agency to ESF 7 (Resource Support), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Assist OEM with applications for federal reimbursement and cost recovery.
 - o Provide safety officer(s) from the Risk Management Division to the Family Assistance Center and other identified locations.
 - o Provide financial management assistance including maintaining vendor files and payment of bills.
 - o Provide leadership for Continuity of Operations Planning Committee (Division of Risk Management).

- **Department of Housing and Community Development**
 - o Serve as a support agency for ESF 6 (Mass Care, Housing, and Human Services) and ESF 14 (Long Term Community Recovery and Mitigation) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide information on housing resources for use as emergency and/or long-term temporary housing.
 - o Provide staff to assist when needed with mass care operations.
 - o Provide temporary housing for displaced public housing and rental program residents.
 - o Assist in identifying housing resources for persons relocated to Fairfax County because of an emergency or disaster.
 - o Assist in the operation of the Family Assistance Center, shelters, and other facilities.

- **Department of Information Technology**
 - o Serve as the lead agency for ESF 2 (Communications) and as a support agency to ESF 5 (Emergency Management), ESF 12 (Energy and Infrastructure), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 15 (External Affairs) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide technical assistance to the EOC as required to activate and maintain communications and information systems capabilities to support emergency operations.
 - o Ensure radio, telephone, computing resources, and network communications capability essential to emergency operations are maintained and operational.
 - o Ensure emergency backup and contingency communications capability in the event normal communications are disrupted.
 - o Assist with recovery of electronic records and invoke recovery in accordance with the Department of Information Technology (DIT) Disaster recovery and COOP plans.
 - o Ensure the protection of vital records kept at the Enterprise Technology Center and other DIT managed Information Technology (IT) facilities through ongoing support processes for data backup, IT

security measures, and standard procedures for firewall management, intrusion detection, anti-virus protection, and access control.

- o Assist agencies with Geographic Information Technology services in supporting incident response, recovery, and mitigation activities.
- o Provide technical assistance to other county departments and agencies in developing their continuity of operations plans for information systems and vital records.
- o Support the activation and setup of a Family Assistance Center, temporary shelters (including medical needs shelters), and other recovery facilities managed directly by the county.
- o Provide authority and governance protocols for access to enterprise IT resources, systems, data, and facilities that house IT assets, and for invoking disaster recovery procedures on DIT-supported equipment and systems.

- **Department of Management and Budget**

- o Serve as a support agency to ESF 5 (Emergency Management) and ESF 14 (Long Term Community Recovery and Mitigation) (see Section 2 Emergency Support Functions).
- o Provide available staff, resources and facilities to support emergency operations.
- o Provide assistance and or financial advice to OEM in the preparation and review of federal reimbursement forms, financial reports, and applications.
- o Provide access to emergency funds for use by county agencies during the response and recovery phases.

- **Department of Planning and Zoning**

- o Serve as a support agency for ESF 3 (Public Works and Engineering), ESF 5 (Emergency Management), and ESF 14 (Long Term Community Recovery and Mitigation) (see Section 2 Emergency Support Functions).
- o Provide available staff, resources, and facilities to support emergency operations.
- o Provide assistance with damage assessment.
- o As prudent, expedite the building permit issuance process and the review and approval of site-related and construction plans submitted for the demolition, rebuilding, or restoration of residential and commercial buildings.

- o In coordination with appropriate county agencies, prepare actions that require the passage of an ordinance or regulation. Advantage will be taken of each opportunity to mitigate the effects of any further disaster.
- **Department of Public Works and Environmental Services**
 - o Serve as the lead agency for ESF 3 (Public Works and Engineering) and serve as a support agency to ESF 4 (Firefighting), ESF 5 (Emergency Management), ESF 7 (Resource Support), ESF 9 (Urban Search and Rescue), ESF 10 (Oil and Hazardous Materials Response) and ESF 14 (Long Term Community Recovery and Mitigation) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Monitor county-owned dams during storm emergencies.
 - o Conduct damage assessment and mitigation on county drainage systems during flood emergencies.
 - o Conduct or assist with damage assessment of privately-owned residential and commercial structures; assist when required with the structural evaluation of other buildings and structures.
 - o Ensure that inspected damaged buildings are tagged as “Safe for Occupancy” (Green Poster), “Warning: This structure has been damaged and its safety is questionable” (Yellow Poster), or “Unsafe: Occupancy Prohibited” (Red Poster).
 - o Provide property owners and contractors with assistance and information about the building code requirements during the recovery phase as needed.
 - o As appropriate, expedite the building permit and plan review process for the repair or demolition of damaged structures.
 - o Maintain and implement a debris management plan and coordinate debris removal by government agencies and private contractor(s).
 - o Monitor county debris landfill permits compliance.
 - o In cooperation with the Health Department, inspect public and private water impoundment sites.
 - o Emergency mitigation and damage assessment on the wastewater collection infrastructure.
 - o Snow and ice removal from county facilities and identified roadways.
 - o Coordinate and fill requests for available heavy construction equipment, trucks, operators, and related construction supplies.

- o Provide sanitary sewer and refuse collection services during an emergency.
- **Department of Purchasing and Supply**
 - o Serve as lead agency for ESF 7 (Resource Support) and support agency for ESF 8 (Public Health and Medical Services) and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Acquire, store, and distribute resources in support of response and recovery operations.
 - o Establish and manage the Receipt, Store, and Stage (RSS) facility for the Strategic National Stockpile (SNS) in the event the Fairfax County RSS is designated by the Commonwealth of Virginia.
 - o Support the storage and distribution Metropolitan Medical Response System (MMRS) and Health Department emergency pharmaceutical equipment and supply stockpiles.
 - o Manage distribution of ice, water, and other commodities.
 - o Assist with the receipt donations, transport, and storage of donated goods.
 - o Maintain contracts for emergency equipment, supplies, and contractors.
- **Department of Tax Administration**
 - o Serve as a support agency for ESF 3 (Public Works and Engineering), and ESF 14 (Long Term Community Recovery and Mitigation) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide information on housing values and related information from the county database to support damage assessment activities.
 - o Assist in preparation of required damage assessment and related reports.
- **Department of Transportation**
 - o Serve as lead agency for ESF 1 (Transportation) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.

- o Liaison with the Virginia Department of Transportation (VDOT), Virginia Railway Express (VRE), Washington Metropolitan Area Transit Authority (WMATA), and Metropolitan Washington Airports Authority.
- o Collect, analyze, and distribute information on the status of the county's transportation infrastructure.
- o Provide transportation services to support response and recovery operations.
- o Monitor the status of transportation infrastructure repair and restoration.
- o Provide transportation for persons with medical needs.
- o Provide support for evacuation planning.
- o Assist in the operation of the Family Assistance Center, shelters, and other facilities by coordinating appropriate transportation support.
- **Department of Vehicle Services**
 - o Serve as lead agency for ESF 12 (Energy and Infrastructure) and support agency to ESF 1 (Transportation) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Collect, analyze, and distribute information on the status of energy resources, facilities, and infrastructure within the county.
 - o Monitor the status of energy resources, facilities, and system repairs and restoration.
 - o Manage the emergency rationing of gasoline and other fuels for the general public in the event of shortages and/or disruption of supplies.
 - o Provide vehicles, site access, fuel, and maintenance support for emergency transportation and recovery operations.
- **Office of Emergency Management**
 - o Serve as the lead or co-lead agency for ESF 5 (Emergency Management), ESF 11 (Agriculture and Natural Resources), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 16 (Volunteer and Donations Management) as a support agency to ESF 6 (Mass Care, Housing and Human Services), ESF 7 (Resource Support), ESF 12 (Energy and Infrastructure), and ESF 15 (External Affairs) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations and manage recovery operations.

- o In cooperation with the Risk Management Division, coordinate continuity of operations planning. Prepare standards and guidelines for developing, testing, and exercising agency-specific continuity of government plans.
- o In coordination with the Facilities Management Division, develop and distribute protective action guidance for county employees.
- o Coordinate damage assessments activities.
- o Manage the Emergency Management Assistance Compact (EMAC) mutual aid agreement and process for Fairfax County.
- o Develop and maintain the county's Emergency Operations Plan.
- o Manage a 24-hour Watch Officer to monitor incidents or potential incidents that may affect Fairfax County and provide emergency alert and notifications.
- o Assist agencies by providing supplemental emergency training, simulations, and exercises necessary to prepare first responders, county agencies, and partner organizations and agencies to perform identified roles and responsibilities.
- o In cooperation with the Citizen Corps Council, coordinate the recruitment, registration, and identification of volunteer emergency workers.
- o Manage the NIMS Compliance Program necessary to establish Incident Command System (ICS) procedures to manage emergency operations during a disaster.
- o Manage the EOC and ensure operational readiness 24/7.
- o Upon activation, provide available resources and organizational support to a Family Assistance Center.
- o In conjunction with identified county agencies, submit state and federal required reports and records.
- o Primary liaison with the Virginia Department of Emergency Management and the Governor's Office of Homeland Security.
- o Direct an after-action assessment of the disaster/emergency incident to determine what actions can be taken to mitigate future disaster effects. Maintain a database to identify "lessons learned" and "corrective actions" by agency.
- o In cooperation with the Department of Purchasing and Supply Management Department, ensure the continued supply of resources required for response and recovery operations.
- o In cooperation with the Department of Public Works and Environmental Services, coordinate the development and implementation of hazard mitigation plans.

- o Provide assistance to agencies in the development and maintenance of agency operations plans relating to emergency support functions.
 - o Coordinate the submission of all requests for statewide mutual aid.
 - o Coordinate emergency management mutual aid agreements dealing with adjacent jurisdictions and relief organizations, such as the American Red Cross-National Capital Chapter.
 - o Conduct community outreach and public emergency education programs.
 - o Determine if a shelter is to be opened and select the shelter site(s) in coordination with the primary agency and the agency that is the provider of the shelter site.
 - o Coordinate with the Commonwealth of Virginia Department of Emergency Management's state donation coordinator and other relief organizations to manage the disbursement of donated goods to disaster victims.
- **Fairfax/Falls Church Community Services Board**
 - o Serve as a support agency to ESF 6 (Mass Care, Housing, and Human Services), ESF 8 (Public Health and Medical Services), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide critical incident stress management services in coordination with the Fire and Rescue Department and the Police Department.
 - o Provide psychological first-aid, mental health, mental retardation, substance abuse, and critical incident stress management services and support for victims and response personnel.
 - o Assist in the management of a Family Assistance Center, shelters, and/or other facilities.
 - o Coordinate with the Commonwealth of Virginia's Department of Mental Health, Mental Retardation, and Substance Abuse services for the management and administration of additional mental health and substance abuse resources made available through the state.
- **Fire and Rescue Department**
 - o Serve as the lead agency for ESF 4 (Firefighting) and ESF 10 (Oil and Hazardous Materials Response, co-lead for ESF 9 (Urban Search and Rescue) and as a support agency to ESF 1 (Transportation), ESF 2

(Communications), ESF 3 (Public Works and Engineering), ESF 5 (Emergency Management), ESF 6 (Mass Care, Housing, and Human Services), ESF 7 (Resource Support), ESF 8 (Public Health and Medical Services), and ESF 15 (External Affairs) (see Section 2 Emergency Support Functions).

- o Provide available staff, resources, and facilities to support emergency operations.
- o Provide fire prevention and suppression services.
- o Provide emergency medical care, triage, and transportation.
- o Provide emergency medical care and transport of sheltered occupants or personnel
- o Provide control/mitigation service for the release of hazardous materials/waste and oversight for remediation efforts.
- o Conduct radiological monitoring and decontamination operations.
- o Coordinate and assist in evacuation operations.
- o Coordinate and assist in search and rescue operations.
- o Initiate on-scene warning and alerting.
- o Conduct rapid windshield assessment survey to triage areas and determine priority areas for operations.

- **Health Department**

- o Serve as the lead agency for ESF 8 (Public Health and Medical Services) and as a support agency to ESF 3 (Public Works and Engineering), ESF 4 (Firefighting), ESF 6 (Mass Care, Housing, and Human Services), ESF 10 (Oil and Hazardous Materials Response), ESF 11 (Agriculture and Natural Resources) and ESF 15 (External Affairs) (see Section 2 Emergency Support Functions).
- o Provide available staff, resources, and facilities to support emergency operations.
- o Lead for the county Pandemic Influenza Response Plan.
- o Establish liaison with the Regional Healthcare Coordination Center (RHCC) and other medical facilities to coordinate emergency use of available services and supplies, including drugs.
- o Issue health advisories in coordination with the Office of Public Affairs and Office of Emergency Management.
- o Conduct active disease surveillance and investigation, and provide technical assistance during outbreaks or suspected outbreaks at specific locations or facilities.
- o Establish procedures for mass and mobile medication dispensing for prophylaxis, vaccination, and pharmaceuticals.

- o Establish and operate medical dispensing sites.
- o Monitor food safety and general sanitation, and provide active disease surveillance and “contact” investigations, if warranted, at each mass care/shelter operation.
- o Upon authorization from the Commonwealth Health Commissioner, implement quarantine/isolation measures with the assistance of the Police Department.
- o Support the Commonwealth Office of the Chief Medical Examiner.
- o Conduct limited testing of clinical and environmental samples.
- o Conduct laboratory surveillance.
- o Provide technical information to identified laboratories.
- o Inspect individual and community water supplies. Provide recommendations to emergency management officials concerning community water quality during local emergencies.
- o Inspect individual and community sanitary waste disposal. Inspection of community systems is advisory only.
- o Ensure safety of milk processed at the Shenandoah Dairy.
- o Assist with damage assessment related to health hazards that may be caused by the disruption of sanitary waste disposal.
- o Advise on control of disease vectors, i.e., insects and rodents.
- o Inspect restaurants, regulated portions of grocery stores, and temporary establishments for emergency responders to ensure food safety.
- o Conduct damage assessment of food and other regulated establishments.
- o Conduct limited outdoor air monitoring.
- o Order testing of diseased animals.
- o Recruit, train, and activate the Fairfax Medical Reserve Corps.
- o Inspect for sanitation (including trash, dead animals, etc.).
- o Coordinate with the debris removal coordinator regarding the need for the removal of debris for health reasons and for air quality monitoring at all staging or reduction sites.
- o Advise on health hazards from medical waste and other biohazards, hazardous materials, and radiological materials.
- o Establish liaison with state and federal health and environmental agencies.

- **Office of the Sheriff**
 - o Serve as a support agency to ESF 6 (Mass Care, Housing, and Human Services) and ESF 13 (Public Safety and Security) (see Section 2 Emergency Support Functions).
 - o Upon request provide available staff, resources, and facilities to support emergency operations to include, but not limited to, the following:
 - Assist with debris removal through the use of the community labor force upon approval of the court with jurisdiction to perform work on private property.
 - Assist with providing meals for displaced residents and emergency response personnel via contract services.
 - Provide facilities for use as shelters.
 - Assist with law enforcement.
 - Assist with crowd control.
 - Assist with security of emergency site, evacuated areas, shelter areas, vital facilities, supplies, and other assigned locations.
 - Assist with evacuations.
 - Augment security at county-owned and leased facilities.
 - o Management of security for jails and court facilities.
- **Office of the County Attorney**
 - o Serve as support agency to ESF 3 (Public Works and Engineering), ESF 5 (Emergency Management), ESF 6 (Mass Care, Housing, and Human Services), ESF 8 (Public Health and Medical Services), ESF 13 (Public Safety and Security), ESF 12 (Energy and Infrastructure), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 15 (External Affairs) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Advise county officials concerning legal responsibilities, powers, and liabilities regarding emergency operations and post-disaster and recovery assistance.
 - o Assist the Board of Supervisors and County Executive with maintaining continuity of government.
 - o Prepare, as appropriate, emergency ordinances (i.e., price gouging and curfews) and local declarations.
 - o Assist with the preparation of applications, legal interpretations, or opinions, and Board of Supervisor packages regarding recovery and/or reimbursement.

- o Assist in obtaining waivers and legal clearances needed to dispose of debris and materials resulting from an emergency or disaster.
- o Assist with the implementation of isolation and quarantine orders and other court orders as needed.
- **Office of Public Affairs**
 - o Serve as lead agency for ESF 15 (External Affairs) and support agency to ESF 4 (Firefighting), and ESF 5 (Emergency Management) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Coordinate the dissemination of approved emergency information to county employees, the public, and news media.
 - o Serve as the “single voice” of county government for the coordinated release of information to the public and media during emergencies.
 - o Manage the operation of the emergency information hotline/rumor control system.
 - o Monitor radio and television to identify and reduce dissemination of incorrect or misleading information
 - o Establish and manage a Joint Information Center (see Section 2 Emergency Support Functions ESF 15) if necessary.
 - o Develop and coordinate the distribution of protective action guidance to the public.
- **Police Department**
 - o Serve as lead agency for ESF 13 (Public Safety and Security), co-lead agency for ESF 9 (Urban Search and Rescue) and as a support agency for ESF 2 (Communications), ESF 3 (Public Works and Engineering), ESF 4 (Firefighting), ESF 5 (Emergency Management), ESF 6 (Mass Care, Housing, and Human Services), ESF 7 (Resource Support), ESF 8 (Public Health and Medical Service), ESF 10 (Oil and Hazardous Material Response), ESF-11 (Agriculture and Natural Resources) and ESF 15 (External Affairs) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide law enforcement services.
 - o Underwater search and recovery
 - o Explosive ordnance detection and disposal.
 - o Rotary wing aircraft support.

- o Initiate on-scene warning and alerting in cooperation with the Fire and Rescue Department.
 - o Provide crowd control.
 - o Coordinate and assist in evacuation operations.
 - o Provide security of emergency site, evacuated areas, shelter areas, vital facilities, supplies, and other assigned locations.
 - o Provide traffic management.
 - o Coordinate and assist with ground search and rescue.
 - o Administer the Disaster Pass Plan (onsite access and credentialing).
 - o Conduct investigations in accordance with federal, state, and local laws.
 - o Provide animal control emergency services.
 - o Pickup, register, and shelter pets brought to evacuation shelters.
 - o Provide critical incident stress management services in coordination with the Fairfax/Falls Church Community Services Board and the Fire and Rescue Department.
- **Department of Administration for Human Services**
 - o Serve as a support agency for ESF 6 (Mass Care, Housing, and Human Services) and ESF 14 (Long Term Community Recovery and Mitigation) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide facilities management support to a Family Assistance Center or other facilities established to support operations or delivery of assistance.
 - o Assist with documenting costs eligible for reimbursement through the Federal Emergency Management Agency (FEMA).
- **Facilities Management Department**
 - o Serve as a support agency to ESF 3 (Public Works and Engineering), ESF 6 (Mass Care, Housing, and Human Services), ESF 7 (Resource Support), ESF 12 (Energy and Infrastructure), ESF 13 (Public Safety and Security), and ESF 14 (Long Term Community Recovery and Mitigation) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide protective actions guidance to county employees in coordination with OEM.

- o Provide support for a Family Assistance Center or other facilities established to support operations or delivery of assistance.
- o Coordinate emergency repairs to county facilities.
- o Coordinate the maintenance, custodial services, and continued operation of county facilities.
- o Lease facilities to support operations.
- o Identify facilities that may be made available to meet operational requirements.
- o Provide security for county owned, operated, and leased facilities.
- **Department of Public Safety Communications**
 - o Serve as a support agency to ESF 2 (Communications), ESF 4 (Firefighting), ESF 9 (Search and Rescue), ESF 10 (Oil and Hazardous Materials Response), and ESF 13 (Public Safety and Security) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide emergency communications.
 - o In cooperation with the Department of Information Technology, manage primary and backup communication equipment.
 - o Manage computer aided dispatch services for public safety agencies.
 - o Receive warning and notifications of actual or pending emergencies and make initial notifications in coordination with the Watch Center and others as appropriate.
- **Department of Systems Management for Human Services**
 - o Serve as support agency for ESF 6 (Mass Care, Housing, and Human Services), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Support a Family Assistance Center (FAC) (if activated) and Service Centers by providing coordinated service planning to ensure FAC clients have access to appropriate human services.
 - o Provide information and referral services through the Coordinated Services Planning (CSP) Call Center.
 - o Provide liaison with community and faith-based organizations.
 - o Assist with the distribution of food and clothing to displaced persons at shelter centers and other identified locations.

- **Department of Human Resources**
 - o Serve as support agency to ESF 5 (Emergency Management) and ESF 7 (Resource Support) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources and facilities to support emergency operations.
 - o Identify and track Fairfax County employees who may be available to augment staffing in the EOC, shelters, alternate work sites, and other locations.
 - o Identify and track Fairfax County employees who may be available to support response or recovery facilities such as the Family Assistance Center, Service and Information Centers, or Disaster Recovery Centers.
 - o Coordinate departmental and agencies welfare checks of county employees and their families.

H. Partner Organizations and Agencies

- **Fairfax County Park Authority**
 - o Serve as a support agency to ESF 3 (Public Works and Engineering), ESF 6 (Mass Care, Housing, and Human Services), and ESF 9 (Search and Rescue) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Assist with debris removal.
 - o Assist with damage assessment.
 - o Identify and activate facilities that may be used to support response and recovery operations.
 - o Coordinate recreation services for evacuees who utilize a shelter.
 - o Assist with ground search and rescue operations
- **Fairfax County Public Schools**
 - o Serve as a support agency to ESF 1 (Transportation), ESF 3(Public Works and Engineering), ESF 6 (Mass Care, Housing, and Human Services), and ESF 7 (Resource Support) (see Section 2 Emergency Support Functions).
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Provide for the emergency care of students and employees during normal school hours.
 - o Provide available facilities for the reception and care of displaced persons.

- o Provide available facilities for medical dispensing sites.
 - o Provide available facilities for town hall meetings following disasters.
 - o Assist with mass feeding.
 - o Provide transportation for displaced persons and emergency responders.
 - o Assist with transportation of persons with medical needs.
 - o Assist with damage assessment.
 - o Assist with donation management.
 - o Assist with debris removal.
- **American Red Cross of the National Capital Area**
 - o Serve as co-lead for ESF 6 (Mass Care, Housing, and Human Services) and as a support organization to ESF 9 (Search and Rescue), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o In cooperation with the Department of Family Service serve as lead for mass feeding operations in disaster situations.
 - o Provide available staff, resources, and facilities to support emergency operations.
 - o Serve as the co-lead agency for ESF 6 (Mass Care, Housing, and Human Services) and as a support agency to ESF 9, ESF 14, and ESF 16 (see Section 2 Emergency Support Functions).
 - o Provide representatives to the EOC and other locations.
 - o Participate in the decision process for opening shelters. Once the decision has been made, open and operate mass care shelters and reception centers.
 - o Provide for basic immediate needs of disaster victims (e.g., food and clothing as appropriate).
 - o In cooperation with the Fairfax/Falls Church Community Services Board, provide mental health services to disaster victims.
 - o In coordination with the Fire and Rescue Department, provide first-aid services for shelters and other identified locations.
 - o Provide assistance for mass feeding, bulk distribution, and logistics for rescue workers, support personnel, and victims during disaster situations.
 - o Assist in the coordination of the efforts of volunteer relief organizations.
 - o Provide canteen service to a Family Assistance Center and other identified locations during disaster situations.

- **Fairfax Water**
 - o Serve as a support organization to ESF 3 (Public Works and Engineering) and ESF 8 (Public Health and Medical Services) (see Section 2 Emergency Support Functions).
 - o Conduct damage assessments of water supply and control facilities.
 - o Provide for emergency water supply and assist with distribution.
 - o Assist with debris removal.
 - o Ensure the continued supply of potable water.
 - o Maintain security of the water distribution system.

- **DC Water and Sewer Authority (DCWASA)**
 - o Serve as a support organization to ESF 3 (Public Works and Engineering).
 - o Ensure continuous wastewater collection services.
 - o Emergency mitigation and damage assessment on the wastewater collection infrastructure.

- **Volunteer Fairfax**
 - o Serve as a support organization ESF 5 (Emergency Management), ESF 6 (Mass Care, Housing, and Human Services), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o Establish and manage Volunteer Mobilization Centers.
 - o Link spontaneous unaffiliated volunteers with disaster relief and recovery efforts as needed.
 - o Recruit, register, and maintain auxiliary volunteer staffing to be activated by emergency management or other county agency.
 - o Compile records from all emergency response agencies and produce a final report of volunteer hours.
 - o Provide representative to the EOC.
 - o Establish and manage the Unmet Needs Coordination Committee.
 - o Provide logistical support.

- **Salvation Army**
 - o Serve as a support organization to ESF 6 (Mass Care, Housing, and Human Services) and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o As needed, provide mobile feeding units to serve meals to disaster victims and relief workers.

- o As needed, provide congregate feeding services.
- o Support residents as they rebuild by providing supplies and other materials as appropriate.
- **Voluntary Organizations Active in Disasters (VOAD)**
 - o Serve as a support organization to ESF 6 (Mass Care, Housing, and Human Services) and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o Assist in donations management.
 - o Assist with feeding of displaced residents and relief workers.
 - o Assist with logistics.
 - o Assist in coordinating the activities of the voluntary agencies to ensure an effective response and avoid duplication of services.
- **Northern Virginia Electrical Cooperative**
 - o Serve as a support organization to ESF 12 (Energy and Infrastructure) (see Section 2 Emergency Support Functions).
 - o Provide information to the EOC on the status of electrical power service and facilities via WebEOC or other Internet capabilities.
 - o Coordinate with the EOC to respond to life-threatening conditions or to the loss of electricity to critical public safety facilities.
- **Dominion Virginia Power**
 - o Serve as a support organization to ESF 12 (Energy and Infrastructure) (see Section 2 Emergency Support Functions).
 - o Provide information to the EOC on the status of electrical power service and facilities via WebEOC or other Internet capabilities.
 - o Restore electrical service with consideration given to county priorities.
- **Washington Metropolitan Area Transit Authority (WMATA)**
 - o Serve as a support organization to ESF 1 (Transportation) (see Section 2 Emergency Support Functions).
 - o Provide technical assistance to the EOC in determining the most viable transportation networks to, from, and within the disaster area.
 - o Provide information on the operating status of the metro rail and bus systems.
 - o Provide transportation support as needed for evacuations.

- **Virginia Railway Express (VRE)**
 - Serve as a support organization to ESF 1 (Transportation) (see Section 2 Emergency Support Functions).
 - Provide information on the operating status of the VRE commuting service.
 - Provide transportation support as appropriate.
- **Washington Metropolitan Area Transit Police**
 - Serve as a support organization for ESF 13 (Public Safety and Security) (see Section 2 Emergency Support Functions).
 - Coordinate law enforcement and security issues with the lead agency.
- **Amateur Radio Emergency Service/Amateur Radio Civil Emergency Service**
 - Serve as a support organization to ESF 2 (Communications), ESF 5 (Emergency Management), and ESF 15 (External Affairs) (see Section 2 Emergency Support Functions).
 - Provide communications support in relaying information.
 - Provide support to situation and damage assessment by providing information on local conditions.
 - Assist the Watch Officer in conducting emergency notifications and in monitoring public service radio displays as required.
 - Provide supplemental weather information by continuously monitoring Skywarn activities when active.
 - Support Citizen Corps programs and partners by helping to assess threats and identify resources.
- **Civil Air Patrol**
 - Serve as a support organization to ESF 1 (Transportation), ESF 9 (Urban Search and Rescue) (see Section 2 Emergency Support Functions).
 - Assist in search and rescue.
 - Assist in damage assessment.
 - Assist with emergency communications.
 - Provide air transportation for emergency responders.

I. Commonwealth of Virginia

- **Virginia Department of Emergency Management (VDEM)**
 - o Serve as a support organization to ESF 5 (Emergency Management), ESF 7 (Resource Support), ESF 14 (Long Term Community Recovery and Mitigation), and ESF 16 (Volunteer and Donations Management) (see Section 2 Emergency Support Functions).
 - o Lead agency for carrying out the duties in the Commonwealth of Virginia Emergency Operations Plan.
 - o Provide representative to the EOC.
 - o Coordinate requests for federal disaster declarations including preliminary damage assessments, recovery, and mitigation program management and disaster closeouts.
 - o Coordinate requests for Commonwealth resources and assistance including the National Guard.
 - o Manage the public assistance, individual assistance, and hazard mitigation programs when authorized by a federal disaster declaration.
- **Virginia Department of Transportation (VDOT)**
 - o Serve as a support organization to ESF 1 (Transportation) (see Section 2 Emergency Support Functions).
 - o Provide representative to the EOC.
 - o Assess damages and repair/restore the highway infrastructure.
 - o Emergency debris removal.
 - o Traffic management and control.
- **Virginia State Police**
 - o Serve as a support organization to ESF 13 (Public Safety and Security) (see Section 2 Emergency Support Functions).
 - o Provide liaison to the EOC as requested.
 - o Provide law enforcement.
 - o Assist in traffic management and control.
 - o Assist in access control and security.
 - o Conduct criminal investigations.
- **Virginia Department of Agriculture and Consumer Services**
 - o Serve as the co-lead agency for ESF 11 (Agriculture and Natural Resources) (see Section 2 Emergency Support Functions).

- o Provide liaison to the EOC as requested.
- o Technical assistance and support for animal or plant disease incidents.
- o Assist in food safety and security.
- **Virginia National Guard**
 - o Serve as a support organization to ESF1 (Transportation), ESF 7 (Resource Support), ESF 9 (Urban Search and Rescue), ESF 10 (Oil and Hazardous Materials Response), and ESF 13 (Public Safety and Security) (see Section 2 Emergency Support Functions).
 - o Provide logistical support as requested.
 - o Provide transportation support as requested.
 - o Assist in security operations.
 - o Assist with traffic management and control.
 - o Provide technical assistance and support in the event of (or suspicion of) a weapon of mass destruction (WMD) event through the WMD Civil Support Team (CST).
- **Office of the Chief Medical Examiner**
 - o Serve as a support organization to ESF 8 (Public Health and Medical Services) (see Section 2 Emergency Support Functions).
 - o Provide technical assistance for fatality management issues.
 - o Coordinate with the lead investigative authority to document, collect, and recover deceased.
 - o Provide technical assistance in requesting Disaster Mortuary Operation Response Teams.
 - o Assist with technical decontamination as required.
 - o Assist in the transport, storage, and recovery of forensic and physical evidence.
 - o Assist with identification of the deceased.
 - o Provide expert testimony in post-event legal proceedings.
 - o Provide support to the Family Assistance Center (if activated).

J. Regional

- **Metropolitan Washington Council of Governments**

- o The Metropolitan Washington Council of Governments (MWCOG) is a not-for-profit organization representing local governments in the District of Columbia, Suburban Maryland, and Northern Virginia. The MWCOG members are the elected officials from 19 local governments in the National Capital Region plus area delegation members from the Maryland and Virginia legislatures, the United States Senate, and the United States House of Representatives.
- o The COG includes a Public Safety and Policy Committee and National Capital Region Emergency Preparedness Council (NCREPC).
- o The NCREPC is an advisory body and reports to the MWCOG Board of Directors.
- o The NCREPC oversees and implements the Regional Emergency Coordination Plan (RECP) and coordinates the activities of the various Regional Emergency Support Function (RESF) working groups. Fairfax County is actively engaged in these activities.
- o Establish and staff various committees to enhance emergency preparedness.
- o The RECP was created in September 2002 to address regional coordination and collaboration during incidents or potential incidents with regional impacts or implications.
- o Various county departments and agencies are assigned responsibilities within the RECP primarily to provide information to the lead RESF in the event the RECP is activated. Agencies are assigned responsibility for support to the RECP as shown in Table 1.V.1:

Table 1.V.1 - Regional Emergency Support Functions Under the Regional Emergency Coordination Plan

RESF #	Title	Responsible Agency
1	Transportation	Department of Transportation
2	Communications	Department of Information Technology
3	Public Works and Engineering	Department of Public Works and Environmental Services
4	Firefighting	Fire and Rescue Department
5	Emergency Management	Office of Emergency Management
6	Mass Care, Housing, and Human Services	Department of Family Services

RESF #	Title	Responsible Agency
7	Resource Support	Department of Purchasing and Supply Management
8	Health, Mental Health, and Medical Services	Health Department
9	Urban Search and Rescue	Fire and Rescue Department/ Police Department
10	Oil and Hazardous Materials Response	Fire and Rescue Department
11	Agriculture and Natural Resources	Office of Emergency Management
12	Energy	Department of Vehicle Services
13	Public Safety and Security	Police Department
14	Long Term Community Recovery	Office of Emergency Management
15	External Affairs	Office of Public Affairs
16	Donations and Volunteer Management	Office of Emergency Management

- o The NCR is not an operational entity. However, the MWCOG champions emergency planning, training, and exercises among the NCR jurisdictions.
- **Northern Virginia Regional Commission (NVRC)**
 - o The Northern Virginia Regional Commission is a regional council of local governments in Northern Virginia.
 - o Membership includes the counties of Fairfax, Arlington, Loudoun, and Prince William; the cities of Alexandria, Fairfax, Falls Church, Manassas, and Manassas Park; and the towns of Dumfries, Herndon, Leesburg, Purcellville, and Vienna.
 - o The NVRC serves as a forum where representatives of the member local governments can address problems that cross county, city, and town boundaries, including issues related in emergency management and response.
 - o The NVRC helps members share information about common problems and take account of regional influences in planning and implementing public policies and services.
 - o The NVRC relates the region's interests to state government, other regions of the Commonwealth of Virginia, and the metropolitan area.
 - o The NVRC maintains a significant repository of demographic and other information about the Northern Virginia region and its local jurisdictions.

K. Federal

- **Department of Homeland Security (DHS)**

The Homeland Security Act of 2002 established the Department of Homeland Security (DHS) to prevent terrorist attacks within the United States; reduce the vulnerability of the United States to terrorism, natural disaster, and other emergencies; and minimize the damage and assist in the recovery from terrorist attacks, natural disasters, and other emergencies. The act also designates DHS as “a focal point regarding natural and manmade crises and emergency planning.” DHS is responsible for the National Operations Center network that includes the Homeland Security Operations Center, or HSOC, and the overall national response to any event designated an “Incident of National Significance.”

- **Office of National Capital Region Coordination**

The Office of National Capital Region Coordination was established by the Homeland Security Act of 2002 as a component of the Department of Homeland Security. The mission of this office is to oversee and coordinate federal programs for and relationships with state, local, and regional authorities in the National Capital Region.

- **Federal Emergency Management Agency (FEMA)**

The Federal Emergency Management Agency, a component of DHS, is the primary federal agency for emergency preparedness, response, and recovery. FEMA is delegated responsibility for managing the DHS emergency response and recovery programs. The Office of Grants and Training provides a broad array of assistance to state, local, and tribal jurisdictions through funding, coordinated training, exercises, equipment acquisition, and technical assistance. FEMA is organized into 10 regions. Virginia is included in FEMA Region 3, which is located in Philadelphia, Pennsylvania. The Virginia Department of Emergency Management serves as the point-of-contact with FEMA.

- **The Federal Bureau of Investigation (FBI)**

On behalf of the Attorney General, the FBI, in cooperation with other federal departments and agencies, coordinates the other members of the law enforcement community to detect, prevent, preempt, and disrupt terrorist attacks against the United States. This includes actions to prevent, preempt,

and disrupt specific terrorist threats or actual incidents based upon specific intelligence or law enforcement information.

- **The Regional Intelligence Center (RIC)**

The RIC is a collaborative effort between the FBI and the Fairfax County Police Department where additional federal, state, and local agencies work cohesively to provide strategic and tactical intelligence regarding terror threats to the region.

- **Department of Defense (DoD)**

The Department of Defense has significant resources that may be available to support a federal response to an Incident of National Significance. The Military District of Washington (MDW), headquartered at Fort McNair, Virginia, is responsible for conducting security and disaster relief operations in the National Capital Region. Fort Belvoir and Fort A.P. Hill in Virginia are under the command of the MDW. The commander of the MDW also serves as the Commander of the Joint Forces Headquarters-National Capital Region (JFHQ-NCR). The JFHQ-NCR is responsible for protecting the District of Columbia and neighboring counties and cities of Virginia and Maryland, including Fairfax County. During incidents of national significance, the JFHQ-NCR transitions to Joint Task Force National Capital Region (JTF-NCR) to coordinate appropriate levels of military support when authorized by proper authorities or as immediately required to save lives, prevent human suffering, or mitigate great property damage.

- **National Weather Service (NWS)**

The National Weather Service provides weather, hydrologic and climate forecasts and warnings for the United States, its territories and adjacent waters and ocean areas. This is accomplished through a collection of national and regional centers and more than 122 local weather forecast offices. The NWS issues a comprehensive package of forecast products to support a variety of users, including the general public. The NWS operates the National Oceanic and Atmospheric Administration (NOAA) Weather Radio All-Hazards that transmits weather warnings and forecasts 24 hours a day across most of the United States. This system is also used to broadcast civil and natural emergency information in addition to that relating to weather.

- **Other Federal Departments and Agencies**

During an incident of national significance as defined in the National Response Plan, other federal departments and agencies may play primary,

coordinating, or support roles based upon the assigned Emergency Support Functions, authorities, resources, and the specific nature of the incident.

VI. Phases of Emergency Management

A. Introduction

Fairfax County maintains a comprehensive emergency management program through the Office of Emergency Management providing emergency guidance and support to the other departments and agencies. OEM monitors hazards that threaten the area and assists with emergency operations in order to better address emergency situations affecting the county.

The county comprehensive emergency management program is organized to address the four phases of emergency management:

1. **Preparedness:** Preparedness is any activity taken in advance of an emergency to develop, support, and enhance operational capabilities, to facilitate an effective and efficient response, and recover from an emergency situation.
2. **Response:** Response is any action taken immediately before, during, or after an emergency situation to reduce casualties, save lives, minimize damage to property, and enhance the effectiveness and speed of recovery.
3. **Recovery:** Short-term recovery is any activity that will return vital life-support systems and critical infrastructure to minimum operating standards and, in the long-term, any activity designed to return life to normal or to an improved state.
4. **Mitigation:** Mitigation is any activity taken to eliminate or reduce the degree of long-term risk to human life and property from natural, technological, and human-caused hazards.

The Fairfax County emergency management program encompasses the full range of measures outlined in Table 1.VI.1.

Table 1.VI.1. Fairfax County Comprehensive Emergency Management Measures

Preparedness	Response	Recovery	Mitigation
<ul style="list-style-type: none"> • All hazards planning • Evacuation planning • Backup and redundant communications • Continuity of government • Emergency Alert System • Interoperable communications • Training and exercises • Mutual aid agreements • LEPC • Emergency partnerships • Warning systems • Strategic planning • Resource inventory • Public education • Public information • Intelligence • Individual responsibility • Corrective actions 	<ul style="list-style-type: none"> • Situational awareness • Mass care • Medical and social needs • Evacuations • Protective actions • Incident command • Search and rescue • Direction and control • Emergency Operations Center • Emergency public information • Medical transport • Medical surveillance • Mutual aid • Shelters • Disaster declarations • Triage • Mass medication • Emergency alert • Emergency debris removal • Temporary repairs • Emergency power 	<ul style="list-style-type: none"> • Claims • Crisis counseling • Damage assessment • Debris removal • Disaster assistance • Donations • Restoration • Disaster loans and grants • Temporary housing • Reconstruction • Public information • Security • Environmental cleanup 	<ul style="list-style-type: none"> • Building codes • Buyouts • Disaster insurance • Hazard analysis • Enforcement • Land use management • Litigation • Tax incentives • Tax disincentives • Statutes and ordinances • Vulnerability assessment • Research • Safety codes • Zoning • Planning • Law enforcement • Detection and monitoring • Access control

B. Preparedness

Effective incident management begins with a host of preparedness activities conducted on a day-to-day basis well in advance of a disaster or emergency. Preparedness involves an integrated combination of planning, training, exercises, personnel qualification and certification standards, and publication management processes and activities.

OEM, in cooperation with the Office of Public Affairs and other county departments and agencies, has developed an extensive public outreach and education program that targets the general population and population

subgroups including ethnic minorities, persons with disabilities, children, older adults, the business community, and Special Flood Hazard Zone residents. The OEM Web page provides extensive information on preparing for emergencies and links to applicable county, state, and federal agency resources.

OEM utilizes a number of standing committees, task forces, and work groups that foster interagency planning and coordination to ensure that the county is fully prepared to conduct emergency operations.

The Fairfax County emergency management program includes other prevention activities such as intelligence, detection and monitoring, public education and awareness, and related activities within the broad definition of preparedness.

The Fairfax County Police Department manages the collection, analysis, and dissemination of intelligence information in order to prevent incidents from occurring. The Fairfax County Police Department includes an Intelligence Division. Part of the division is assigned to the Regional Intelligence Center (RIC). The RIC is a collaborative effort between the FBI and the Fairfax County Police Department where additional federal, state, and local agencies work cohesively to provide strategic and tactical intelligence regarding terror threats to the region. Patrol officers supplement these activities by serving as the eyes and ears of the community and through a community policing philosophy. Patrol officers are provided terrorism training that includes terrorist tactics and specifically pre-attack indicators such as criminal activity, surveillance, and probing.

Public education is also an important component of prevention. The Criminal Intelligence Division of the Fairfax County Police Department produces a monthly newsletter of de-classified information for the private sector that includes private security companies, corporate security, and retail establishments. Presentations are made to the Citizens Advisory Committees at district stations, as well as police citizen academy classes.

The Fire Prevention Division of the Fire and Rescue Department provides a number of services designed to prevent fires. This includes scheduling and conducting building fire inspections for compliance with applicable codes, testing and retesting of fire protection systems, training and certification of fire inspectors, and fire investigations. In addition, the Fire Prevention Division provides assistance to businesses in developing building evacuation plans. The

division also provides comprehensive fire and life-safety programs that include elementary schools and various other high risk populations.

The Health Department maintains 24/7, year round, active disease surveillance using the ESSENCE Web-based surveillance system to collect and analyze data on the various patterns of disease occurrence to provide the Director of Health with information necessary to initiate control measures appropriate to protect the public from naturally occurring diseases and bioterrorism events.

The Fairfax County Citizens Corps programs that contribute to the county's preparedness include:

- The Volunteers in Police Service (VIPS) provides support to the police department by incorporating civilian volunteers so that law enforcement professionals have more time for frontline duty.
- The Medical Reserve Corps (MRC) coordinates volunteer health professionals, as well as citizens with an interest in health issues, to assist with mass dispensing sites for vaccination or medication distribution.
- The Community Emergency Response Team (CERT) program trains people in neighborhoods, workplaces, and schools in basic disaster response skills, such as fire suppression and search and rescue, and helps them take a more active role in emergency preparedness.
- The Neighborhood Watch program brings private citizens and law enforcement together to reduce crime and improve the quality of life in neighborhoods.

The Office of Emergency Management in cooperation with other county departments and agencies conducts a public outreach program that addresses prevention and emergency preparedness.

C. Response

The response phase of operations focuses on the protection of human life, property, and critical systems and infrastructure. Emergency response operations include immediate law enforcement, fire, emergency medical services, emergency flood mitigation, evacuations, transportation system detours, emergency public information, actions taken to minimize additional damages, search and rescue; provision of public health and medical service, food, ice, water, and other emergency essentials; debris clearance; the emergency restoration of critical infrastructure; control, containment, and removal of

environmental contamination; and the protection of responder health and safety. Further information on response is provided in 1.VIII. Concept of Operations.

D. Recovery

The recovery phase includes those activities conducted and assistance provided to help individuals, businesses, communities, and the local government return to normal or pre-disaster conditions. Depending upon the scope and magnitude of the event, assistance may be available from the Commonwealth and/or federal government. Long-term recovery from a significant disaster may continue for years. Recovery operations are managed under ESF 14 (Long-Term Recovery). OEM is the lead agency.

The Office of Emergency Management is the lead agency for coordinating recovery operations and developing a plan for long-term recovery.

Recovery operations will be conducted as outlined in Subsection 1.IX. Recovery Operations and ESF 14 (Long Term Community Recovery and Mitigation).

E. Mitigation

Mitigation is defined as any sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards. The Disaster Mitigation Act of 2000 requires local governments to develop and adopt local hazard mitigation plans to remain eligible for FEMA hazard mitigation grant programs.

Mitigation efforts include activities, policies, or programs taken by county officials that will prevent, reduce, or alleviate the impact caused by disasters or emergencies on property, population, and the environment.

Mitigation activities occur before, during, and after emergencies. The mitigation efforts include minimizing or eliminating the impact of hazards that exist within the county, such as:

- Amending zoning and building codes and ordinances.
- Providing public education and awareness.
- Retrofitting buildings to make them more hazard resistant.

OEM, in cooperation with the Department of Public Works and Environmental Services, provides leadership for mitigation prior to and after a major disaster or

emergency. OEM coordinates the development of the county mitigation strategy, which is adopted by the Board of Supervisors as part of the Northern Virginia Regional Hazard Mitigation Plan. The chiefs of regulatory agencies are responsible for enforcing compliance with rules, codes, regulations, and ordinances, and participating in the hazard mitigation planning process.

The Northern Virginia Regional Mitigation Plan identifies the hazards to which the county is vulnerable, assesses the facilities, structures, and systems that are most vulnerable and includes a prioritized list of mitigation projects.

Fairfax County participated in a regional planning effort led by the Northern Virginia Regional Commission that resulted in a FEMA-approved local hazard mitigation plan (Northern Virginia Regional Hazard Mitigation Plan) in 2006. The plan outlines the natural hazards that may impact the county and their potential impacts, and identifies 63 mitigation actions that the county agreed to undertake. Details of these actions can be found in the Northern Virginia Regional Hazard Mitigation Plan. The Fairfax County Regional Hazard Mitigation Plan Supplement (2007) will augment this plan and provided updated county specific information.

The Fairfax County Hazard Identification and Risk Assessment (Section 5 – Hazard Identification and Risk Assessment Annex) provides information on the principle hazards for the county and an assessment of the potential probability and impacts of these hazards.

In the event there is a federal major disaster declaration for Virginia, Fairfax County may be eligible for assistance under the Hazard Mitigation Grant program.

Sub-section 1.X of this plan provides further information on mitigation activities after an incident and the Hazard Mitigation Grant Program.

VII. Emergency Declarations

A. Non-Declared Disasters

The Director of Emergency Management, or designee, may direct county departments and agencies to respond to emergencies or disasters as outlined in this plan without a formal declaration of an emergency when the expectation is that local resources will be used and that no reimbursement of costs will be requested. The Director of Emergency Management, or designee, may re-direct and deploy county resources and assets as necessary to prepare for, adequately respond to, and quickly recover from an emergency incident.

For significant events in Fairfax County or a neighboring jurisdiction, the EOC may be activated to monitor the situation, to coordinate activities among the departments and agencies, and to ensure that the county is positioned to rapidly respond in the event of an incident.

B. General Emergencies

There are three types of emergency declarations that may apply to a disaster or emergency within Fairfax County depending upon the scope and magnitude of the event – local, commonwealth, and federal.

1. **Local Declaration:** A local emergency declaration activates the Emergency Operations Plan and provides for the expeditious mobilization of county resources in responding to a major incident.
2. **Commonwealth Declaration:** A declaration of an emergency by the Governor of Virginia that includes Fairfax County provides the county access to the resources and assistance of the departments and agencies of the Commonwealth, including the National Guard, in the event local resources are insufficient to meet the needs.
3. **Federal Declaration:** The Governor of Virginia may request a federal emergency or major disaster declaration. In the event that Fairfax County is declared a federal disaster area, the resources of federal departments and agencies are available to provide resources and assistance to augment those of the county and the commonwealth.

C. Local Emergency Declaration

- The Commonwealth of Virginia Emergency Services and Disaster Law of 2000, Sections 44-146.13 to 44-146.28:1 Code of Virginia, as amended and Code of Fairfax County, Chapter 14, Emergency Management, prescribe the authorities pertaining to the declaration of local emergencies.
- The County Executive is the director of Emergency Management for Fairfax County and may declare a local emergency subject to later ratification by the Board of Supervisors.
- A local emergency is declared when, in the judgment of the director of Emergency Management, the threat or actual occurrence of an emergency or disaster is of sufficient severity and magnitude to warrant a coordinated response by the various county departments, agencies, and voluntary organizations.
- The declaration of a local emergency activates the EOP and applicable provisions of the plan.
- For instances where a resource shortage (e.g., gasoline, heating oil) is substantially or wholly the cause of a local emergency, a local emergency can only be declared by the Governor based upon the request of the county Board of Supervisors.
- When, in its judgment, all emergency activities have been completed the Board of Supervisors will take action to terminate the declared emergency.
- All county departments and agencies will receive notification of emergency declarations and terminations through the Fairfax County OEM.
- Samples of local emergency declarations and notices of termination are provided in Appendix 3.

D. State of Emergency

- The Commonwealth of Virginia Emergency Services and Disaster Law of 2000, Sections 44-146.13 to 44-146.28:1 Code of Virginia, as amended, prescribes the authority and implications of a declaration of a state of emergency by the Governor.
- The Governor may declare a state of emergency to exist whenever, in his or her opinion, the safety and welfare of the people of the Commonwealth require the exercise of emergency measures due to a threatened or actual disaster.
- The Governor's Declaration of a State of Emergency provides for the expeditious provision of assistance to local jurisdictions, including use of the Virginia Army and Air National Guard.

E. Federal Emergency and Major Disaster Declarations

- Under the provisions of the Robert T. Stafford Act, the Governor may request the President to declare a major disaster or emergency declaration for incidents that are (or threaten to be) beyond the scope of the state and local jurisdictions to effectively respond.
- A Presidential Major Disaster Declaration puts into motion long-term federal recovery programs, some of which are matched by state programs, and designed to help disaster victims, businesses, and public entities.
- An Emergency Declaration is more limited in scope and without the long-term federal recovery programs of a Major Disaster Declaration. Generally, federal assistance and funding are provided to meet a specific emergency need or to help prevent a major disaster from occurring.
- The major disaster or emergency declaration designates the political subdivisions within the state (normally counties and independent cities) that are eligible for assistance. There are three major categories of disaster aid available under a Major Disaster Declaration:

1. **Individual Assistance:** Aid to individuals and households.
 - **Disaster Housing** provides up to 18 months temporary housing assistance for displaced persons whose residences were heavily damaged or destroyed. Funding also can be provided for housing repairs and replacement.
 - **Disaster Grants** may be available to help meet other serious disaster related needs and necessary expenses not covered by insurance and other aid programs. These may include replacement of personal property, transportation, medical, dental and funeral expenses.
 - **Low-Interest Disaster Loans** may be available after a disaster for homeowners and renters from the U.S. Small Business Administration (SBA) to cover uninsured property losses. Loans may be for repair or replacement of homes, automobiles, clothing or other damaged personal property. Loans are also available to businesses for property loss and economic injury.
 - **Other Disaster Aid Programs** include crisis counseling, disaster-related unemployment assistance, legal aid and assistance with income tax, Social Security and Veteran's benefits. Other state or local help may also be available.
2. **Public Assistance:** Aid to state or local governments to pay part of the costs of rebuilding a community's damaged infrastructure. Public Assistance may include debris removal, emergency protective measures and public services, repair of damaged public property, loans needed by communities for essential government functions, and grants for repair of damaged public and private nonprofit schools and educational facilities.
3. **Hazard Mitigation:** Funding for measures designed to reduce future losses to public and private property.

F. Other Declarations

Several federal agencies have independent authorities to declare disasters or emergencies. These authorities may be exercised concurrently or become part of a major disaster or emergency declared under the Stafford Act. These other authorities include:

- The administrator of the U.S. Small Business Administration may make a disaster declaration based upon physical damage to buildings, machinery, equipment, homes, and other property as well as economic injury.
- The Secretary of Health and Human Services may declare, after consultation with public health officials, a public health emergency in the event of a significant outbreak of infectious diseases or bioterrorist attack.
- The U. S. Army Corps of Engineers may issue a disaster declaration in response to flooding or coastal storms.
- The Secretary of Agriculture may declare a disaster in certain situations in which a county sustained a production loss of 30 percent or greater in a single major enterprise. Note that this authority is not applicable to Fairfax County since there is very limited agricultural activity within the county.
- The Secretary of Commerce may make a declaration of a commercial fisheries failure or fishery resources disaster.
- A federal On-Scene-Coordinator (OSC) designated by the Environmental Protection Agency, U.S. States Coast Guard, or the Department of Energy, under the National Contingency Plan, has the authority to direct response efforts at the scene of a discharge of oil, hazardous substance, pollutants, or contaminants, depending upon the location and source of the release.

G. The Declaration Process

- A local emergency may be declared by the Director of Emergency Management with the later consent of the Board of Supervisors. In the event the Board cannot convene due to the emergency or other exigent circumstances, the Director or, in his absence, the Deputy Director, or, in the absence of both the Director and Deputy, any member of the Board of

Supervisors may declare the existence of a local emergency, subject to confirmation by the governing body at its next regularly scheduled meeting or at a special meeting within 14 days of the declaration, whichever occurs first.

- The local emergency declaration may be based upon reports of an actual event or on the forecast or prediction of emergency conditions. OEM is responsible for monitoring incidents and events through the Watch Officer and providing information and support to the Director in the process of declaring a local emergency.
- Whenever a local emergency has been declared, the coordinator of Emergency Management will immediately notify the Virginia Department of Emergency Management (VDEM) through the state EOC.
- A local emergency must be declared and local resources fully committed before state and federal assistance is requested.
- Within 24 hours of an emergency or disaster event, OEM will submit a local situation report to the state EOC. For a significant incident, the situation report will be followed by an official Initial Damage Assessment (IDA) as soon as specific damage information is available, but not later than 72 hours after the peak of the event. The Office of Emergency Management is the lead county agency for coordinating damage assessments. The damage assessment process may begin with reports from the field through the Incident Commander(s) as well as “windshield surveys” conducted by the Fire and Rescue Department to quickly “size up” the incident. However, these efforts will be followed by a deliberate damage assessment process. The damage assessment annex provides additional information.
- OEM will continue to submit local situation reports at least once every 24 hours.
- Based upon the request of the Director of Emergency Management or other information available, the Governor may declare a state of emergency. OEM will ensure that all departments and agencies with responsibilities under this plan are notified through existing protocols and procedures.
- As noted in Subsection 1.VII.D (page 71) above, the Governor’s declaration of a state of emergency provides for expedited assistance from Commonwealth

departments and agencies and the Virginia National Guard.

- Once a determination is made by VDEM that the event is, or may be, beyond the capabilities of the county and state, the Governor may request assistance from the Federal Emergency Management Agency (FEMA) to conduct a more thorough joint federal/state Preliminary Damage Assessment (PDA).
- A PDA is an on-site survey of the affected area(s) by federal and state officials to determine the scope and magnitude of damages caused by the event. Generally, a PDA is conducted prior to an official request by the Governor for a declaration of an emergency or major disaster by the President. OEM will provide assistance in facilitating the PDA process within the county.
- Depending upon the extent and scope of damages provided in the initial reports, PDA teams may be organized to assess damage to private property (Individual Assistance) and/or public property (Public Assistance).
- For events of unusual severity and magnitude, state and federal officials may delay the PDA pending more immediate needs assessment activities.
- The PDA process verifies the general magnitude of damage and whether federal assistance will be requested.
- Based upon the results of the PDA and consultations with FEMA, VDEM will prepare for the Governor's signature an official request for an emergency or major disaster declaration. Upon receipt of an approved Presidential Emergency or Major Disaster Declaration, all departments and agencies with roles and responsibilities under this plan will be notified by OEM.
- The Presidential Declaration will stipulate the types of federal assistance authorized for the county.

VIII. Concept of Operations

This section outlines Fairfax County's concept of operations for responding to emergencies and disasters. It provides background information on the National Incident Management and Incident Command Systems, identifies authorities for emergency response, defines command and control structures and lines of authority, describes the roles and organization of the EOC, and outlines how emergency operations will be conducted under the EOP.

A. National Incident Management System (NIMS)

By resolution on November 21, 2005, Fairfax County adopted the federally-mandated National Incident Management System (NIMS) as the county standard for incident management. NIMS incorporates the Incident Command System (ICS) as the national standard for incident management. The EOP has incorporated these concepts with the base plan, emergency support functions, and annexes as appropriate.

NIMS defines standard means and establishes requirements for processes to describe, inventory, mobilize, track, and recover resources over the life cycle of an incident. These components are not covered in the EOP but in specialized annexes and agency standard operational guidelines.

B. Incident Command System (ICS)

ICS is an emergency management system designed to enable effective and efficient management of incidents by integrating a combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure. The ICS is widely applicable to organize both short-term and long-term field operations for the full spectrum of emergencies.

The initial responsibility for implementing ICS initially rests with the local emergency services agencies (e.g., fire-rescue and police). Upon their arrival at the scene of an incident, the senior fire and/or police supervisors will establish "incident command" and designate a command post location in order to manage the emergency.

The Incident Commander (IC) is the individual responsible for all incident activities including the development of incident objectives, approving on-scene

strategies and tactics, and the ordering and release of on-scene resources. The IC is delegated overall authority and responsibility for conducting incident operations.

IC Command Staff may typically include:

- **Public Information Officer (PIO):** The PIO is responsible for interfacing with the public and media and providing incident-specific information.
- **Safety Officer (SO):** The SO monitors incident operations and advises the IC on all matters of operational safety.
- **Liaison Officer (LO):** The LO serves as the point-of-contact on behalf of the IC for representatives from other government agencies, non-governmental organizations, and private sector entities. Depending upon the nature of the incident, OEM can provide a Liaison Officer (OEM Duty Officer) to assist the IC with agency coordination of other county agencies, non-governmental organizations, private sector representatives, and state, regional, and federal officials.

IC General Staff typically includes the following positions:

- **Planning:** The Planning section chief is responsible for gathering information and intelligence critical to the incident and providing this information to the IC and other incident management personnel. This section is also responsible for developing and documenting the Incident Action Plan (IAP) that identifies overall incident objectives and strategies.
- **Operations:** The Operations section chief is responsible for all tactical activities directed to the reduction of the immediate hazard, saving lives and property, establishing situational control, and restoration of normal operations.
- **Logistics:** The Logistics section chief is responsible for all support requirements needed to achieve an effective response to the incident. This includes ordering resources from off-site as needed.
- **Finance/Administration:** The Finance/Administration Section is established when incident management activities require finance and administrative support services. The chief of this section is responsible for recording personnel time and attendance; all financial management matters pertaining to vendor contracts, handling injury claims and compensation; and recording, tracking, and analyzing cost data for the incident.

The incident command organizational structure develops in a top-down, modular fashion that is based upon the size and complexity of the incident (see Figure 1.VIII.1 below). As needed, separate functional elements can be established, each of which can be further sub-divided, if needed. For example, the Operations Section can be expanded to include branches, divisions, groups, and specialized resources as required to effectively manage the incident. Responsibility for the establishment and expansion of the ICS organization ultimately rests with the IC who bases the organization on the requirements of the situation. As incident complexity increases, the organization expands from top down as functional responsibilities are delegated.

The IC may appoint additional staff and support positions as necessary depending upon the nature, scope, and complexity of the incident or the requirements identified by the IC.

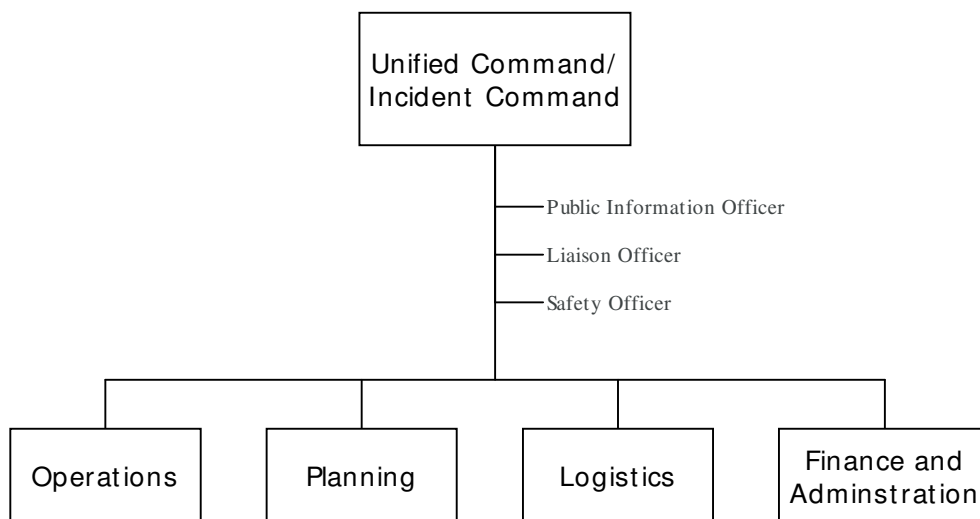


Figure 1.VIII-1 ICS Organization Chart

C. Unified Command

Unified Command will be used when there is more than one agency with incident jurisdiction or when incidents cross political jurisdictions. Agencies work together through the designated members of the Unified Command to establish common objectives and strategies under a single Incident Action Plan (IAP).

In large-scale emergencies, fire-rescue and police commanders may establish a Unified Command Post at or near the incident site. They will notify other agencies that need to be present at the Unified Command Post. They will jointly appoint command and general staff as necessary to carry out incident objectives.

D. Area Command

When a single incident covers a large geographical area or there are multiple incidents, multiple local ICS organizations may be required. When multiple organizations are operational, it may be necessary to establish an Area Command organization.

An Area Command is an organization established to oversee the management of multiple incidents that are being handled by an ICS organization or to oversee the management of large or multiple incidents. Area Command has the responsibility to set overall strategy and priority, allocate critical resources according to the priorities, ensure that all incidents are properly managed and established objectives are achieved. In Fairfax County, depending upon the scope, magnitude, and complexity of the event, the EOC or other fixed facility may function as the Area Command.

In the event an Area Command is needed, the Chief of Police or Fire Chief will ensure that appropriate coordination and consultation with the Director of Emergency Management is accomplished.

E. Multi-agency Coordination System

The Multi-agency Coordination System (MCS) defines the operating characteristics, interactive management components, and organizational structure of supporting incident management entities engaged at the federal, state, regional, and local level through mutual-aid agreements and other assistance arrangements.

Generally, a Multi-agency Coordination Center (MACC) may be established when incidents cross disciplinary or jurisdictional boundaries or involve complex incident management scenarios. The Director of Emergency Management will approve the establishment of a MACC and will appoint the MACC Coordinator. A MACC is a fixed site facility with responsibility for establishing priorities among the incidents and allocating resources accordingly.

F. Joint Information Systems (JIS)

The JIS refers to processes, procedures, and systems for communicating timely and accurate information to the public during crisis or emergency situations. Within Fairfax County, the Joint Information Center (JIC) may be established to provide public information during emergency operations. The Fairfax County Office of Public Affairs is the lead agency for establishing and staffing a JIC under the JIS.

G. Department Operation Centers

County departments and agencies may establish Department Operation Centers (DOC) staffed by agency personnel to support emergency operations and provide assistance to agency personnel assigned to the EOC. DOC functions will include managing agency resources, managing administrative functions relevant to the incident, coordinating exchange of equipment, enhancing agency continuity of operations, and conducting expedient training.

H. Delegations of Authority

Authority of County Executive as Director of Emergency Management (Code of Fairfax County, Chapter 14, Emergency Management)

- The Director of Emergency Management is responsible for organizing emergency management and directing emergency operations through the regularly constituted government structure, and using equipment, supplies, and facilities of existing departments, offices, and agencies of the county to the maximum extent practical.
- When a local emergency is declared (see Subsection 1. VII, page 70), the Director of Emergency Management is authorized to:
 - o Control, restrict, allocate, or regulate the use, sale, production, and distribution of food, fuel, clothing, and other commodities, materials, goods, services, and resource systems that do not impact systems affecting adjoining political subdivisions.
 - o Enter into contracts and incur obligations on behalf of the county necessary to combat such threatened or actual disaster, protect the health and safety of persons or property and provide emergency assistance to the victims of such disaster.
- In exercising these powers, proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, incurring obligations, employment of temporary workers, rental of equipment, purchase of supplies and materials, and expenditure of public funds providing such funds in excess of appropriations in the current approved budget, un-obligated, are available.

Authority of On-Scene Commanders

- The Director of Emergency Management delegates authority to the Fire-Rescue Chief and Police Chief to appoint on-scene incident commanders and establish standard operating procedures to guide management of emergency operations. Upon arrival at an emergency, the senior fire and/or police official on scene will establish “incident command” and designate a command post location in order to manage the emergency. Incidents that begin as a single

agency response may evolve into an operation requiring a multi-agency response to meet actual or expected needs.

Authority of the Coordinator of Emergency Management

- The Director of Emergency Management delegates authority to the Coordinator of Emergency Management to activate, staff, and manage the EOC. In the absence of the Coordinator, an acting Coordinator will be appointed to carry out his/her assigned duties and responsibilities.

Authority of County Agency Directors

- The County Executive delegates authority to each county department and agency director to carry out his/her assigned duties and responsibilities. In the absence of the Director, an acting director will be appointed to carry out his/her assigned duties and responsibilities. Each agency will have a Continuity of Operations Plan (COOP) that identifies lines of authority and succession within the respective agency.

I. Continuity of Operations (COOP)

A major incident or emergency could include death or injury of key county officials, the partial or complete destruction of established facilities, and the destruction of vital public records essential to the continued operations of the government. It is essential that law and order be preserved and government services maintained.

Continuity of leadership and government services is particularly important with respect to emergency services, direction of emergency response operations, and management of recovery activities. Under the Commonwealth of Virginia concept of mutual aid, local officials remain in control of their jurisdiction's emergency operations while additional resources may be provided from other local, state, or federal sources. A key aspect of this control is the continued capability to communicate official requests, situation reports, and other emergency information throughout the event.

The letter of agreement to this plan includes a provision that all departments and agencies maintain an agency-specific continuity of operations plan (COOP) according to standards issued by OEM.

To ensure continuity of government, the following elements need to be addressed:

- Line of succession (minimum three “deep”) for essential agency positions.
- Pre-delegation (in writing) of emergency authorities to key officials.
- Provision for the safeguarding of vital records and systems.
- Protection of facilities and personnel.
- Provision for relocation to alternate operating facilities.

The Fairfax County Continuity of Operations Planning Committee, chaired by the Risk Management Division, provides technical assistance and oversight for developing continuity of operations plans and procedures.

J. Phases of Response Operations

The following three phases will be used by Fairfax County in conducting response operations:

1. **Increased Readiness:** For disasters or events with an advance warning, such as a weather forecast or other warning, actions will be taken prior to the projected impact to save lives and protect property. During this phase, warning systems may be activated, resources mobilized and positioned for immediate use, the EOC activated, and evacuations implemented as appropriate.
2. **Immediate Response:** During this phase, the emphasis will be on saving lives, controlling the situation, and minimizing the effects of the disaster. Immediate response activities are accomplished within the impacted communities by county departments and agencies supported by local mutual aid and segments of the private sector. During this phase, the ICP and EOC may be activated and emergency instructions issued to the public.
3. **Sustained Response:** As the emergency continues, assistance is provided to those affected and efforts are made to reduce secondary damage. Regional, statewide mutual aid and federal assistance may be provided. Response support facilities may be established.

K. Emergency Operations Center

The EOC will serve as the direction and coordination facility for the Fairfax County government during major emergencies and disasters for assignment of resources, establishing policies, and coordination and approval of all requests for assistance outside the County.

The EOC serves as a multi-agency coordination center with jurisdictional responsibility for Fairfax County and, as appropriate, the towns of Clifton, Herndon, and Vienna. Many of the departments and agencies represented at the EOC will have a department operations center (DOC) that are off-site. In these circumstances, the individual at the EOC serves as a liaison to the DOC. As missions and tasks are assigned by the EOC, they are conveyed to the DOC for implementation. DOCs will coordinate their activities with the EOC.

The EOC will establish operational periods as a basis for the incident action planning process at the EOC. Typically, the operational periods are 0700 to 1900 and 1900 to 0700 during 24-hour operations. The planning process is designed around identifying expected accomplishments over the next operational period. An Incident Action Plan (IAP) will be produced for each operational period to communicate overall EOC objectives.

The EOC will schedule and conduct an operational period (or shift change) briefing at the beginning of each operational period to ensure EOC staff are briefed on the operational elements of the IAP and are aware of the objectives that are expected to be accomplished.

Operations within the EOC will be organized and conducted with established operational procedures, checklists, and job aids.

The EOC structure provides for further subdivision of the operations, planning, logistics, and finance and administration sections into branches and groups depending upon the complexity of the operations and to maintain a manageable span of control.

L. Emergency Support Functions

The Fairfax County EOP organizes the various departments, agencies, and voluntary agencies into 16 ESFs to facilitate planning and coordination prior to an incident and to achieve an effective emergency response and recovery.

Each ESF has an assigned lead agency and designated support agencies. The lead agencies are designated because they either have statutory responsibility or the prerequisite expertise and resources due to their programmatic or regulatory responsibilities. The 16 ESFs and the lead agencies are shown in Table 1.VIII.1.

Table 1.VIII.1 – Fairfax County ESFs

ESF #	Title	Lead Agency
1	Transportation	Department of Transportation
2	Communications	Department of Information Technology
3	Public Works and Engineering	Department of Public Works and Environmental Services
4	Firefighting	Fire and Rescue Department
5	Emergency Management	Office of Emergency Management
6	Mass Care, Housing, and Human Services	Department of Family Services/American Red Cross
7	Resource Support	Department of Purchasing and Supply Management
8	Public Health and Medical Services	Health Department
9	Urban Search and Rescue	Fire and Rescue Department/Police Department
10	Oil and Hazardous Materials Response	Fire and Rescue Department
11	Agriculture and Natural Resources	Office of Emergency Management Virginia Department of Agriculture and Consumer Services
12	Energy and Infrastructure	Department of Vehicle Services
13	Public Safety and Security	Police Department
14	Long Term Community Recovery and Mitigation	Office of Emergency Management
15	External Affairs	Office of Public Affairs
16	Volunteer and Donations Management	Office of Emergency Management

Table 1.VIII.2 depicts the 16 ESFs and the designated lead and support departments and agencies. Note that departments and agencies may be assigned multiple support roles.

Table 1.VIII.3 provides a list of partner agencies and organizations including state agencies that provide resources and support to Fairfax County under the EOP and identifies the ESFs that they support.

The lead agency is responsible for all pre-incident planning and coordination to ensure that all ESF agencies are prepared to provide resources and perform assigned operational roles.

The lead agency is responsible for developing and maintaining the functional annex to the EOP as well as supporting operating procedures. The annex will be developed in accordance with OEM guidelines.

More detailed information on each of the ESFs is provided in the corresponding functional annex (see Section 2 of this plan).

ESFs will be activated as needed to support actual or anticipated requirements and will provide representatives to the county EOC upon activation.

Table 1.VIII.2. Fairfax County Lead and Support Agencies by Emergency Support Function

Department/Agency Code: L – Lead Agency CL – Co-Lead Agency S – Support Agency	ESF 1 – Transportation	ESF 2 – Communications	ESF 3 – Public Works and Engineering	ESF 4 – Firefighting	ESF 5 – Emergency Management	ESF 6 – Mass Care, Housing and Human Services	ESF 7 – Resource Support	ESF 8 – Public Health and Medical Service	ESF 9 – Urban Search and Rescue	ESF 10 – Oil and Hazardous Material Response	ESF 11 – Agriculture and Natural Resources	ESF 12 – Energy and Infrastructure	ESF 13 – Public Safety and Security	ESF 14 – Long Term Community Recovery and Mitigation	ESF 15 – External Affairs	ESF 16 – Volunteer and Donations Management
Department of Transportation	L															
Department of Information Technology		L			S							S		S	S	
Department of Public Works and Environmental Services			L	S	S		S		S	S				S		
Fire and Rescue Department	S	S	S	L	S	S	S	S	CL	L					S	
Office of Emergency Management					L	S	S				CL	S		L	S	L
Department of Family Services						CL								S		S
Department of Systems Management for Human Services						S								S		S
Department of Administration for Human Services						S								S		
Department of Purchasing and Supply Management							L	S								S
Health Department			S	S		S		L		S	S				S	
Department of Vehicle Services	S											L				
Police Department		S	S	S	S	S	S	S	CL	S	S		L		S	
Office of Public Affairs					S										L	
Department of Cable Communications and Consumer Protection		S												S	S	
Department of Community and Recreation Services	S					S										

Department/Agency Code: L – Lead Agency CL – Co-Lead Agency S – Support Agency		ESF 1 –Transportation	ESF 2 – Communications	ESF 3 – Public Works and Engineering	ESF 4 – Firefighting	ESF 5 – Emergency Management	ESF 6 – Mass Care, Housing and Human Services	ESF 7 – Resource Support	ESF 8 – Public Health and Medical Service	ESF 9 – Urban Search and Rescue	ESF 10 – Oil and Hazardous Material Response	ESF 11 – Agriculture and Natural Resources	ESF 12 – Energy and Infrastructure	ESF 13 –Public Safety and Security	ESF 14 – Long Term Community Recovery and Mitigation	ESF 15 – External Affairs	ESF 16 – Volunteer and Donations Management
Department of Public Safety Communications			\$		\$					\$	\$			\$	\$		\$
Department of Finance																	
Department of Housing and Community Development							\$								\$		
Facilities Management Department				\$			\$	\$					\$	\$	\$		
Department of Management and Budget						\$									\$		
Department of Planning and Zoning				\$		\$									\$		
Department of Tax Administration																	
Fairfax-Falls Church Community Services							\$		\$						\$		\$
Office of the Sheriff							\$		\$								
Office of the County Attorney				\$		\$	\$		\$				\$	\$	\$	\$	
Department of Human Resources						\$		\$									

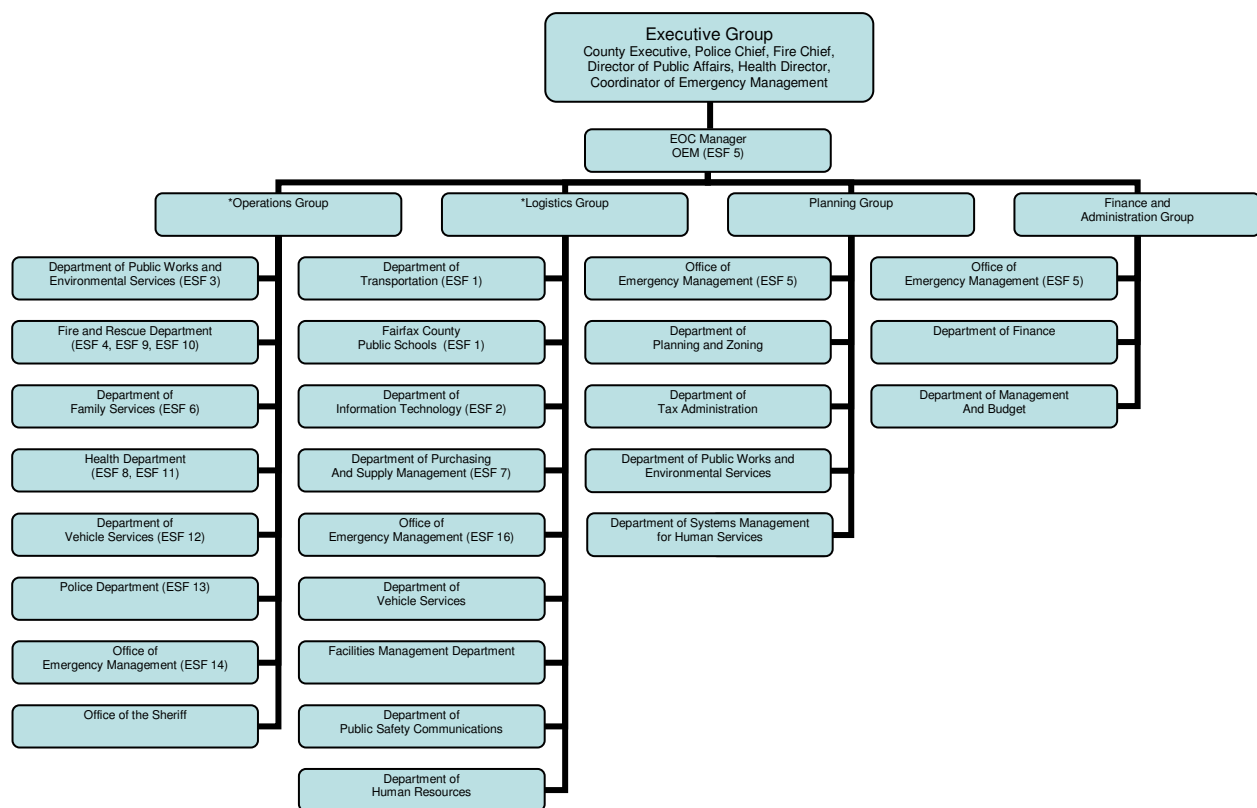
Table 1.VIII.3. Emergency Support Functions of Fairfax County Partner Agencies and Organizations

Agency/Organization Code: L – Lead Agency CL – Co-Lead Agency S – Support Agency	ESF 1 - Transportation	ESF 2 - Communications	ESF 3 - Public Works and Engineering	ESF 4 - Firefighting	ESF 5 - Emergency Management	ESF 6 - Mass Care, Housing and Human Services	ESF 7 - Resource Support	ESF 8 - Public Health and Medical Service	ESF 9 - Urban Search and Rescue	ESF 10 - Oil and Hazardous Material Response	ESF 11 - Agriculture and Natural Resources	ESF 12 - Energy and Infrastructure	ESF 13 - Public Safety and Security	ESF 14 - Long Term Community Recovery and Mitigation	ESF 15 - External Affairs	ESF 16 - Volunteer and Donations Management
Amateur Radio Emergency Service/Amateur Radio Civil Emergency Service		S			S										S	
American Red Cross of the National Capital Area						CL			S					S		S
Civil Air Patrol		S							S							
DC Water and Sewer Authority			S													
Dominion Virginia Power												S				
Fairfax County Public Schools	S		S			S	S									
Fairfax County Water Authority			S					S								
Metropolitan Washington Airports Authority	S															
Northern Virginia Electrical Cooperative												S				
Office of the Chief Medical Examiner								S								
Park Authority			S			S			S							
Salvation Army						S										S
Virginia Department of Agriculture and Consumer Services											CL					

Agency/Organization Code: L – Lead Agency CL – Co-Lead Agency S – Support Agency	ESF 1 - Transportation	ESF 2 - Communications	ESF 3 - Public Works and Engineering	ESF 4 - Firefighting	ESF 5 - Emergency Management	ESF 6 - Mass Care, Housing and Human Services	ESF 7 - Resource Support	ESF 8 - Public Health and Medical Service	ESF 9 - Urban Search and Rescue	ESF 10 - Oil and Hazardous Material Response	ESF 11 - Agriculture and Natural Resources	ESF 12 - Energy and Infrastructure	ESF 13 - Public Safety and Security	ESF 14 - Long Term Community Recovery and Mitigation	ESF 15 - External Affairs	ESF 16 - Volunteer and Donations Management
Virginia Department of Emergency Management					S		S									S
Virginia Department of Transportation	S															
Virginia National Guard	S						S		S	S			S			
Virginia Railway Express	S															
Virginia State Police				S									S			
Voluntary Organizations Active in Disasters (VOAD)						S										S
Volunteer Fairfax					S	S								S		S
Washington Gas – Virginia Division												S				
Washington Metropolitan Area Transit Authority	S															
Washington Metropolitan Area Transit Police				S									S			

Within the EOC, the ESFs are assigned to the Executive Group; the EOC Manager; and the Operations, Logistics, Planning, and Finance and Administration Sections, as follows:

- **Executive/Policy Group:** includes ESF 5 and ESF 15
- **EOC Manager:** ESF 5
- **Operations Section:** includes ESF 3, ESF 4, ESF 5, ESF 6, ESF 8, ESF 9, ESF 10, ESF 11, ESF 12 and ESF 13
- **Logistics Section:** includes ESF 1, ESF 2, ESF 7 and ESF 16
- **Planning Section:** includes ESF 5
- **Finance and Administration Section:** includes ESF 5



*ESFs will be activated as needed. Under a full activation, ESFs will be organized under Branches within the

Figure 1.VIII.2. Fairfax County EOC

- The **Executive/Policy Group** includes the County Executive, appropriate Deputy County Executives, the Police and Fire Chiefs, the Director of Public Affairs, the Health Director, and the Coordinator of Emergency Management. The primary responsibilities of this Group include:
 - o Establishing and promulgating emergency policy decisions.

- o Providing strategic direction and priorities for field operations.
 - o Providing direction to agencies performing emergency activities.
 - o Authorizing issuance of public evacuation recommendations.
 - o Resolving resource and policy issues.
- The **EOC Manager** is responsible for the staffing and operations of the EOC. The EOC manager directs the activities of the EOC staff and ensures that policies and priorities established by the Executive Group are implemented. He/she establishes the EOC objectives and directs, in consultation with the Executive Group, strategic and contingency planning efforts to address incident-related concerns and issues. The EOC manager establishes the operational periods for the EOC and is the approving authority for the EOC Incident Action Plan.
- The **EOC Operations Section** provides support to field operations directed towards reducing the immediate hazard, saving lives and property, establishing situational control and restoring normal conditions. This section also ensures that policy and resource decisions of the Executive Group related to operations are implemented. The operations section is responsible for coordination of all response elements applied to the incident.
- The **EOC Planning Section** collects, analyzes, displays, and disseminates information related to the incident and the status of operations. This section also collects and maintains information on the status of all resources assigned by the EOC to field operations. The section is also responsible for facilitating the incident action planning process for the EOC and produces the IAP. The Planning Section functions as the primary support for strategic level decision making at the EOC including preparing situation reports and briefings, map displays, collecting and consolidating damage assessment information, and developing plans necessary to address changing field events.
- The **EOC Logistics Section** is responsible for the acquisition and movement of supplies, equipment, and personnel in support of the response operations in the field. This section also will provide for the establishment of operating facilities needed to support on-going response and recovery operations and as Family Assistance Center and Service and Information Center(s).
- The **EOC Finance and Administration Section** provides policy guidance and establishes procedures to authorize the commitment and payment of funds for resources or services ordered through the EOC. This section tracks and

processes payment of vendor purchases, contracts, and other payments, and ensures that an accurate accounting of the cost of responding to the incident is maintained.

The EOC structure provides for further subdivision of the four sections into branches and groups depending upon the complexity of the operations and to maintain a manageable span of control.

M. Resource Ordering and Management

The following are sources or potential sources for resources that may be available to the county in responding to disasters and emergencies:

- Personnel, staff, equipment, and facilities belonging to Fairfax County.
- Resources available from neighboring jurisdictions through local mutual aid agreements.
- Resources available from the private sector through acquisition/purchasing.
- Resources of the Commonwealth of Virginia including the National Guard.
- Mutual aid resources from other states through the Emergency Management Assistance Compact (EMAC).
- Mutual aid available through the Statewide Mutual Aid Program.
- Resources available from the federal government under the National Response Plan (NRP).

The Code of Fairfax County, Chapter 14, Emergency Management, authorizes the Director of Emergency Management, in collaboration with other public and private agencies within the Commonwealth of Virginia or other states or localities within other states, to develop mutual aid or reciprocal assistance in case of disaster too great to be dealt with unassisted.

If county resources are exhausted, the EOC will submit the request to the state or request mutual aid assistance from outside jurisdictions within the commonwealth or other local jurisdictions within the National Capital Region. Note that this provision does not apply to existing “automatic” aid/mutual aid agreements.

All county government organization requests for outside assistance must be made to the EOC when a “Local State of Emergency” exists, so that countywide requests can be tracked and prioritized. ESF 5 at the EOC is responsible for tracking resource requests on behalf of the EOC.

VDEM operates a statewide mutual aid program as a supplement to day-to-day local mutual aid agreements. Requests for statewide mutual aid will be coordinated by OEM personnel located at the EOC in accordance with the Statewide Mutual Assistance Manual.

Mutual aid assistance from other states is available through the Emergency Management Assistant Compact (EMAC). A Governor's Proclamation of a State of Emergency must be in place to request EMAC assistance. ESF 5 at the EOC will process and manage requests for EMAC assistance in accordance with procedures established by VDEM.

If state resources are exhausted, VDEM will request outside assistance from the federal government provided that a federal declaration of an emergency or major disaster is in place.

Support by military units may be requested through the Commonwealth of Virginia Emergency Operations Center provided that a Governor State of Emergency Declaration including Fairfax County is in place. Military forces, when made available, will support and assist local agencies, and may receive from the County Executive or his/her designated representative, mission-type requests, to include objectives, priorities, and other information necessary to accomplish missions.

Emergency assistance may be made available from neighboring jurisdictions in accordance with mutual aid agreements. Emergency resources may be sent from Fairfax County to assist adjoining jurisdictions. Such assistance will be in accordance with existing mutual aid agreements or, in the absence of official agreements, as directed by the County Executive or in his/her absence, the Deputy County Executive for Public Safety, when it is determined that such assistance is necessary and feasible.

Figure 1.VIII.3 below depicts the flow of resource requests and assistance during significant events where Commonwealth and federal resources are available through the appropriate emergency and disaster declarations.

Flow of Requests and Assistance During Large Scale Incidents

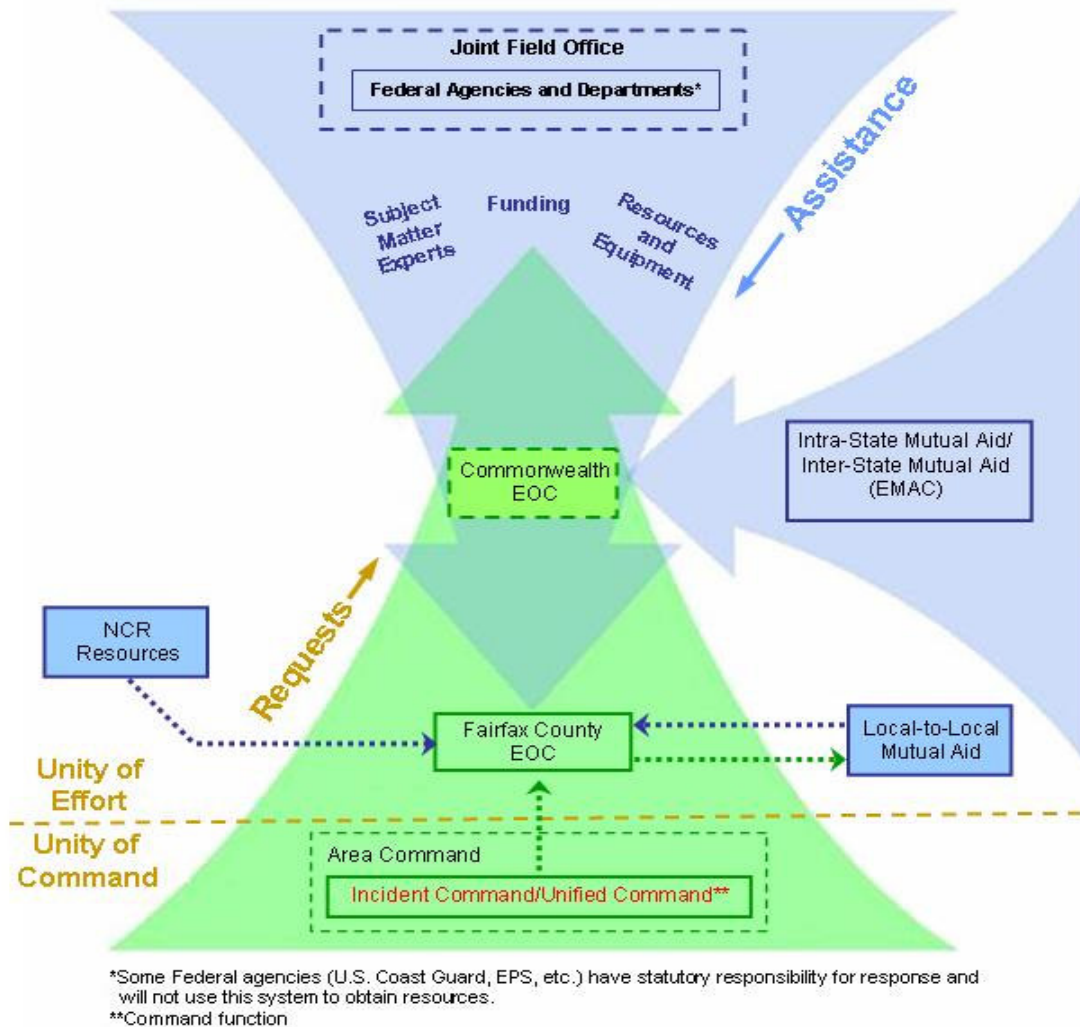


Figure 1.VIII.3-Resource Assistance Process

N. Evacuations

Fairfax County is susceptible to both natural and man-made events such as floods, hurricanes, hazardous material incidents, and acts of terrorism that may necessitate an evacuation of nearby residents, businesses, and other facilities in order to save and protect lives.

Fairfax County defines three stages for evacuations:

1. **Selected:** An evacuation event limited to a specific building or neighborhood requiring a limited number of residents being evacuated and possibly sheltered.
2. **Staged:** An evacuation event requiring multiple neighborhoods or communities being evacuated and possibly moved to various shelter sites within the county.
3. **Full-Scale:** An evacuation event requiring all persons within an entire geographical being evacuated to multiple locations.

The evacuation and mass care annex to this plan outlines specific roles and responsibilities for planning and conducting evacuations. The ESF structure promulgated in this plan will be used as appropriate for supporting evacuation operations.

Depending upon the nature of the incident, the Police Department or the Fire and Rescue Department may be the lead agency for coordinating evacuation operations with the other department in support.

O. Medical and Social Needs

Residents or visitors who have medical or social needs may require assistance during an emergency. People with medical needs are those who have a health condition and cannot manage independently in a shelter or evacuation center and require assistance in performing activities of daily living and/or require care for the monitoring of a health condition. Physical conditions that require equipment that uses electricity may come under this definition, although the individuals may regularly perform activities of daily living without human help. People with social needs are considered to be vulnerable, at-risk, or hard to reach in the event of an emergency, and they are not medically dependent.

Each group will have unique needs during an emergency and thus require communication, registration, transportation, and sheltering strategies designed to meet their needs prior to and in the event of an emergency. Fairfax County will communicate with both populations during all four phases of emergency management using an array of technologies. The county will develop and maintain a registry of both individuals and agencies who serve these populations to facilitate the delivery of service. The county will provide transportation and sheltering when necessary during emergency situations.

The Office of Public Affairs (OPA), as the lead agency for ESF 15 (External Affairs), will advertise and recruit registrants for a medical needs registry. OPA will conduct public outreach and education campaigns designed to prepare medical and social needs populations for emergencies and to recruit registrants for the registry. OPA will also communicate with these populations during and after an emergency.

To ensure that Fairfax County is able to provide shelters suitable for people with medical needs, the Department of Family Services has developed a Medical Needs Shelter Plan as an ancillary to the ESF 6 Annex.

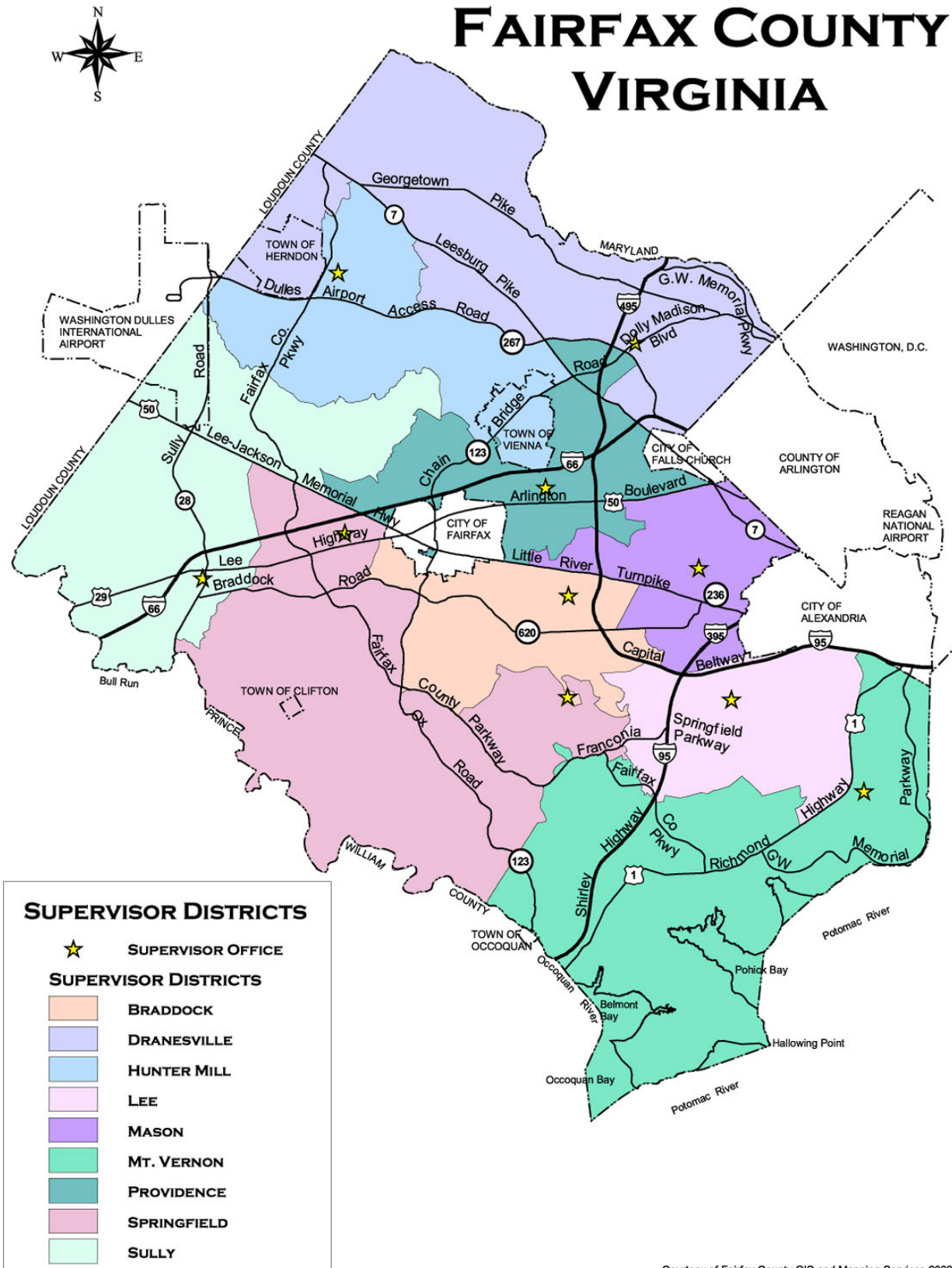
Once the determination is made by the Incident Commander and/or the Coordinator of Emergency Management to open a medical needs shelter, ESF 6 will establish and operate the shelter(s) in accordance with established plan.

The Department of Family Services, as the lead agency for ESF 6, is responsible for establishing and operating shelters for residents and visitors who have been evacuated from a high-risk area or in response to an actual emergency incident. The Department of Transportation, as lead agency for ESF 1 (Transportation), will be responsible for coordinating transportation for individuals with medical and social needs to and from shelters.

To ensure that Fairfax County is able to provide shelters suitable for people with medical needs, the Department of Family Services has developed a Medical Needs Shelter Plan as an ancillary to the ESF 6 Annex.

P. Multiple ICS Organizations

In the event that it is necessary to geographically sub-divide the county for purposes of establishing ICS management structures, the Board of Supervisor districts may be used. Figure 1.VIII.4 below depicts the nine districts.



Courtesy of Fairfax County GIS and Mapping Services 2002

Figure 1.VIII.4 – Fairfax County Supervisor Districts

Although there are nine districts, the number of separate structures activated will be based upon the specific needs of the incident.

Q. Transition to Recovery

Although there is no clear line between the response and recovery phases, the command and control, coordination, and resources to serve disaster victims transitions from immediate needs to a more deliberative process of program delivery. Recovery activities may include coordination with the state and federal government for administering state and federal assistance.

Generally, the termination of the local declaration of emergency and/or the closing of the EOC will signal the formal transition to the recovery phase. The Office of Emergency Management is the lead agency for recovery and will assume incident command upon the approval of the Director of Emergency Management.

The formal transition from response and recovery and the transfer of incident command to OEM will be announced to all departments and agencies using existing notification protocols and procedures.

IX. Recovery Operations

A. General

Once the immediate threat to life and property has passed and appropriate response operations conducted, steps will be taken to ensure the rapid recovery of the affected communities. Recovery operations may begin concurrently with response operations or may represent a continuation of actions initiated during the response phase.

Short-term recovery is generally any activity to return vital life-support systems and critical infrastructure to minimum operating standards. Short-term recovery operations will begin during response and will focus on rapid debris removal and cleanup, and a coordinated restoration of essential services such as electricity, water, and sanitary systems. Generally, the existing command and ESF structures established by this plan will be used to manage short term recovery.

Long-term recovery includes any activity designed to return life to normal or an improved state such as business resumption, employment, and rebuilding efforts. The goal of long-term recovery is to restore facilities to pre-disaster condition. Long-term recovery includes hazard mitigation activities, restoration or reconstruction of public facilities, and recovery of disaster response costs. This part of the EOP will focus on long-term recovery.

The major objectives of long-term recovery include:

- Coordinate delivery of social and health services.
- Improve land use planning.
- Restore local economy to pre-disasters levels.
- Recover disaster response costs
- Effectively integrate mitigation strategies into recovery planning and operations.

The Office of Emergency Management is the lead agency for coordinating recovery operations and developing a plan for long term recovery. The recovery plan and strategies for implementation will incorporate appropriate mitigation actions and for maximizing available state and federal assistance. The ESF 14 annex provides information concerning long term recovery planning.

OEM may establish a Fairfax County Recovery Center during the response phase of operations to begin planning for the recovery process, support the damage assessment process, ensure documentation of disaster-related operations and expenditures, and provide for coordination with VDEM on recovery program issues and implementation.

Damage assessment is a critical element of recovery operations. The damage assessment determines the impacts, identifies resource needs, and, as appropriate, justifies requests for state and federal assistance. The damage assessment provides a basis for determining priorities for repair and restoration of essential facilities. The damage assessment annex to this plan provides details on the damage assessment process.

Fairfax County may be eligible to apply for reimbursement of disaster-related expenses either through the Commonwealth of Virginia or the federal government. It is critical that departments and agencies document disaster-related expenditures. Guidance for doing so is provided in the financial management annex.

Recovery assistance that will be available will depend upon whether or not Fairfax County is included in a state and/or federal emergency or disaster declaration. In the event there is no state or federal declaration, recovery assistance will include what is provided through county departments and agencies and various voluntary organizations. The county may open one or more Service and Information Centers to provide social services, information, and referrals to affected residents. When a single Service and Information Center is established, it may also serve as the command location for the incident during recovery operations.

In the event the scope and complexity of the event warrant establishing more than one Service and Information Center, the Fairfax County Recovery Center (if activated) or the Office of Emergency Management will serve as the direction and control facility for recovery operations.

In the event of a federal disaster or emergency declaration, federal and state officials will establish and co-locate at a Joint Field Office (JFO) that will serve as the hub for the coordination of disaster assistance and recovery programs throughout the commonwealth for all declared jurisdictions. The Commonwealth of Virginia Emergency Operations Plan, Volume 2, provides detailed information on recovery operations under federal declarations. OEM will be the primary coordination with VDEM on implementation and management of the recovery programs within Fairfax County. Other county departments and agencies will provide appropriate support as outlined in this plan.

The disaster recovery process may continue for an extended period of time depending upon the scope and magnitude of the incident and the complexity of the recovery process. The Director of Emergency Management may establish a Recovery and Restoration Task Force chaired by OEM to serve as an advisory group on long-term recovery and restoration issue, policies, and activities (see Section 2 Emergency Support Functions ESF 14).

Incident Command will transition to OEM as response and short-term recovery operations are completed. OEM will designate the IC for recovery operations and establish command at an appropriate location depending upon the scope and magnitude of the incident. All departments and agencies with roles and responsibilities under the EOP will be notified and provided relevant contact information.

County departments and agencies will provide support to OEM as outlined in this plan and the ESF 14 annex (see Section 2 Emergency Support Functions).

B. Disaster Assistance Programs

The types of disaster assistance will vary depending upon the level of emergency and/or disaster declarations. Disaster assistance programs are designed to meet the needs of four distinct groups: individuals and families, businesses, governments, and nonprofit organizations.

- Individuals may receive loans or grants for real and personal property, dental, funeral, medical, transportation, unemployment, sheltering, and rental assistance depending upon the extent of the damage. The State Recovery Task Force program assists the local government to ensure that needed assistance is provided to disaster victims.
- The Small Business Administration (SBA) provides loans to many types of businesses and can provide assistance with both physical and economic losses as the result of a disaster of emergency.
- Funds and grants are available to government and certain nonprofit organizations to repair, reconstruct, and mitigate the risk of future damage. The Commonwealth Emergency Relief for Localities program is designed to assist local governments that suffer uninsured damages to public property.
- Under a Presidential Major Disaster Declaration, individuals, businesses, and the county may be eligible for a variety of disaster assistance programs.
- Assistance for individuals and families is also provided by a wide variety of voluntary relief organizations including, among others, the American Red Cross and the Salvation Army.

C. FEMA Public Assistance Program

- The FEMA public assistance program requires a local emergency declaration, a state of emergency proclamation, and a federal declaration of a major disaster that specifically authorizes public assistance for Fairfax County.
- This program provides public assistance to state agencies, local governments, political subdivisions of local governments, and certain private nonprofit

organizations.

- This assistance can cover debris removal and/or emergency protective measures taken during the response phase as well as repair and restoration of damaged facilities. It also includes certain mitigation actions (see Subsection 1.X).
- The Public Assistance program consists of two types of work: Emergency and Permanent. Emergency work has two categories and permanent work has five as detailed in Tables 1.IX.1 and 2 below:

Table 1.IX.1. Emergency Work

Category	Definition
A- Debris Removal	Provides for removal of debris and wreckage resulting from a major disaster or emergency. Eligible work includes debris removal from public roads and streets, including rights of way, other public property, and, in special cases, private property.
B- Emergency Protective Measures	Provides reimbursement for emergency protective measures to save lives, remove health and safety hazards, and protect property.

Table 1.IX.2. Permanent Work

Category	Definition
C- Road Systems	Roads, bridges, traffic controls, streets, and culverts.
D- Water Control Facilities	Dikes, levees, dams, drainage channels, and irrigation systems.
E - Public Buildings and Equipment	Public buildings, supplies or inventory, vehicle or other equipment, transportation systems, and higher education facilities.
F- Public Utilities Systems	Storm-water drainage systems, sanitary, sewer, light, and power facilities.
G- Other	Parks and recreational facilities.

- The Public Assistance program is administered by VDEM. A grant is provided to the state and sub-grants are authorized to eligible applicants within the state.
- Appendix 8 to Volume 2 of the Virginia EOP provides detailed information on the management of the public assistance program.

D. FEMA Individual Assistance Program

- The basic purpose of the Individual Assistance Program is to serve individuals and families affected by the disaster. This program requires that a federal major disaster declaration is in effect and the individual assistance program authorized for the county.
- This program is jointly administered by VDEM and FEMA as outlined in Appendix 5 of the Commonwealth of Virginia EOP, Volume 2.
- This program is designed as a supplement to other assistance that may be available such as private insurance or disaster assistance loans offered through the Small Business Administration.
- Individual Assistance may be available to individuals and households and can be a grant, temporary housing (such as travel trailers), low interest loans, services (such as crisis counseling), and eligibility for programs not normally available unless there is a federal disaster declaration. Individuals register to receive federal disaster assistance by calling the FEMA toll-free “teleregistration” number.
- Commonwealth and federal officials may establish one or more Disaster Recovery Centers (DRC) within a federally declared jurisdiction where one-on-one assistance can be provided to disaster victims. DRCs are typically located in public buildings and provide for face-to-face interaction between disaster victims and representatives from federal, state, and local government with resources to provide direct assistance and appropriate referrals. OEM will coordinate support from the county necessary to establish and operate a DRC. Support agencies to ESF 14 will provide assistance, as appropriate.

E. Unmet Needs

- Unmet needs are any disaster-related losses experienced by the victim that cannot be provided for by the programs available from the local jurisdiction, commonwealth, or federal agencies due to the victim’s ineligibility for such services or the goods or services. During the recovery phase, a collaborative effort is established between the government and the private nonprofit community to address the issue of unmet needs.
- During the recovery phase, ESF-14 will establish an Unmet Needs

Coordination Committee to address this issue. The purpose of this committee will be to identify and resolve emergency and long-term disaster-related unmet needs that cannot be met through traditional programs or resources.

F. After-Action Review

- After-action reviews are essential for identifying issues that impeded operations or innovative approaches that were introduced during the response and recovery that may be applicable to future incidents. In order for issues to be addressed they need to be identified and documented.
- All departments and agencies will participate in the after-action review process and submit issues and recommended solutions to OEM for review and consolidation. Lead ESF agencies will conduct after-action reviews with their support agencies to identify ESF specific issues or concerns that will be provided to OEM for tracking through the corrective actions process.
- OEM will provide guidelines and templates for agencies to use to identify issues or successes.
- In consultation with the Director of Emergency Management, OEM may schedule and facilitate an after-action review to verify and document issues for further review and corrective action.
- OEM will prepare and issue a formal after-action report for any incidents conducted under the EOP.

G. Corrective Actions

- The after-action review process will be used to identify issues for corrective action. Corrective actions will be assigned through the Emergency Management Coordination Committee (EMCC) to specific departments and agencies for review and resolution. OEM will manage the corrective action program by documenting issues and tracking the status of resolution.
- Assigned departments and agencies are responsible for developing recommended solutions and timelines for approval of the EMCC.
- Open actions will be reviewed quarterly.

X. Hazard Mitigation

A. General

- The primary goal of mitigation is to reduce loss of life and property by lessening the impact of disasters. This is achieved through regulations, local ordinances, land use and building practices, and mitigation projects that reduce or eliminate long-term risk from hazards and their effects. Mitigation, by reducing the impacts of a disaster, will also lessen the demand for resources in the event of another disaster.
- In the event of a federal declaration of a major disaster for the Commonwealth of Virginia, Fairfax County may be eligible to apply for hazard mitigation assistance under the federal Hazard Mitigation Grant Program (HMGP).
- The HMGP provides grants to state and local governments to implement long-term hazard mitigation measures after a major disaster declaration.
- Mitigation initiatives identified in the Northern Virginia Regional Hazard Mitigation Plan (see Fairfax County supplement) may be eligible for a HMGP grant.
- In addition, if Fairfax County is included in a federal major disaster declaration that includes public assistance, hazard mitigation funding may be available through the public assistance program under Section 406 of the Robert T. Stafford Act. Departments and agencies engaged in repair and restoration work should consider mitigation methods that will prevent or reduce damage in future incidents for potential funding as part this program. The public assistance program is managed by VDEM.
- OEM is responsible for coordinating county department and agencies participation in post-disaster hazard mitigation activities. Agencies involved in these activities will vary according to the specifics of each event.
- Eligible applicants include state agencies, local governments, and private nonprofit organizations which own or operate facilities providing essential government services.

B. Project Eligibility

To be eligible for the HMGP, a project must:

1. Conform to the State Hazard Mitigation Plan.
2. Conform to environmental, historical, and economic justice issues.
3. Provide a long-term solution.
4. Demonstrate cost effectiveness.
5. Comply with program regulations.
6. Be consistent with overall mitigation strategies.

C. HMGP Process

1. The HMGP when authorized under a federal disaster declaration is managed by the State Hazard Mitigation Officer (SHMO).
2. The SHMO, in coordination with other state departments and agencies, develops a mitigation strategy as an update to the state hazard mitigation plan. The strategy identifies mitigation opportunities and establishes priorities for funding.
3. The grant application process may be announced through press releases and applicant briefings scheduled by the SHMO.
4. OEM will contact all agencies for post-disaster mitigation activities and notify them of their role in these operations.

Section 2 – Emergency Support Functions

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ESF 1

Transportation

LEAD AGENCY: *Department of Transportation*

Lead Agency	Department of Transportation
Support Agencies	Fairfax County Public Schools
	Department of Vehicle Services
	Department of Community and Recreation Services
	Fire and Rescue Department
	Virginia Department of Transportation
	Virginia Railway Express
	Washington Metropolitan Transit Authority
	Metropolitan Washington Airports Authority

I. MISSION STATEMENT

Manage all emergency transportation resources for the response to and recovery from any disaster or emergency within Fairfax County including coordination of transportation resources in support of evacuations.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 1 will be in accordance with the National Incident Management System (NIMS).
- As directed through the EOC, ESF 1 assists local governmental entities and voluntary organizations requiring transportation support to perform response missions following a disaster or emergency.
- ESF 1 in coordination with regional partners such as Washington Metropolitan Transit Authority, Amtrak and Virginia Railway Express, and the Virginia Department of Transportation will collect, analyze, and

distribute information on the impact and status of the transportation infrastructure.

- ESF 1 will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 1 encompasses the full range of transportation services that may be required to support emergency response operations; transport of critical supplies, equipment, and other resources; and evacuations including those residents with medical needs.
- ESF 1 will provide assistance and serve as the coordination point for the restoration of the transportation infrastructure; however, VDOT has the lead role.
- ESF1 will maintain documentation for financial reimbursement in accordance with the Financial Annex to this Plan.

III. CONCEPT OF OPERATIONS

1. The Watch Center managed by OEM monitors incidents and threats to the county. OEM will notify the lead agency of incidents impacting or potentially impacting the transportation systems and infrastructure. The lead agency contacts appropriate support agencies and organizations as necessary to collect additional information.
2. As an incident or threat escalates, the lead agency will issue notifications to support agencies and agency emergency personnel in accordance with established protocols and checklists.
3. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to coordinate transportation requirements and issues.
4. Once the EOC is activated, all requests for transportation support by other county departments and agencies will be submitted to the Emergency Operation Center for coordination, validation, and/or action by ESF 1.

5. ESF 1 will monitor the status of the county transportation systems and infrastructure in coordination with regional transportation organizations and VDOT, and provide updates to ESF 5 at least once daily.
6. ESF 1 will provide technical assistance to the EOC entities in determining the most viable transportation networks to, from, and within the disaster area, as well as alternate means to move people and goods within the area affected by the disaster.
7. ESF 1 will provide transportation services based upon the priorities established by the Director of Emergency Management. This may include providing transportation to residents affected by evacuations or relocations, transportation of equipment and supplies, or transportation for emergency response personnel.
8. ESF 1 will task support agencies to provide assets in order to meet operational requirements. As necessary, private sector sources may be acquired to augment the county resources as appropriate.
9. ESF 1 Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Department of Transportation

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct ESF specific training and exercises. • Provide support for evacuation planning. • Develop and maintain inventory of assets. • Develop and maintain notification rosters. • Coordinate resolution of ESF 1 after-action issues. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Collect, analyze, and distribute information on the status of the county's transportation infrastructure. • Provide liaison with the Virginia Department of Transportation (VDOT) and other regional transportation organizations. • Manage transportation services to support emergency operations. • Provide support and technical assistance to evacuations. • Coordinate mutual aid requests for transportation services and assets. • Coordinate the provision of transportation to residents with medical needs during evacuations. • Maintain public transportation services.
Recovery	<ul style="list-style-type: none"> • Manage transportation services. • Maintain public transportation services. • Maintain liaison with VDOT. • Support return of evacuees. • Conduct ESF 1 after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impacts of future incidents. • Assist in the development of the Fairfax County Supplement to the Northern Virginia Regional Mitigation Plan.

Support Agency – Fairfax County Public Schools

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Train agency staff for emergency assignments.• Assist in resolving ESF 1 after-action issues.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide transportation assets to meet emergency operational requirements and evacuations.
Recovery	<ul style="list-style-type: none">• Provide transportation assets to support recovery activities.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impacts of future incidents.

Support Agency – Department of Vehicle Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Assist in resolving ESF 1 after-action issues.• Maintain inventory of agency resources.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide fuel for emergency services.• Prioritize release of fuel and petroleum products in coordination with the lead agency.• Coordinate acquisition of alternate fuel supplies.• Provide vehicles, site access, fuel, and maintenance support for emergency transportation.• Manage allocation of fuel resources.
Recovery	<ul style="list-style-type: none">• Provide vehicles, site access, fuel, and maintenance support for recovery operations.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Community and Recreation Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist in resolving ESF 1 after-action issues.• Train agency staff for emergency assignments.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide transportation assets (FASTRAN) for evacuations (including persons with medical needs) or for movement of county personnel and resources in support of emergency operations.
Recovery	<ul style="list-style-type: none">• Provide transportation assets (FASTRAN).• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist in resolving ESF 1 after-action issues.• Train agency staff for emergency assignments.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide transportation assets to support evacuations of persons with medical needs.
Recovery	<ul style="list-style-type: none">• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Virginia Department of Transportation

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 1 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide representative to the EOC. • Provide technical assistance in determining the most viable transportation networks to, from, and within the disaster area. • Assess damages and repair/restore the highway infrastructure evacuation • Provide Fairfax County DOT information on the highway infrastructure as it impacts Fairfax County
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Virginia Railway Express

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises.
Response	<ul style="list-style-type: none"> • Provide information on the status of VRE service • Provide transportation support as appropriate.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • None

Support Agency – Washington Metropolitan Transit Authority

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises.
Response	<ul style="list-style-type: none"> • Provide information on the status of the Metro system. • Provide technical assistance in determining the most viable transportation networks to, from, and within the disaster area. • Provide transportation support as needed for evacuations.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • None

Support Agency – Metropolitan Washington Airports Authority

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.
Response	<ul style="list-style-type: none">• As requested, provide air transportation support.• Provide information on the status of airports and air service with the metropolitan Washington area.
Recovery	<ul style="list-style-type: none">• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• None

V. MAPS AND SUPPORTING DATA

<p><i>The following maps and data will be available at the EOC:</i></p> <ol style="list-style-type: none">1. County fueling sites.2. Fairfax Connector routes.3. METRO stations.4. VRE stations.5. Amtrak stations.6. Park and Ride lots.7. Demographic information.	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

ESF 2

Communications

LEAD AGENCY: *Department of Information Technology*

Lead Agency	Department of Information Technology
Support Agencies	Fire and Rescue Department
	Police Department
	Department of Public Safety Communications
	Department of Cable Services and Consumer Protection

I. MISSION STATEMENT

Provide emergency communications resources and capabilities for the response to and recovery from any declared disaster or emergency within Fairfax County, and provide technical assistance in the assessment and restoration of the telecommunications infrastructure.

II. SCOPE AND POLICIES

- ESF 2 encompasses the full range of communications and information system services that may be required to support emergency response and recovery operations, and provide timely information to the public.
- ESF 2 provides support for systems including Public Safety Radio System, Public Service Radio System, 9-1-1 Telecommunications System, telephones, pagers, mobile telephones and associated devices.
- All emergency response and recovery operations conducted under ESF 2 will be in accordance with the National Incident Management System (NIMS).
- ESF 2 will collect, analyze, and distribute information on the impact and status of the telecommunications infrastructure.
- The lead agency will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.

- The lead agency will provide authority and governance protocols for access to enterprise communications resources, systems, and data, including physical access to enterprise facilities that house associated assets and equipment.
- ESF 2 will ensure that radios, telephones, related computing resources, network capability, and communications capability essential to emergency services are maintained and operational.
- ESF-2 will facilitate the provision of available enterprise staff and/or contract resources, technical assets, and IT capabilities needed to support emergency operation.
- ESF 2 will support the Emergency Operations Center/Alternate Emergency Operations Center as required to activate and maintain communications capability for emergency management operations.
- ESF 2 will support the activation and setup of the Family Assistance Center, temporary shelters (including special medical need facilities), and other recovery facilities managed directly by County of Fairfax.
- ESF 2 will serve as the coordination point for the restoration of the communications infrastructure.
- ESF 2 will support county agencies with the restoration and reconstruction of agency telecommunications equipment, computers, and other technical resources in accordance with the DIT Disaster Recovery Plan and approved COOP plans.
- ESF 2 will maintain documentation for reimbursement in accordance with the Financial Annex to this Plan.

III. CONCEPT OF OPERATIONS

1. The Watch Center managed by OEM monitors incidents and threats to the county. OEM will notify the lead agency of incidents impacting or potentially impacting the communications systems and infrastructure. The lead agency contacts appropriate support agencies and organizations as necessary to collect additional information.
2. As an incident or threat escalates, the lead agency will issue notifications to support agencies and agency emergency personnel in accordance with established protocols and checklists.
3. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to coordinate communications and information systems requirements and issues.
4. ESF 2 will monitor the status of the communications systems and infrastructure and provide updates to ESF 5.
5. All requests for communication support will be submitted to EOC for coordination, validation, and/or action in accordance with ESF 2.
6. ESF 2 will prioritize restoration of services based upon the priorities and incident objectives established by the Director of Emergency Management.
7. The lead agency will task support agencies to provide assets in order to meet operational requirements. If necessary, mutual aid and/or private sector sources will be acquired to augment the county resources.
8. Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Department of Information Technology

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Ensure interoperability of public safety telecommunications. • Develop and maintain emergency alert and notification equipment, systems and interoperability. • Conduct ESF 2 training and exercises. • Provide security for county information management systems. • Develop and maintain inventory of assets including auxiliary radio equipment and caches. • Develop and maintain notification rosters. • Provide for protection of vital electronic records. • Manage resolution of ESF 2 after-action issues. • Maintain backup emergency communications. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Provide technical assistance in data retrieval and restoration. • Provide communication services for emergency response operations. • Provide technical assistance to the EOC. • Assess the communications infrastructure and establish restoration priorities. • Assess the situation and establish appropriate authority and protocols to grant or deny access to enterprise facilities that house communications resources, infrastructure, and equipment. • Maintain critical services and systems. • Allocate emergency portable communications equipment. • Coordinate mutual aid requests for communications resources.
Recovery	<ul style="list-style-type: none"> • Provide communication services for recovery operations. • Restore (if necessary) auxiliary radio caches.

Phase	Roles and Responsibilities
	<ul style="list-style-type: none"> • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate identify opportunities to mitigate the impact of future incidents.

Support Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 2 after-action issues. • Maintain auxiliary radio caches. • Develop supporting plans and procedures
Response	<ul style="list-style-type: none"> • Provide communications support. • Distribute auxiliary radio equipment. • Provide technical and tactical assistance.
Recovery	<ul style="list-style-type: none"> • Provide communications support. • Collect and refurbish auxiliary radio equipment. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist in resolving ESF 2 after-action issues.• Develop supporting plans and procedures
Response	<ul style="list-style-type: none">• Provide communications assets as requested by lead agency.
Recovery	<ul style="list-style-type: none">• Provide communications assets as requested by lead agency.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Public Safety Communications

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Assist in resolving ESF 2 after-action issues.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide communications capabilities/assets.• Manage primary and backup communications equipment.
Recovery	<ul style="list-style-type: none">• Provide communications capabilities/assets.• Manage primary and backup communications equipment.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Dept. of Cable Communications and Consumer Protection

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist in resolving ESF 2 after-action issues.• Train agency staff for emergency assignments.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Ensure operation of the local emergency message system.• Provide the EOC capability to transmit video over the Fairfax County Training Network.• Provide technical assistance for video-teleconferencing and broadcasting.• Coordinate with service providers to monitor status of services.
Recovery	<ul style="list-style-type: none">• Operate the local emergency message system in coordination with the Office of Public Affairs.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents.

V. MAPS AND SUPPORTING DATA

<i>Maps go here.</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

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ESF 3

Public Works and Engineering

LEAD AGENCY: *Department of Public Works and Environmental Services*

Lead Agency	Department of Public Works and Environmental Services
Support Agencies	Fire and Rescue Department
	Health Department
	Police Department
	Department of Tax Administration
	Fairfax County Public Schools
	Facilities Management Department
	Office of the County Attorney
	Park Authority
	Fairfax County Water Authority
	Department of Planning and Zoning
	DC Water and Sewer Authority
	Virginia Department of Transportation

I. MISSION STATEMENT

Provide essential public works and utility services, including storm-water and sanitary and solid waste, during and following an emergency or disaster. Provide debris clearance and removal as well as damage assessment operations for private residential and commercial structures.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 3 will be in accordance with the National Incident Management System (NIMS).
- ESF 3 will collect, analyze, and distribute information on the impact and status of critical infrastructure and systems, including wastewater collection, sewer treatment, and vital DPWES facilities.
- ESF 3 will support the damage assessment process by assessing damage to storm-water, wastewater, and sanitary and solid waste systems and facilities.

- ESF 3 will evaluate the extent of damage to commercial and residential structures.
- Damage assessment information is provided to ESF-5 at the EOC through the ESF 3 representative.
- The lead agency will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 3 encompasses the full range of public works and engineering services that may be required to support emergency response operations and provide critical services to residents impacted by the incident.
- ESF 3 will maintain documentation for reimbursement in accordance with the Financial Annex to this Plan.

III. CONCEPT OF OPERATIONS

1. In conjunction with information received from the EOC, the lead agency monitors incidents and threats to the county and maintains situational awareness on the county facilities and critical infrastructure.
2. As an incident or threat escalates, the lead agency will issue notifications to support agencies and agency emergency personnel in accordance with established protocols and checklists.
3. Upon activation of the EOC, the lead agency will provide representation to coordinate requirements and issues. All requests for debris removal will be submitted to the EOC for coordination, validation, and/or action in accordance with this Emergency Support Function.
4. ESF 3 will be responsible for deploying Damage Assessment Teams for assigned damage assessment responsibilities and submitting reports to ESF 5.
5. Damage to school facilities, parks, and water authority facilities will be assessed by those respective agencies, and assessment information submitted to ESF 5. Lead agency will provide support for this function if required.
6. ESF 3 will provide information on the status of water, sewer, and solid waste systems and infrastructure to ESF 5 daily.

7. The Director of the Department of Public Works and Environmental Services will designate a Debris Removal Coordinator who will be responsible for deploying all county and private debris removal resources in coordination with the Virginia Department of Transportation and public utilities efforts in order to maximize debris removal.
8. Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Department of Public Works and Environmental Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct training and exercises. • Develop and maintain inventory of assets. • Develop and maintain notification rosters. • Develop plans and procedures for damage assessment. • Develop and maintain Fairfax County Debris Removal Plan. • Manage resolution of ESF 3 after-action issues. • Conduct planning in coordination with support agencies.
Response	<ul style="list-style-type: none"> • Implement debris removal plan and coordinate debris removal operations. • Ensure continuous wastewater and refuse collection services. • Coordinate emergency structural repairs to critical DPWES facilities. • Conduct damage assessment and mitigation on county drainage and impoundment systems. • Monitor county-owned dams during storm events. • Manage snow and ice removal from county facilities. • Provide sanitary sewer and refuse collection services. • Conduct structural inspections/evaluations of privately-owned residential and commercial buildings and structures. • Coordinate mutual aid requests for engineering and construction resources.

	<ul style="list-style-type: none"> • Provide heavy construction equipment, trucks, operators, and construction supplies.
Recovery	<ul style="list-style-type: none"> • Implement (or continue) debris removal plan and coordinate debris removal operations. • As necessary, expedite the building permit and plan review and inspection process for repair or demolition of damaged structures. • Provide substantial damage assessment, reports, and certifications as required and in accordance with FEMA protocols. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • Assist with development of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan. • Ensure National Flood Insurance Program enforcement. • Administer and enforce existing codes and ordinances. • Make recommendations for mitigating codes or ordinances where applicable. • Ensure building code enforcement.

Support Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 3 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide support to damage assessment by conducting windshield surveys. • Provide oversight for hazardous and toxic waste removal and disposal.
Recovery	<ul style="list-style-type: none"> • Provide oversight for debris removal burn sites if applicable. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Health Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures
Response	<ul style="list-style-type: none"> • Support damage assessment of structures by supplying additional manpower and expertise on health hazards in the affected area. • Provide air quality monitoring for debris disposal sites. • Inspect individual and community (advisory only) sanitary waste disposal, and private well and septic tanks.
Recovery	<ul style="list-style-type: none"> • Provide technical assistance for debris removal. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide traffic management in support of ESF 3 operations. • Provide site access control and security. • Assist Land Development Services (LDS), if required, in entry to and/or condemnation of premises.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Tax Administration

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop internal agency plans and procedures. • Participate in training and exercises.

Phase	Roles and Responsibilities
	<ul style="list-style-type: none"> • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments.
Response	<ul style="list-style-type: none"> • Support damage assessment by providing information on housing values from database.
Recovery	<ul style="list-style-type: none"> • Support damage assessment by providing information on housing values.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fairfax County Public Schools

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Support damage assessment by assessing damage to schools and other agency facilities. • Provide support for debris removal operations.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents

Support Agency – Facilities Management Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Support damage assessment by assessing damage to county buildings and facilities. • Coordinate emergency repairs to county facilities. • As required, lease facilities to support operations.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Assist with development of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan.

Phase	Roles and Responsibilities
	<ul style="list-style-type: none"> As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of the County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> Participate in planning, training, and exercises. Maintain agency notification roster. Assist in resolving ESF 3 after-action issues. Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> Prepare waivers and legal clearances for debris removal. Review contracts and agreements.
Recovery	<ul style="list-style-type: none"> Prepare waivers and legal clearances for debris removal. Review contracts and agreements. Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Park Authority

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> Participate in planning, training, and exercises. Maintain agency notification roster. Maintain inventory of agency resources. Assist in resolving ESF 3 after-action issues. Train agency staff for emergency assignments. Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> Assist damage assessment by assessing damages to county parks and facilities. Assist with debris removal operations by providing temporary storage sites.
Recovery	<ul style="list-style-type: none"> Assist with debris removal. Provide on-site support center for recovery operations, if appropriate and if a suitable facility is available. Participate in after-action review
Mitigation	<ul style="list-style-type: none"> As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fairfax Water

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> Participate in planning, training, and exercises. Maintain agency notification roster.

	<ul style="list-style-type: none"> • Maintain inventory of agency resources. • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Conduct damage assessment of water supply and control facilities. • Manage restoration of water distribution systems. • Assist with debris removal. • Provide for emergency water supply and distribution.
Recovery	<ul style="list-style-type: none"> • Assist with debris removal. • Restore water supply and distribution systems. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Planning and Zoning

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Assist with damage assessment.
Recovery	<ul style="list-style-type: none"> • Expedite building permit issuance process and the review and approval of site-related construction plans submitted for the demolition, rebuilding, or restoration of residential and commercial buildings. • Provide technical assistance in documentation of damages. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Assist with the development and maintenance of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan. • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – DC Water and Sewer Authority

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster.

	<ul style="list-style-type: none"> • Assist in resolving ESF 3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Ensure continuous wastewater collection services. • Emergency mitigation and damage assessment on the wastewater collection infrastructure.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Virginia Department of Transportation

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF-3 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Assess damages and repair/restore the highway infrastructures. • Manage emergency debris removal from public roadways. • Provide for traffic management.
Recovery	<ul style="list-style-type: none"> • Manage restoration of the highway infrastructure. • Participate in after-action review
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents

V. MAPS AND SUPPORTING DATA

<i>None</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Land Development Services Emergency Operations Plan.
2. Debris Management Plan.
3. Department of Public Works and Environmental Services Emergency Resources and Roles.

ESF 4

Firefighting

LEAD AGENCY: *Fire and Rescue Department*

Lead Agency	Fire and Rescue Department
Support Agency	Police Department
	Department of Public Works and Engineering Services
	Department of Public Safety Communications
	Health Department
	Office of Public Affairs

I. MISSION STATEMENT

Detect and suppress fires that are the result of a disaster or fires that could become a disaster.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 4 will be in accordance with the National Incident Management System (NIMS) and the Incident Command System (ICS).
- ESF 4 will establish a unified command structure in order to coordinate the activities of all supporting agencies.
- The lead agency will actively engage the ESF 4 support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 4 encompasses the coordination of county fire and rescue resources during disasters and other large-scale emergencies. ESF 4 will coordinate incoming mutual aid resources in support of fire and rescue operations.
- ESF 4 will establish staging areas and logistical support bases for requested mutual aid resources in coordination with all first response agencies.

- ESF 4 will maintain documentation for financial reimbursement in accordance with the Financial Annex to this Plan.

III. CONCEPT OF OPERATIONS

1. The lead agency monitors incidents on a continuous basis and routinely responds to incidents and emergencies. Most incidents will be managed by the on-scene incident commander (IC) who establishes the on-scene incident command post (ICP).
2. As an incident or threat escalates or the initial event has resulted in multiple emergencies, the lead agency may activate the Department Operations Center (DOC). In the event of multiple emergencies, the lead agency may transition command to a central ICP when it is expected that operations will continue for several operational periods and/or to provide overall management to several individual incidents.
3. When an ICP is established for multiple incidents and the incident will be managed as a complex, the on-scene incident commanders will become Branch Directors under the ICP.
4. In the event the size, scope, or complexity of the individual event(s) exceeds the capability of the Branch level organization, an Incident Management Team (IMT) will be established on-site. The ICP will be reconstituted to serve as an Area Command.
5. The primary function of the DOC will be to monitor the situation and ensure that continuity of field operations (other than the incident) and service to the community are maintained.
6. The ICP will include a Command and General staff and section positions as appropriate for managing the operations. An Incident Action Plan (IAP) is developed for each operational period. The ICP will provide situational briefings to the DOC and to the EOC if activated.
7. In incidents with multi-agency and/or multi-jurisdictional involvement, a unified command will be established.
8. Upon activation of the EOC, the lead agency will provide representation to address strategic level firefighting and fire suppression requirements and issues.

9. ESF 4 at the EOC will provide direction and guidance to the DOC, coordinate ICP requests for support from other county departments and agencies, and coordinate requests for State and/or federal resources through ESF 5.
10. ESF 4 at the EOC will provide briefings to the senior policy group on incidents operations and agency activities and issues.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct training and exercises. • Develop and maintain inventory of assets. • Develop and maintain notification rosters. • Ensure protection of vital records. • Manage resolution of ESF-4 after-action issues. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Provide fire detection and suppression. • Establish and operate staging areas as necessary. • Manage mutual aid for fire and rescue operations. • Prioritize missions in accordance with guidance provided by the Director of Emergency Management.
Recovery	<ul style="list-style-type: none"> • Regulate and supervise burn sites for debris removal. • Conduct ESF-4 after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF-4 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Traffic control and management. • Crowd control and site security.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Works and Engineering Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolution of ESF-4 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Conduct structural evaluation and assessment. • Provide available heavy equipment.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Safety Communications

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF-4 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide communications capabilities/assets. • Manage primary and backup communications equipment.
Recovery	<ul style="list-style-type: none"> • Provide communications capabilities/assets. • Manage primary and backup communications equipment. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Health Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF-4 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide environment health assessment
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Affairs

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Assist in resolving ESF-4 after-action issues.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide assistance in developing and distributing information to the public.• Provide support in communicating with the media.
Recovery	<ul style="list-style-type: none">• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

<i>Maps go here.</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

Northern Virginia Regional Firefighting and Emergency Operations Manuals:

- a. Command Officer Operations (December 2004).
- b. Fires in Single Family Dwellings (November 2002).
- c. Fires in Residential and Commercial Townhouses and Row Houses (December 2002).
- d. Fires in Strip Shopping Centers (April 2003).
- e. Fires in Garden Apartment Manual (October 2006)/
- f. High-Rise Building Fire Book (August 2002).
- g. Rapid Intervention Team (August 2002).
- h. Engine Company Operations (November 2003).
- i. Highway Operations (January 2004).
- j. NOVA Metrorail Manual (August 2005).

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Emergency Management

LEAD AGENCY: *Office of Emergency Management*

Lead Agency	Office of Emergency Management
Support Agencies	Office of Public Affairs
	Department of Information Technology
	Department of Public Works and Environmental Services
	Department of Management and Budget
	Fire and Rescue Department
	Police Department
	Department of Planning and Zoning
	Office of the County Attorney
	Department of Human Resources
	Volunteer Fairfax
	Amateur Radio: ARES/RACES

I. MISSION STATEMENT

To manage the day-to-day operations of the county EOC and to coordinate emergency operations from the county's EOC. To collect, organize, maintain, and distribute to county departments and agencies timely and accurate situational information during emergency operations.

II. SCOPE AND POLICIES

- All emergency operations conducted by ESF 5 will be in accordance with NIMS.
- ESF 5 is focused on providing operational information to the various departments, agencies, and supporting organizations engaged in emergency operations. The Office of Public Affairs is responsible for releasing information to the public. ESF 5 will provide relevant information to ESF 15 for use in informing the public (see Section 2 Emergency Support Functions ESF 15).
- ESF 5 is focused on the response phase of operations. As the situation stabilizes and transitions to recovery, the OEM role transitions to ESF 14.

- OEM, as the lead agency for ESF 5, will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 5 is responsible for:
 1. Managing EOC operations and ensuring that the EOC is adequately staffed to accomplish its mission.
 2. Providing technical assistance and support to the Director of Emergency Management in determining the need to establish shelters, reception centers, or other mass care facilities; developing and distributing protective action guidance; and preparing emergency declarations.
 3. Managing the overall emergency-related information collection process. All emergency support functions collect and process information in conducting operations.
 4. Providing operational information to the various departments, agencies, and supporting organizations engaged in emergency operations.
 5. Preparing and distributing Situation Reports for each operational period.
 6. Serving as the primary point-of-contact with the Virginia Department of Emergency Management (VDEM) and the Commonwealth EOC.
 7. Receiving, processing, and tracking all requests for assistance submitted to the EOC and coordinating all requests for mutual aid assistance through the MWCOG, state, and EMAC mutual aid agreements.
 8. Coordinating and managing all requests for Geographic Information Systems (GIS) support to emergency operations.
 9. Facilitating incident planning at the EOC and publishing the Action Plan for each operational period. The Action Plan provides the objectives to be accomplished by the EOC for the upcoming operational period.

10. Tracking the status of assigned objectives to ensure completion.
11. Maintaining documentation for financial reimbursement in accordance with the Financial Annex to this Plan.

II. CONCEPT OF OPERATIONS

1. OEM, as the lead agency, monitors incidents and threats to the county through the Watch Center at the EOC. As an incident or threat escalates, the Watch Officer will issue notifications and alerts in accordance with established protocols and checklists.
2. OEM will augment the Watch Officer with additional staff if needed to enhance monitoring activities, to ensure that timely information is collected and disseminated to key decision makers, and to prepare for a possible activation of the EOC.
3. Depending upon the scope and magnitude of the incident, OEM may deploy the OEM duty officer to the incident site to serve as the Liaison Officer on the IC Command Staff.
4. The Emergency Management Coordinator will brief the County Executive on a regular basis and recommend activation of the EOC as appropriate.
5. Upon activation of the EOC, ESF 5 assumes responsibility for managing EOC operations. The Coordinator for Emergency Management notifies VDEM of the EOC activation.
6. The Planning Section Chief, in consultation with the EOC manager, will establish operational periods as the basis for action planning and situation reporting. The Planning Section will prepare and distribute the EOC schedule on a daily basis and facilitate the action planning process.
7. As appropriate, ESF 5 will develop protective action guidance needed to protect the public and recommend to the Director of Emergency Management the need to open response facilities such as shelters, reception centers, or the family assistance center. ESF 15 will be responsible for the distribution of emergency-related information to the public.
8. ESF 5 will actively collect, analyze, summarize, and distribute information on the situation to all departments and agencies and other supporting partner agencies and organizations. Departments and agencies will provide

information to ESF 5 related to their operations, resource requirements, and their assigned information collection requirements.

9. Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.
10. Generally, once the EOC is de-activated, operations will transition to ESF 14 – Long Term Community Recovery and Mitigation.

III. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Monitor and track incidents 24/7 through the Watch Officer. • Develop and conduct training and exercises related to ESF 5 and EOC operations. • Provide emergency management leadership to county departments and agencies. • Develop and maintain the ESF 5 Annex to the EOP, the EOC standard operating procedures, and associated checklist and job aids. • Develop and maintain COOP Plan for the EOC. • Manage and operate the EAN system. • Coordinate resolution of ESF 5 after-action issues. • Conduct planning with designated support agencies. • Operate the EOC and ensure facility readiness for activation.
Response	<ul style="list-style-type: none"> • Provide technical assistance and administrative support in the preparation and processing of emergency declarations, protective action guidelines, and related issues. • Serve as primary liaison to VDEM and the state EOC. • Determine level of EOC activation and issue notifications. • Prepare and distribute the situation report. • Manage the overall emergency information collection process. • Manage EOC operations. • Facilitate the action planning process and publish the EOC action plan each operational period.

	<ul style="list-style-type: none"> • Coordinate and manage requests for geographical information system (GIS) support. • Record, process, and track requests for resources submitted to the EOC.
Recovery	<ul style="list-style-type: none"> • See ESF 14 Annex • Coordinate with VDEM on state and federal relief programs. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • Develop and maintain the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan. • Develop and maintain hazard and risk analysis for Fairfax County as a baseline for developing a county mitigation strategy.

Support Agency – Office of Public Affairs

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Emergency preparedness, public outreach, and citizen education. • Train agency staff for emergency assignments. • Assist in resolving ESF 5 related after-action issues. • Participate in exercises. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide assistance in developing and distributing protective action guidance. • Provide assistance in developing and distributing emergency public information.
Recovery	<ul style="list-style-type: none"> • Provide assistance in developing and distributing recovery information. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Provide public information and citizen education related to hazard mitigation. • Assist with the development of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan.

Support Agency – Department of Information Technology

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Maintain essential radio, telephone, and communications systems. • Ensure emergency backup communication systems are available.

	<ul style="list-style-type: none"> • Train agency staff for emergency assignments. • Assist in resolving ESF 5 related after-action issues. • Participate in exercises. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide GIS support to emergency operations. • Provide technical assistance for data retrieval and recovery. • Provide technical assistance and support to the EOC.
Recovery	<ul style="list-style-type: none"> • Provide GIS support for recovery operations. • Participate in ESF 5 after-action review.
Mitigation	<ul style="list-style-type: none"> • Provide GIS support for hazard identification and risk analysis development.

Support Agency – Department of Public Works and Environmental Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop plans and procedures for damage assessment operations. • Develop rosters and notification procedures for damage assessment teams and coordinates. • Conduct training on damage assessment operations. • Develop and conduct tests and exercises on damage assessment operations. • Assist in addressing ESF 5 related after-action issues. • Train agency staff for emergency assignments.
Response	<ul style="list-style-type: none"> • Prepare and submit the Initial Damage Assessment to VDEM. • Provide damage assessment information related to commercial and residential structures. • Provide technical assistance.
Recovery	<ul style="list-style-type: none"> • See ESF 14. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Make recommendations for mitigating codes or ordinances, where applicable. • Advise the public of private actions that could mitigate individual loss. • Assist with the development of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan.

Support Agency – Department of Management and Budget

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Support the development and maintenance of the Financial Management Annex of the EOP. • Assist with grant management. • Develop internal agency plans and procedures. • Assist in the provision of training on disaster related financial management procedures for county departments and agencies. • Assist in resolving ESF-5 after-action issues. • Participate in training and exercises. • Train agency staff for emergency assignments.
Response	<ul style="list-style-type: none"> • Provide assistance in documenting emergency-related costs. • Provide assistance in preparing bills and requests for reimbursement.
Recovery	<ul style="list-style-type: none"> • Provide assistance in documenting costs. • Provide assistance in preparing bills and requests for reimbursement. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop internal agency plans and procedures. • Participate in training and exercises. • Assist in resolving ESF 5 after-action issues. • Train agency staff on damage assessment procedures and operations.
Response	<ul style="list-style-type: none"> • Provide information from windshield surveys to the EOC. • Provide assistance in developing protective action guidance. • Provide technical assistance on emergency-related issues.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents. • Assist with development of the Fairfax County Supplement to the Northern Virginia Region Hazard Mitigation Plan.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop internal agency plans and procedures. • Participate in training and exercises. • Provide assistance in resolving ESF 5-related after-action issues. • Train agency staff for emergency assignments.
Response	<ul style="list-style-type: none"> • Provide assistance in developing and disseminating protective action guidance.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Enforce hazardous materials transportation regulations. • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Planning and Zoning

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Train agency staff on damage assessment procedures and operations. • Develop internal agency plans and procedures. • Assist with resolving ESF 5 after-action issues. • Participate in training and exercises.
Response	<ul style="list-style-type: none"> • Provide support for damage assessment.
Recovery	<ul style="list-style-type: none"> • Provide support for damage assessment. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Ensure that hazard mitigation is included in the county comprehensive plan. • Make recommendations for modifications to development codes or ordinances, where applicable. • Assist with development of the Fairfax County Supplement to the Northern Virginia Region Hazard Mitigation Plan.

Support Agency – Office of the County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop internal agency plans and procedures. • Advise county officials concerning legal responsibilities, powers, and liabilities in emergency operations. • Assist in resolving ESF 5 after-action issues. • Participate in training and exercises.
Response	<ul style="list-style-type: none"> • Prepare waivers and legal clearances. • Provide technical assistance/preparation of applications,

	legal interpretations or opinions.
Recovery	<ul style="list-style-type: none"> • Prepare waivers and legal clearances. • Provide technical assistance/preparation of applications, legal interpretations, or opinions. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Provide technical assistance/preparation of applications, legal interpretations, or opinions.

Support Agency – Department of Human Resources

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop internal agency plans and procedures. • Participate in training and exercises. • Assist in resolving ESF 5 after-action issues. • Train agency staff for emergency assignments.
Response	<ul style="list-style-type: none"> • Identify county employees that may be available to support EOC operations.
Recovery	<ul style="list-style-type: none"> • Identify county employees that may be available to support recovery operations.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Volunteer Fairfax

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop internal agency plans and procedures. • Participate in training and exercises. • Train agency staff for emergency assignments. • Assist in resolving ESF 5 after-action issues. • Provide technical assistance to other agencies in their planning and development of emergency procedures.
Response	<ul style="list-style-type: none"> • Provide representative to the EOC. • Provide staff and volunteers to support the county hotline and other duties as requested. • Provide volunteers to augment the EOC staff.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Amateur Radio: ARES/RACES

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in training and exercises. • Provide assistance in resolving ESF 5-related after-action

	issues.
Response	<ul style="list-style-type: none"> • Provide support in maintaining communications with shelters and other emergency facilities. • Provide assistance in conducting emergency notifications. • Provide supplemental weather information by monitoring Skywarn activities when active.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

IV. MAPS AND SUPPORTING DATA

<i>Maps go here.</i>	
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V. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Commonwealth of Virginia Emergency Operations Plan, Volume I, Basic Plan, 2004.
2. Commonwealth of Virginia Emergency Operations Plan, Volume II, Disaster Recovery (March 2004).

ESF 6

Mass Care, Housing, and Human Services

CO-LEAD AGENCIES: *Department of Family Services*

American Red Cross of the National Capital Area

Co-Lead Agencies	Department of Family Services American Red Cross of the National Capital Area
Support Agencies	Fire and Rescue Department
	Office of Emergency Management
	Police Department
	Department of Community and Recreation Services
	Department of Housing and Community Development
	Health Department
	Fairfax County Public Schools
	Office of the County Attorney
	Department of Systems Management for Human Services
	Department of Administration for Human Services
	Facilities Management Department
	Fairfax-Falls Church Community Services Board
	Park Authority
	Volunteer Fairfax

I. MISSION STATEMENT

Provide basic immediate needs including shelter and food to disaster victims in Fairfax County.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 6 will be in accordance with the National Incident Management System (NIMS).

- The lead agency, in conjunction with OEM, will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 6 encompasses the full range of non-medical mass care services to include sheltering, organizing feeding operations, providing emergency first aid at designated sites, collecting and providing information on disaster victims to family members, and coordinating bulk distribution of emergency relief items.
- ESF 6 is responsible for coordinating and providing sheltering assistance to those county residents with medical needs.
- ESF 6 will establish a Family Assistance Center (FAC) when directed by the Director of Emergency Management or his/her designee.
- The focus of ESF 6 is on the short-term and immediate needs of the disaster victims. Recovery and long-term housing issues will be managed through ESF 14.
- ESF 6 will maintain documentation for financial reimbursement in accordance with the Financial Annex to this Plan.

III. CONCEPT OF OPERATIONS

1. Fairfax County maintains a Memorandum of Understanding with the American Red Cross of the National Capital Area. The Red Cross is the primary service provider within the county for mass care including sheltering and feeding operations.
2. The lead agencies will receive notification of incidents or potential incidents through OEM.
3. ESF 6 will be activated to provide coordination and management for mass care activities dependent upon the expected needs associated with the scope and magnitude of incidents or potential incidents.
4. The lead agencies will provide representation to the EOC to coordinate sheltering, temporary housing, and other mass care requirements and issues. The lead agency will request representatives from the other support agencies as needed.

5. Upon request, the Red Cross will operate shelter facilities and arrange for mass feeding and other appropriate support in cooperation with the other departments, agencies, and organizations assigned to support ESF 6.
6. The lead agencies will coordinate the staffing and services of reception centers to meet immediate needs. The determination to open shelters and/or reception centers will be made by the Director of Emergency Management or the Coordinator for Emergency Management.
7. The Fairfax County Sheltering Protocols define the terms, roles, and protocols by which Fairfax County agencies and organizations will collaborate when the decision is made to open various facilities such as Reception Centers, Evacuation Shelters, Post-Impact Shelters, Pet-Friendly Shelters, Medical Needs Shelters, or a Family Assistance Center (see Section V below).
8. ESF 6 will collect information on shelter activities, populations, and related information and provide it to ESF 5 at the EOC each operational period.
9. ESF 6 will establish and operate feeding sites to serve disaster victims as determined by the Director of Emergency Management or the Coordinator of Emergency Management.
10. When directed, the Department of Family Services will establish and operate a Family Assistance Center to provide assistance to the families of disaster victims in Fairfax County. The FAC will be activated, established, and operated as outlined in the Fairfax County Family Assistance Center Plan (see Section V below).
11. ESF 6 operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.
12. As the situation stabilizes and the incident transitions to the recovery phase, the needs of the disaster victims transition to ESF 14 Long Term Community Recovery and Mitigation. OEM, as the lead agency for ESF 14, will assume overall incident management responsibility.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Co-Lead Agency – Department of Family Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct training and exercises. • Develop and maintain inventory of agency resources. • Develop and maintain notification rosters. • Manage resolution of ESF 6 after-action issues. • Ensure protection of vital records. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Shelter operations including medical needs. • Emergency and family assistance. • Prioritize missions in accordance with guidance provided by the Director of Emergency Management.
Recovery	<ul style="list-style-type: none"> • Facilitate ESF 6 after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents. • Participate as requested in developing the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan.

Co-Lead Agency – American Red Cross

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide for basic immediate needs of disaster victims. • Open and operate mass care shelters and reception centers. • Provide staff support to a Family Assistance Center. • In coordination with the Fairfax-Falls Church Community Services Board, provide mental health services for disaster victims. • Provide mass feeding. • Provide emergency (e.g., bulk distribution of clean-up

	kits) and financial assistance.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide emergency medical care and transport of sheltered occupants or personnel.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Determine need for opening shelters, reception centers, and other short-term mass care facilities. • Provide technical assistance and support for mass care needs and operations.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.

Response	<ul style="list-style-type: none"> • Provide security for shelters, reception centers, and other mass care facilities. • Manage pet evacuations and sheltering.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Community and Recreation Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide staff support for shelters, reception centers, and other short-term mass care facilities. • Provide facilities for community and emergency use.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Housing and Community Development

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide facilities for community and emergency use.
Recovery	<ul style="list-style-type: none"> • Locate housing resources/temporary housing. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Health Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide surge staffing support to a Family Assistance Center. • Identification and appointment of medical consultants for medical needs shelters. • Provide staffing support for medical needs shelters.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fairfax County Public Schools

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide facilities for shelters, reception centers. • Provide support for feeding operations.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fairfax-Falls Church Community Services Board

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide psychological first aid services. • Provide mental health and counseling services.

Recovery	<ul style="list-style-type: none"> • Provide critical incident stress management services. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Volunteer Fairfax

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF-6 after-action issues. • Train agency staff for emergency assignments • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide volunteer support to agencies involved in mass care operations.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of the County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 6 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide legal advice and opinions. • Preparation of emergency ordinances.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Systems Management for Human Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Support a Family Assistance Center by providing coordinated service planning.

	<ul style="list-style-type: none"> • Provide staff support to Reception Centers. • Provide referral services through the Coordinated Services Planning (CSP) Call Center.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Administration for Human Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide facilities management support services for a Family Assistance Center and/or other mass care facilities. • Provide staff support for mass care facilities.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Facilities Management Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 6 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide staff to support a Family Assistance Center or other facilities established to support mass care activities. • Provide leasing services.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Park Authority

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist in resolving ESF 6 after-action issues.• Train agency staff for emergency assignments.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide facilities for community and emergency use.
Recovery	<ul style="list-style-type: none">• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

IV. MAPS AND SUPPORTING DATA

<i>None</i>	
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V. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Fairfax County Family Assistance Center Plan (draft – December 2006)
2. Fairfax County Medical Needs Shelter Plan (January 2007)
3. Fairfax County Sheltering Protocols (January 2007)
4. Fairfax County Police Department Emergency Response Plan for Animals (March 2006)
5. Statement of Understanding between Fairfax County and the American Red Cross of the National Capital Area

ESF 7

Resource Support

LEAD AGENCY: *Department of Purchasing and Supply Management*

Lead Agency	Department of Purchasing and Supply Management
Support Agencies	Department of Public Works and Environmental Services
	Fire and Rescue Department
	Office of Emergency Management
	Department of Human Resources
	Department of Finance
	Fairfax County Public Schools
	Facilities Management Department

I. MISSION STATEMENT

Provide logistical support to county departments and agencies involved in the response to and recovery from a disaster or emergency under the EOP through the procurement and distribution/delivery of commodities and services.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 7 will be in accordance with the National Incident Management Systems (NIMS).
- ESF 7 is not intended to replace or supplant the purchasing authorities of the individual county departments and agencies. Rather, ESF 7 will provide technical assistance in locating and procuring critical resources and supplies.
- ESF 7 will maintain an inventory of essential material resources and a list of potential suppliers in order to more expeditiously obtain resources during a major disaster or emergency.

- ESF 7 will provide resources to the lead departments and agencies in accordance with the operational priorities established by the Director of Emergency Management.
- The lead agency will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 7 encompasses the responsibility for the receipt, transportation, storage, and allocation of donated goods and services in support of ESF 16.

III. CONCEPT OF OPERATIONS

1. As an incident or threat escalates, the lead agency will issue notifications to support agencies and agency emergency personnel in accordance with established protocols and checklists.
2. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to coordinate resource and donations management requirements and issues.
3. The Office of Emergency Management will manage all requests for resources and logistical support, and provide the lead agency with specific requirements for ESF 7 action and coordination.
4. The lead agency will provide resources based upon the priorities established by the Director of Emergency Management.
5. The lead agency will task support agencies to provide assets in order to meet operational requirements. If necessary, private sector sources will be acquired to augment the county resources.
6. Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Department of Purchasing and Supply Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct ESF 7 training and exercises. • Develop and maintain inventory of assets. • Develop and maintain inventory of critical resources and potential suppliers. • Develop and maintain notification rosters. • Coordinate resolution of ESF 7 after-action issues. • Protect vital records. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Receive, transport, store, and deliver donated supplies and commodities. • Establish and manage the Receipt, Store, and Stage facility for the Strategic National Stockpile in the event the Fairfax County RSS is designated by the state. • Lease facilities. • Procure critical resources. • Provide assistance to departments and agencies in locating resource and service providers. • Provide technical assistance in purchasing and procurement • Allocate resources in accordance with guidance provided by the Director of Emergency Management.
Recovery	<ul style="list-style-type: none"> • Provide assistance to departments and agencies in locating resource providers. • Receive, transport, store, and deliver donated supplies and commodities. • Provide technical assistance in purchasing and procurement. • Restock commodities and supplies as necessary. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Works and Environmental Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist in resolving ESF 7 after-action issues.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide resources as requested.• Provide logistical support for staging and storing of resources.
Recovery	<ul style="list-style-type: none">• Provide resources as requested.• Restock inventories.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Develop internal agency plans and procedures.• Participate in training and exercises.• Assist in resolving ESF 7 after-action issues.• Train agency staff for emergency assignments.
Response	<ul style="list-style-type: none">• Manage and track requests for resources submitted to VDEM.• Provide technical assistance in identifying sources for emergency relief commodities.
Recovery	<ul style="list-style-type: none">• Manage and track requests for resources submitted to VDEM.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Human Resources

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Develop internal agency plans and procedures.• Participate in training and exercises.• Assist in resolving ESF 7 after-action issues.• Train agency staff for emergency assignments.
Response	<ul style="list-style-type: none">• Identify and track Fairfax County employees who may be available to support facilities such as a Family Assistance Center, Service and Information Center, and

	Disaster Recovery Centers.
Recovery	<ul style="list-style-type: none"> Identify and track Fairfax County employees who may be available to support recovery operations. Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Finance

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> Participate in planning, training, and exercises. Maintain agency notification roster. Train agency staff for emergency assignments. Assist with resolving ESF 7 related after-action issues. Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> Provide financial management including maintaining vendor files and payment of bills.
Recovery	<ul style="list-style-type: none"> Provide financial management including maintaining vendor files and payment of bills. Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency –Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> Participate in planning, training, and exercises. Maintain agency notification roster. Assist in resolving ESF 7 after-action issues. Maintain inventory of agency resources. Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> Provide resources as requested. Provide logistical support for staging resources.
Recovery	<ul style="list-style-type: none"> Provide resources as requested. Restock inventories. Participate in after-action review
Mitigation	<ul style="list-style-type: none"> As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fairfax County Public Schools

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist in resolving ESF 7 after-action issues.• Train agency staff for emergency assignments.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide transportation assets.
Recovery	<ul style="list-style-type: none">• Provide transportation assets.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Facilities Management Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Assist with resolving ESF 7 after-action issues.• Train agency staff for emergency assignments.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide support to a Family Assistance Center or other facilities established to support operations or delivery of assistance.• Lease facilities to support logistical operations.• Identify facilities that may be made available to meet operational requirements.
Recovery	<ul style="list-style-type: none">• Lease facilities to support logistical operations.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

<i>None</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

(Note: Lead Agency identifies any other plans or procedures pertinent to the ESF operations including the date of the latest version and a source for obtaining copies.)

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ESF 8

Public Health and Medical Services

LEAD AGENCY: *Health Department*

Lead Agency	Health Department
Support Agencies	Fire and Rescue Department
	Police Department
	Office of the County Attorney
	Department of Purchasing and Supply Management
	Fairfax Water
	Northern Virginia Hospital Alliance
	Office of the Chief Medical Examiner
	Fairfax-Falls Church Community Services Board

I. MISSION STATEMENT

Ensure a comprehensive public health and medical response following a disaster or emergency.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 8 will be in accordance with the National Incident Management System (NIMS).
- The lead agency will actively engage the ESF support agencies and the county medical community in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 8 will conduct a medical needs assessment of the impacted area and monitor health hazards. Information will be provided to ESF 5 at the Emergency Operations Center.
- ESF 8 will provide health and medical services to the community during and after a disaster or emergency including the protection of the water supply, ensuring adequate sanitation, ensuring food safety, providing

medical and mortuary services, mass dispensing, and preventing or controlling epidemics.

- ESF 8 will maintain documentation for financial reimbursement in accordance with the Financial Annex to this Plan

III. CONCEPT OF OPERATIONS

1. As an incident or threat escalates, the lead agency will issue notifications to support agencies and agency emergency personnel in accordance with established protocols and checklists.
2. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to coordinate public health and medical services requirements and issues.
3. The lead agency will notify support agencies through the Watch Officer as needed unless the agencies are already alerted.
4. The lead agency will coordinate with Northern Virginia Hospital Alliance and Hospital Corporation Association in order to obtain information on the status of the medical infrastructure and related issues. Information will be provided to ESF 5.
5. ESF 8 will provide emergency public health services in accordance with the priorities and objectives of the Director of Emergency Management and the State Health Commissioner.
6. Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Health Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct ESF 8 exercises. • Develop and maintain inventory of medical resources within the county. • Coordinate the resolution of ESF 8 after-action issues. • Develop and maintain the Fairfax County Pandemic Influenza Response Plan. • Develop and maintain notification rosters. • Recruitment and training of the Medical Reserve Corps. • Protection of vital records for continuity of operations. • Conduct planning with designated support agencies and provide training
Response	<ul style="list-style-type: none"> • Establish and operate mass dispensing sites. • Coordinate medical resource acquisition and management. • Provide for patient registry and tracking. • Coordinate situation assessment of the medical infrastructure, services, and medical needs. • Coordinate fatality management services. • Issue drinking water and food restriction advisories. • Provide emergency public health services. • Provide active disease surveillance and control. • Provide laboratory surveillance and technical expertise. • Conduct environmental health assessments.
Recovery	<ul style="list-style-type: none"> • Prepare and issue drinking water and food restrictions. • Support damage assessment related to health hazards. • Provide public health services. • Provide active disease surveillance and control. • Conduct environmental health assessments. • Conduct ESF 8 after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents. • Assist with development/maintenance of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan.

Support Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Assist in resolving ESF 8 after-action issues. • Maintain agency notification roster. • Maintain inventory of agency resources. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide emergency medical transportation. • Provide emergency medical services/pre-hospital care.
Recovery	<ul style="list-style-type: none"> • Provide emergency medical transportation. • Participate in ESF 8 after-action review
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Assist in resolving ESF 8 after-action issues. • Maintain agency notification roster. • Maintain inventory of agency resources. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide assistance in victim identification.
Recovery	<ul style="list-style-type: none"> • Participate in ESF 8 after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of the County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 8 action-action issues.
Response	<ul style="list-style-type: none"> • Provide assistance in emergency suspension of pharmaceutical dispensing regulations. • Provide assistance in the implementation of quarantine and isolation measures.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Purchasing and Supply Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Participate in training and exercises. • Develop and maintain inventory of assets. • Develop and maintain notification rosters. • Assist in resolving ESF-8 after-action issues.
Response	<ul style="list-style-type: none"> • Provide support to dispensing/vaccination sites through distribution of site supplies and equipment stored in DPSM facilities.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Fairfax Water

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Conduct assessment of water supply and control facilities. • Provide for emergency water supply and assist with distribution.
Recovery	<ul style="list-style-type: none"> • Participate in ESF 8 after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Northern Virginia Hospital Alliance (NoVA)

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Assist in resolving ESF 8 after-action issues. • Maintain notifications roster. • Develop and maintain the NoVA Regional Hospital Emergency Operations Plan. • Maintain an inventory of resources and identify resource shortfalls. • Develop and maintain NoVA hospital disaster supply caches. • Provide guidance and assistance to area hospitals in

	developing emergency plans. <ul style="list-style-type: none"> • Train staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide information on the status of the medical infrastructure, facilities, and medical needs. • Activate and operate the Regional Healthcare Coordination Center. • Serve as single point-of-contact and collaboration for Fire and Rescue (emergency medical services). • Coordinate inter-hospital patient movements, transfers, and tracking. • Coordinate regional medical treatment and infection protocols. • Coordinate NoVA hospital requests for Strategic National Stockpile resources. • Provide resource management support to NoVA hospitals. • Coordinate NoVA hospital requests for federal medical resources through the EOC.
Recovery	<ul style="list-style-type: none"> • Participate in ESF 8 after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of the Chief Medical Examiner

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Assist in resolving ESF 8 after-action issues. • Maintain notification roster. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Coordinate with the lead investigating authority to document, collect, and recover the deceased. • Assist in technical decontamination of the deceased as required. • Determine the nature and extent of injuries. • Provide technical assistance in requesting Disaster Mortuary Operation Response Teams (DMORT). • Assist in the transportation, storage, and recovery of forensic and physical evidence.
Recovery	<ul style="list-style-type: none"> • As needed, provide expert testimony in subsequent legal proceedings. • Participate in ESF 8 after-action review.

Mitigation	<ul style="list-style-type: none"> As appropriate, identify potential opportunities for mitigating the impacts of future incidents.
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Support Agency – Fairfax-Falls Church Community Services Board

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> Participate in planning, training, and exercises. Assist in resolving ESF 8 after-action issues. Maintain agency notification rosters. Train agency staff for emergency assignments. Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> Provide mental health services. Provide psychological first aid services.
Recovery	<ul style="list-style-type: none"> Provide mental health services. Provide critical incident stress management services.
Mitigation	<ul style="list-style-type: none"> As appropriate, identify potential opportunities for mitigating the impacts of future incidents. Assist with the development of Fairfax County Supplement to the Northern Virginia Regional Hazards Mitigation Plan.

V. MAPS AND SUPPORTING DATA

<i>Maps go here.</i>	
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(Note: ESF 8 maps and related data will be maintained on WebEOC.)

VI. Supporting Plans and Operational Procedures

- Interim Cities Readiness Initiative Plan for the National Capital Region (2006).
- Fairfax County Health Department Cities Readiness Initiative CONOPS (Version 3.1, January 23, 2007).
- Northern Virginia Strategic National Stockpile Plan (Version 10, August 18, 2006).
- Fairfax County Health Department Emergency Operations Plan (April 5, 2004).
- Virginia Department of Health Emergency Response Plan, Annex G of the Virginia Emergency Operations Plan (Version 1.8, April 2004).
- Fairfax County Health Department USPS Biohazard Response Plan (October, 2005).
- Fairfax-Falls Church Community Services Board Emergency Operations All Hazards Plan (March 15, 2005).
- Northern Virginia Health Alliance Regional Emergency Operations Plan.

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ESF 9

Urban Search and Rescue

Co-LEAD AGENCY: *Fire and Rescue Department/Police Department*

Co-Lead Agency	Fire and Rescue Department Police Department
Support Agencies	Department of Public Works and Environmental Services
	Police Department
	Park Authority
	Department of Public Safety Communications
	American Red Cross

I. MISSION STATEMENT

Provide coordinated search and rescue operations for missing or trapped victims following a major disaster or emergency.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 9 will be in accordance with the National Incident Management System (NIMS) and Incident Command System (ICS).
- ESF 9 will establish a unified command structure in order to coordinate the activities of all supporting agencies.
- The ESF 9 lead agency during operations is dependent upon the nature of the mission requirements. For ground search operations typically involving open spaces such as parks and neighborhoods, the Police Department is the lead agency. For collapsed structures, confined space, technical and water rescue, the Fire and Rescue Department is the lead agency.
- The lead agencies will actively engage the ESF 9 support agencies in planning, training, and exercises to ensure an effective operation upon activation.

- ESF 9 encompasses the coordination of county rescue resources during disasters and other large-scale emergencies and includes urban search and rescue, technical rescue; confined space rescue; water rescue and recovery, and ground search operations. ESF 9 will coordinate incoming mutual aid resources in support of search and rescue operations.
- ESF 9 will establish staging areas and logistical support bases for requested mutual aid resources in coordination with all first response agencies.

III. CONCEPT OF OPERATIONS

1. The lead agencies monitor incidents on a continuous basis and routinely respond to incidents involving search and/or rescue operations. Most incidents will be managed by the on-scene incident commander (IC).
2. As an incident or threat escalates or the initial event has resulted in multiple emergencies, the lead agencies may activate the Department Operations Center (DOC). In the event of multiple emergencies, the lead agencies may transition command to a central ICP when it is expected that operations will continue for several operational periods and/or to provide overall management to several individual incidents.
3. When an ICP is established for multiple incidents and the incident will be managed as a complex, the on-scene incident commanders will become Branch Directors under the ICP.
4. In the event the size, scope, or complexity of the individual event(s) exceeds the capability of the Branch level organization, an Incident Management Team (IMT) will be established on-site. The ICP will be reconstituted to serve as an Area Command.
5. The primary function of the DOC will be to monitor the situation and ensure that continuity of field operations (other than the incident) and service to the community are maintained.
6. The ICP will include a Command and General staff and section positions as appropriate for managing the operations. An Incident Action Plan (IAP) is developed for each operational period. The ICP will provide situational briefings to the DOC and to the EOC if activated.

7. In incidents with multi-agency and/or multi-jurisdictional involvement, a unified command will be established.
8. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to address strategic level search and rescue requirements and issues.
9. ESF 9 at the EOC will provide direction and guidance to the DOC, coordinate ICP requests for support from other county departments and agencies, and coordinate requests for state and/or federal resources through ESF 5.
10. ESF 9 at the EOC will provide briefings to the senior policy group on incidents operations and agency activities and issues.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Co-Lead Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct training and exercises. • Develop and maintain notification rosters. • Manage resolution of ESF 9 after-action issues. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Conduct confined space search and rescue operations. • Conduct collapsed structure (urban) search and rescue. • Conduct technical rescue operations. • Conduct water rescue and recovery. • Provide emergency medical services.
Recovery	<ul style="list-style-type: none"> • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Co-Lead Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 9 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Conduct ground search and rescue operations. • Provide for site access control.

	<ul style="list-style-type: none"> • Provide traffic control and management. • Provide security for search and rescue sites.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Works and Environmental Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 9 after-action issues. • Maintain inventory of agency resources. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide structural evaluations. • Provide available heavy equipment. • Provide construction support (shoring). • Provide support to ground search and rescue (maps, personnel, and equipment).
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Park Authority

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist in resolving ESF 9 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide support to ground search and rescue (maps, personnel).
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Safety Communications

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 9 after-action issues. • Develop supporting plans and procedures.

Response	<ul style="list-style-type: none"> • Provide communications capabilities/assets. • Manage primary and backup communications equipment.
Recovery	<ul style="list-style-type: none"> • Provide communications capabilities/assets. • Manage primary and backup communications equipment. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – American Red Cross

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 9 after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide mass feeding as needed for rescue personnel. • In coordination with the Fairfax-Falls Church Community Services Board, provide mental health services for rescue workers.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

<i>None</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Federal Emergency Management Agency (FEMA) Urban Search and Rescue Manual (August 2003).
2. National Search Plan (November 2000).
3. Fairfax County Technical Rescue Operations Manual (February 2001).
4. Fairfax County Technical Rescue Confined Space Manual (April 2003).

5. Fairfax County Technical Rescue Structural Collapse Manual (April 2003).
6. Fairfax County Technical Rescue Trench Manual (June 2005).
7. Fairfax County Technical Rescue Rope Manual (January 2002).
8. Fairfax County Police Department Emergency Operations Manual (September 2006).
9. Fairfax County Police Search and Rescue Team Standard Operating Procedures (June 2007).

ESF 10

Oil and Hazardous Material Response

LEAD AGENCY: *Fire and Rescue Department*

Lead Agency	Fire and Rescue Department
Support Agencies	Department of Public Works and Environmental Services
	Health Department
	Department of Public Safety Communications
	Police Department

I. MISSION STATEMENT

Provide a coordinated response to actual or potential oil and hazardous materials incidents.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 10 will be in accordance with the National Incident Management Systems (NIMS).
- ESF 10 will establish a unified command structure in order to coordinate the activities of all supporting agencies.
- The lead agency will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 10 encompasses the response to, containment, and monitoring the clean-up of oil and hazardous material releases that occur concurrently with a major disaster or emergency or are of a significant scope and magnitude as to require a significant multi-agency response.
- For purposes of the Annex, hazardous materials include chemical, biological, radiological, and nuclear releases whether accidental or intentional.

- Operations will be conducted under the auspices of the Fairfax County Hazardous Material Operations Manual that is published separately. This Manual is compatible with the Fairfax County Emergency Operations Plan (EOP).
- Incidents with a terrorism nexus (or suspected nexus) will involve additional coordination with local, state, and federal organizations. The Terrorist Annex provides additional guidelines and procedures for response to terrorist incidents.
- ESF 10 will establish staging areas and logistical support bases for requested mutual aid resources and other resources in coordination with all first response agencies.

III. CONCEPT OF OPERATIONS

1. Under the direction of the Local Emergency Preparedness Committee, the county has identified all facilities with extremely hazardous materials. Each facility has in place a site-specific response plan.
2. As an incident or threat escalates or the initial event has resulted in multiple emergencies, the lead agency may activate the Department Operations Center (DOC). In the event of multiple emergencies, the lead agency may transition command to a central ICP when it is expected that operations will continue for several operational periods and/or to provide overall management to several individual incidents.
3. When an ICP is established for multiple incidents and the incident will be managed as a complex, the on-scene incident commanders will become Branch Directors under the ICP.
4. Hazardous material response operations will be conducted in accordance with the Fire and Rescue Department Hazardous Materials Operations Manual.
5. In the event the size, scope, or complexity of the individual event(s) exceeds the capability of the Branch level organization, an Incident Management Team (IMT) will be established on-site. The ICP will be reconstituted to serve as an Area Command.
6. The primary function of the DOC will be to monitor the situation and ensure that continuity of field operations (other than the incident) and service to the community are maintained.

7. The ICP will include a Command and General staff and section positions as appropriate for managing the operations. An Incident Action Plan (IAP) is developed for each operational period. The ICP will provide situational briefings to the DOC and to the EOC if activated.
8. In incidents with multi-agency and/or multi-jurisdictional involvement, a unified command will be established.
9. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to address strategic level hazardous material response requirements and issues.
10. ESF 10 at the EOC will provide direction and guidance to the DOC, coordinate ICP requests for support from other county departments and agencies, and coordinate requests for state and/or federal resources through ESF 5.
11. ESF 10 at the EOC will provide briefings to the senior policy group on incidents operations and agency activities and issues.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Coordinate oil and hazardous material response planning. • Manage environmental compliance and reporting (LEPC). • Conduct training and exercises. • Develop and maintain notification rosters. • Manage resolution of ESF 10 after-action issues. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Provide for response and containment for oil and hazardous material incidents. • Provide hazard identification. • Determine need for evacuations – risk analysis, plume, and dispersion modeling. • Determine need for reception centers and/or shelters. • Manage decontamination.
Recovery	<ul style="list-style-type: none"> • Monitor site clean-up and restoration. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for

	mitigating the impacts of future incidents.
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Support Agency – Department of Public Works and Environmental Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 10 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide technical Assistance. • Provide construction and heavy equipment. • Provide engineering services. • Provide environmental evaluation and monitoring.
Recovery	<ul style="list-style-type: none"> • Provide engineering services. • Provide technical assistance. • Provide environmental evaluation and monitoring.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Safety Communications

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 10 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide communications capabilities/assets. • Manage primary and backup communications equipment.
Recovery	<ul style="list-style-type: none"> • Provide communications capabilities/assets. • Manage primary and backup communications equipment. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 10 after-action issues.

	<ul style="list-style-type: none"> • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide for traffic management. • Provide support for evacuations if required. • Provide for site access control.
Recovery	<ul style="list-style-type: none"> • Provide for site access and control. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

<i>None</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Fairfax County Hazardous Materials Operations Manual (February 2007).
2. Northern Virginia Regional Firefighting and Emergency Operations Manual - Flammable Liquids Manual (March 2007).
3. Fairfax County WMD Operating Manual (February 2004).

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ESF 11

Agriculture and Natural Resources

Co-LEAD AGENCY: *Office of Emergency Management/Virginia
Department of Agriculture and Consumer Affairs*

Co-Lead Agencies	Office of Emergency Management Virginia Department of Agriculture and Consumer Services
Support Agencies	Health Department
	Police Department

I. MISSION STATEMENT

To provide assurance of food security in the event of an accidental or deliberate action that threatens food security and safety.

II. SCOPE AND POLICIES

- Under the National Response Plan, ESF 11 includes the functions of nutritional assistance, animal and plant disease response, food safety and security, and cultural and natural resource preservation and protection. Within Fairfax County, the scope of this ESF is focused on food safety and security. The medical and public health response to food-borne outbreaks will be addressed under ESF 8 Public Health and Medical Services.
- An act of food tampering within the supply chain, particularly an act directed against large sectors of the food industry in the United States will have major consequences that may overwhelm the capabilities of states and local jurisdictions.
- ESF-11 is focused on food security for a significant food emergency. A food-related emergency involves the unintentional or deliberate contamination, threatened or actual, of food that impact human health. For purposes of this ESF, a food-related emergency does not apply to food incidents routinely handled by the Fairfax County and Virginia Health Departments. This ESF is focused on food emergencies that may involve a large number of people in a small area or that are widespread, involving multiple localities and/or states.

- The scope of this ESF includes ensuring that the food products affected by the incident are safe; removing unsafe foods from commerce; and ensuring a partnership among federal, state, local, and private sector entities in providing timely, accurate information and in taking appropriate actions to mitigate the impacts of the incident.
- Due to the urban nature of Fairfax County and the absence of any significant agriculture, it is not envisioned that a response operation under the EOP would be required due to an animal or plant disease outbreak.
- The Office of emergency Management and the Virginia Department of Agriculture and Consumer Services are designated as co-lead agencies in for ESF 11. The Virginia Department of Agriculture and Consumer Affairs has the primary responsibility for responding to food safety and security incidents that involve food sold by a retail establishments or for incidents at a food service establishment where investigation indicates that the suspect food may have been initially contaminated at the packing or distribution point in the supply chain. In the event of a significant incident related to food security, county departments and agencies will provide support as necessary to Virginia and federal authorities.
- Food related emergencies may result from a variety of factors:
 - o Natural disasters or man-made events that affect food or impact human health (e.g., hurricane, floods, power outages) that result in the loss of food due to spoilage or contamination.
 - o Unintentional contamination of food that results in a public health threat or food-borne disease such as improper processing or production.
 - o Deliberate contamination of food to cause harm to the public or the economy.
- At the federal level, the United States Department of Agriculture (USDA) and the Food and Drug Administration (FDA) have the primary responsibility for food safety and security. USDA is responsible for meat, poultry, and egg-related products, whereas FDA is responsible for all other food sources. However, depending upon the nature of the incident other federal departments and agencies may become directly involved as well. If the incident is a potential or actual Incident of National Significance, the Department of Homeland Security (DHS) requires a federal response and activates the Food Safety and Inspection Services (FSIS). Further information on federal response policies related to nationally significant incidents regarding food safety and security are

included in the ESF 11 (Agriculture and Natural Resources) and the Food and Agriculture Incident annexes to the National Response Plan.

- Operations under ESF 11 may be conducted for incidents that originate outside of Fairfax County or the Commonwealth of Virginia but due to the nature and scope have interstate or national implications. For example, a contaminated or potentially contaminated food product that is distributed on a regional or national basis or an incident involving imported food may necessitate the activation of ESF 8 and ESF 11.

III. CONCEPT OF OPERATIONS

1. Local health departments will most likely be the initial responders to most food emergencies. The Health Department conducts public health and food safety surveillance on a regular basis and will be generally notified by local healthcare providers if unusual or reportable symptoms or diseases are identified.
2. In some cases, it may be difficult to determine initially whether an emergency is caused by deliberate or accidental factors. However, the initial response to protect public health and reduce the threat may be the same.
3. In any incident involving food that is associated with a food service establishment, such as a restaurant or school cafeteria, the Health Department conducts a standard food-borne illness investigation. If a criminal act is suspected as a result of this investigation, the incident will be referred to the Police Department. In the event the investigation indicated that the suspect food may have been initially contaminated at the packing or distribution point in the supply chain, the Health Department will alert the Virginia Department of Agriculture and Consumer Affairs (VDACS).
4. For an incident involving food sold by a retail establishment such as a grocery or convenience store, the incident would be referred directly to VDACS for investigation. Based upon the nature of the incident, VDACS in turn would contact USDA or FDA.
5. The USDA and/or FDA will work with federal, state, and local authorities (as well as industry) to conduct tracing, recall, and control of adulterated products (including disposal).
6. The Fairfax County Police Department will provide the initial response and evidence gathering relative to a criminal investigation of a food supply emergency originating within the county and will coordinate with the Virginia

State Police as appropriate. It is likely that this initial law enforcement effort will be quickly augmented with federal law enforcement.

7. Fairfax County will activate the Emergency Operations Center for a food safety and security incident to provide a local base of operations and coordinate local agency support to Virginia and federal authorities responding to the event.
8. The lead and support agencies will coordinate to ensure that unsafe foods are removed from commerce and that they will not be offered for sale until their safety is assured.
9. Restaurants, wholesale and grocery stores, schools, and other businesses that produce and distribute food or meals will be notified immediately in case of suspicious outbreak involving food contamination.
10. ESF 8 will be activated in conjunction with ESF 11 if necessary in order to respond to the health and medical aspects of food-related emergencies.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Co-lead Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Conduct planning, training, and exercises.• Maintain agency notification roster.• Coordinate resolution of ESF-11 after-action issues.
Response	<ul style="list-style-type: none">• Activate and manage the emergency operations center• Coordinate county support to Virginia and federal authorities responding to an incident.
Recovery	<ul style="list-style-type: none">• Conduct after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Co-Lead Agency – Virginia Department of Agriculture

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures to include communications with federal and state agencies as well as trade associations. • Participate in training and exercises. • Develop and maintain notification rosters. • Assist in resolving ESF-11 after-action issues.
Response	<ul style="list-style-type: none"> • Primary point-of-contact with federal agencies engaged in response to a food emergency. • Investigation of incidents involving food sold by retail establishments or contaminated at the packing and distribution point (within Virginia). • Coordinating with USDA/FDA for incidents with implications outside of Virginia. • Ensure that unsafe foods are removed from commerce. • Ensure that food products affected by a food-related incident are safe for human consumption if offered for sale. • Facilitate a partnership among state, federal, local, and private entities to provide timely and accurate information in order to mitigate the impact of the incident.
Recovery	<ul style="list-style-type: none"> • Continue to monitor food safety and general sanitation and provide active disease surveillance. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Health Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Participate in training and exercises. • Develop and maintain notification rosters. • Assist in resolving ESF 11 after-action issues.
Response	<ul style="list-style-type: none"> • Inspect restaurants and regulated portions of grocery stores to ensure food safety when incident is reported. • Conduct limited testing of clinical and environmental samples where food contamination is reported. • Issue health advisories in coordination with Office of Emergency Management and Office of Public Affairs.

	<ul style="list-style-type: none"> • Conduct active disease surveillance and investigation and provide technical assistance during outbreaks or suspected outbreaks at specific locations or facilities. • Upon authorization from the Commonwealth Health Commissioner, implement quarantine/isolation measures. • Establish liaison with Commonwealth and federal health and environmental agencies.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 11 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Criminal investigation and evidence gathering. • Coordination with Virginia State Police and federal law enforcement authorities.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

<i>None.</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. National Response Plan, ESF 11 (Agriculture and Natural Resources) annex.
2. National Response Plan, Food and Agriculture Incident annex.
3. Virginia Department of Agriculture and Consumer Affairs (VDACS), Food Safety and Security Program, Incident Response Plan.

ESF 12

Energy and Infrastructure

LEAD AGENCY: *Department of Vehicle Services*

Lead Agency	Department of Vehicle Services
Support Agency	Office of Emergency Management
	Office of the County Attorney
	Facilities Management Division
	Dominion Virginia Power
	Northern Virginia Electrical Cooperative
	Washington Gas – Virginia Division

I. MISSION STATEMENT

Collect, evaluate, and share information on energy system damages and impacts on the affected areas; monitor restoration; and provide assistance to expedite restoration of services.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 12 will be in accordance with the National Incident Management Systems (NIMS).
- The primary functions of ESF 12 are to collect, analyze, and provide information on the status of energy resources and related infrastructure within the county including fuel, and electrical supply and distribution.
- ESF 12 will monitor restoration efforts and provide status reports to ESF 5 each operational period.
- The designated support agencies are the primary sources of critical information that will be collected by ESF 12.
- The restoration of normal operations of energy facilities and distribution systems is the primary responsibility of the owners. However, since restoration of normal operations is critical to the recovery process, ESF 12 may provide assistance as needed to expedite the restoration process.

- ESF 12 will establish and maintain contacts with appropriate private sector representatives to obtain information on energy facilities and distribution systems and the status of restoration.
- The lead agency will actively engage the ESF support agencies and affiliated organizations in planning, training and exercises to ensure an effective operation upon activation.
- The lead agency will work with the support agencies to determine restoration priorities during the preparedness phase.

III. CONCEPT OF OPERATIONS

1. As an incident or threat escalates, the lead agency will issue notifications to support agencies, affiliated organizations, and agency emergency personnel in accordance with established protocols and checklists.
2. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to collect information on the status of the energy facilities and distribution systems.
3. The lead agency will notify support agencies and request representation at the EOC.
4. The lead agency will monitor restoration operations and, when appropriate, provide assistance to expedite the restoration process.
5. As necessary, ESF 12 will identify alternate supply sources for fuel to meet emergency needs.
6. Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Department of Vehicles Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Participate in training and exercises. • Develop and maintain notification rosters. • Coordinate resolution of ESF 12 after-action issues. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Manage the collection and distribution of information related to energy supply, infrastructure, and restoration. • Coordinate assistance to energy system restoration operations. • Maintain information on the status of fuel supplies and distribution.
Recovery	<ul style="list-style-type: none"> • Monitor status of energy infrastructure restoration. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • Assist with development and maintenance of the Fairfax County Supplement to the Northern Virginia Region Hazard Mitigation Plan. • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Develop and maintain list of critical energy facilities and systems. • Assist in resolving ESF 12 after-action issues.
Response	<ul style="list-style-type: none"> • Provide support for information collection and analysis related to ESF 12 responsibilities.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of the County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Assist in resolving ESF 12 after-action issues.

	<ul style="list-style-type: none"> • Maintain agency notification roster.
Response	<ul style="list-style-type: none"> • Provide legal interpretation and opinions. • As appropriate, provide assistance in drafting waivers.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Facilities Management Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 12 after-action issues.
Response	<ul style="list-style-type: none"> • Ensure supply of energy (oil, natural gas and electricity) for county facilities. • Provide information on the status of energy for county facilities.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Dominion Virginia Power

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Provide assistance, as appropriate, in resolving ESF 12 related after-action issues.
Response	<ul style="list-style-type: none"> • Provide information on the status of electrical power service and facilities. • Coordinate restoration of service with consideration given to county priorities.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Northern Virginia Electrical Cooperative

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Provide assistance, as appropriate, in resolving ESF 12-related after-action issues.
Response	<ul style="list-style-type: none"> • Provide information on the status of electrical power

	service via telephone or through the NOVEC website. <ul style="list-style-type: none"> • Coordinate with the EOC to respond to life-threatening conditions or the loss of electricity to critical public safety facilities.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Washington Gas – Virginia Division

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Provide assistance, as appropriate, in resolving ESF 12 related after-action issues.
Response	<ul style="list-style-type: none"> • Upon request, provide representative to the EOC. • Provide information on the status of electrical power service and facilities. • Coordinate restoration of service in accordance with county priorities Legal interpretation and opinions.
Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

<i>None</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

(Note: Lead Agency identifies any other plans or procedures pertinent to the ESF operations including the date of the latest version and a source for obtaining copies.)

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ESF 13

Public Safety and Security

LEAD AGENCY: *Police Department*

Lead Agency	Police Department
Support Agencies	Department of Public Safety Communications
	Office of the Sheriff
	Facilities Management Department
	Office of the County Attorney
	Virginia State Police
	Herndon Police Department
	Vienna Police Department
	Virginia Department of Transportation

I. MISSION STATEMENT

Provide for the protection of life and property and the maintenance of law and order through the coordination of law enforcement activities in anticipation of and following a major emergency or disaster.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 13 will be in accordance with the National Incident Management Systems (NIMS) and Incident Command System (ICS).
- ESF 13 may establish a unified command structure in order to coordinate the activities of all supporting agencies.
- The lead agency will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 13 encompasses the coordination of county law enforcement resources during disasters and other large-scale emergencies to provide for access control and security of the affected area(s); traffic control and management for evacuations and re-entry, and security for designated response and recovery sites.

- ESF 13 will coordinate incoming mutual aid resources in support of law enforcement and security and operations.
- In the event National Guard resources are deployed to the county to augment law enforcement and security, the lead agency will coordinate and manage the use of those resources.
- ESF 13 will establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
- For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the lead agency for the criminal investigation. The Terrorist Incident Annex to this plan provides additional information on the concept of operations for responding to terrorist related incidents.

III. CONCEPT OF OPERATIONS

1. The lead agency monitors incidents on a continuous basis and routinely responds to emergency incidents. Most incidents are managed by the on-scene incident commander (IC).
2. In incidents with multi-agency and/or multi-jurisdictional involvement, a unified command will be established.
3. Upon activation of the Emergency Operations Center (EOC), the lead agency will provide representation to address countywide public safety requirements and issues. The lead agency will ensure support agencies are notified and activated as needed.
4. ESF 13 at the EOC will coordinate requests for state and/or other resources through ESF 5.
5. ESF 13 at the EOC will provide briefings to the senior policy group on incidents operations and agency activities and issues.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Conduct training and exercises. • Develop and maintain notification rosters. • Develop and maintain mutual aid agreements. • Manage resolution of ESF 13 after-action issues. • Conduct planning with designated support agencies.
Response	<ul style="list-style-type: none"> • Provide traffic management and access control. • Enforce curfews as established by an emergency declaration or executive order. • Establish traffic control points to monitor and manage evacuations. • Coordinate and manage mutual aid resources including the National Guard. • Provide security and control access to designated areas. • Provide security protection at designated response and recovery sites. • Provide support for temporary morgue operations.
Recovery	<ul style="list-style-type: none"> • Provide security protection at designated recovery sites. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Safety Communications

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Provide emergency communications. • Provide warnings and alerts. • Assist in resolving ESF 13 after-action issues. • Maintain inventory of agency resources. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide emergency communications. • Dispatch resources.
Recovery	<ul style="list-style-type: none"> • Provide emergency communications. • Dispatch resources. • Participate in after-action review.

Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.
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Support Agency – Facilities Management Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 13 after-action issues. • Maintain inventory of agency resources. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide security for county facilities. • Provide assistance for security of shelters and other designated facilities.
Recovery	<ul style="list-style-type: none"> • Provide security for county facilities. • Provide assistance for security of other designated facilities (e.g., service centers). • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of the Sheriff

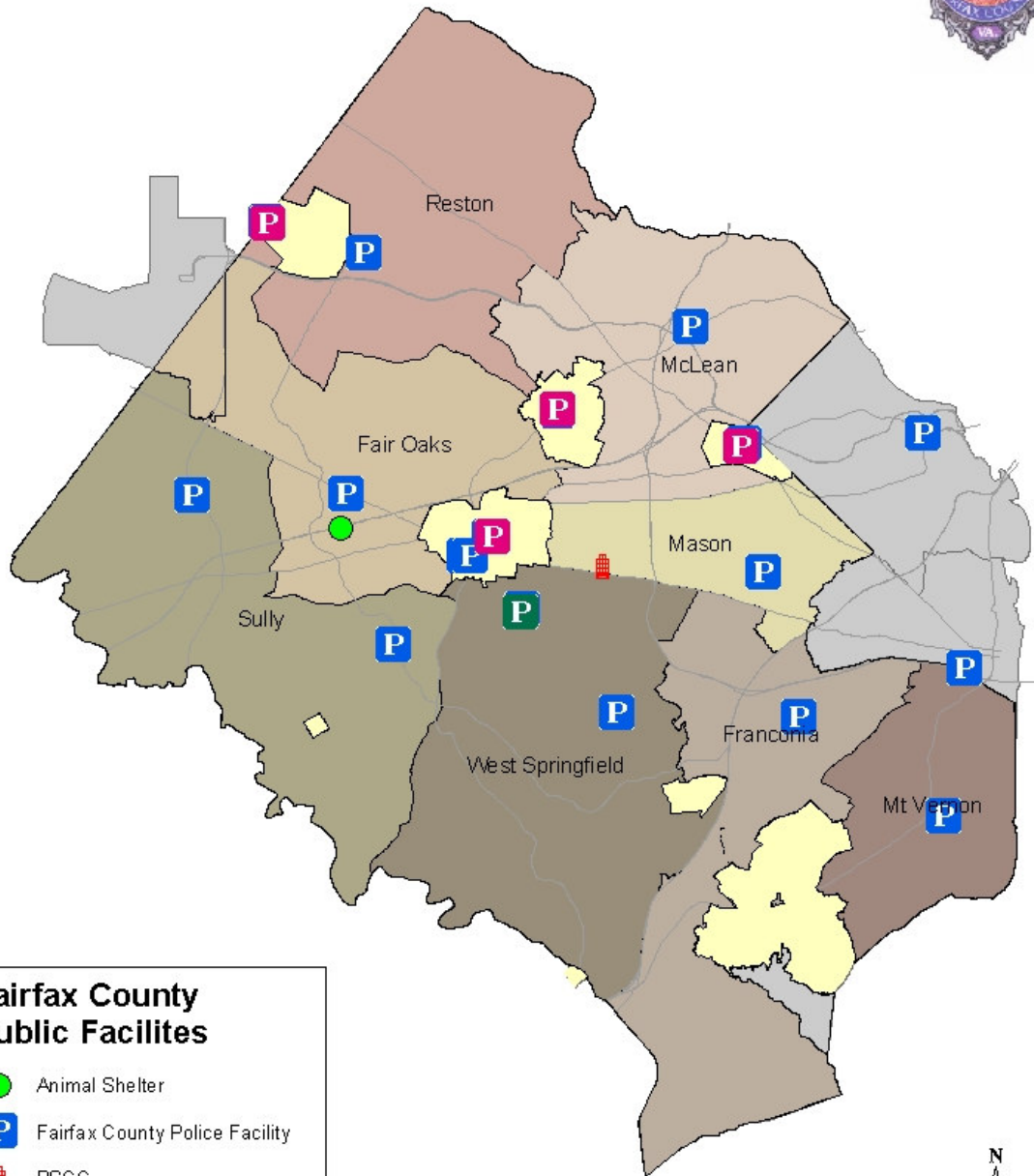
Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF 13 after-action issues. • Maintain inventory of agency resources. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Upon request, provide assistance in security of designated facilities. • Upon request, provide assistance in site(s) access and control. • Upon request, provide assistance to evacuations (control points, traffic management).
Recovery	<ul style="list-style-type: none"> • Upon request, provide assistance in security of designated recovery facilities. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Office of County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Assist in resolving ESF 13 after-action issues.
Response	<ul style="list-style-type: none">• Provide legal opinions and interpretations.• Draft ordinances as appropriate.
Recovery	<ul style="list-style-type: none">• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

Fairfax County Police Department Public Facility Locations



Fairfax County Public Facilities

-  Animal Shelter
-  Fairfax County Police Facility
-  PSCC
-  Other Jurisdiction Police Station
-  State Police Headquarters



Created: 2/27/07 SULca omk

VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Fairfax County Police Department Emergency Operations Manual (September 2006).
2. Virginia Department of Transportation Incident Management Team Operating Manual (March 2002)

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ESF 14

Long Term Community Recovery and Mitigation

LEAD AGENCY: *Office of Emergency Management*

Lead Agency	Office of Emergency Management
Support Agencies	Department of Family Services
	Department of Information Technology
	Department of Cable Communications and Consumer Protection
	Department of Finance
	Department of Tax Administration
	Department of Planning and Zoning
	Department of Management and Budget
	Facilities Management Department
	Department of Systems Management for Human Services
	Department of Administration for Human Services
	Office of the County Attorney
	Department of Housing and Community Development
	Fairfax-Falls Church Community Services Board
	Department of Public Works and Engineering Services
	Volunteer Fairfax
	American Red Cross

I. MISSION STATEMENT

Provide the framework to coordinate local, state, and federal programs and resources to facilitate long-term community recovery from the consequences of a significant emergency or disaster and mitigating the impacts of future incidents.

II. SCOPE AND POLICIES

- All recovery operations conducted under ESF 14 will be in accordance with the National Incident Management Systems (NIMS).

- Long-term recovery includes any activities designed to return life to normal or an improved state following a disaster or emergency. This includes resumption of businesses, employment, and rebuilding efforts.
- Specific recovery operations following any emergency or disaster will be determined by the specific event. Several federal and state agencies may be involved depending upon the incident and whether the event is declared a federal disaster.
- Recovery operations include restoration of county facilities and services. Fairfax County departments and agencies are responsible for restoring essential services as outlined in their individual Continuity of Operations Plan (See Section 3 Support Annexes).
- Recovery activities may begin concurrently with response operations and generally will begin in the EOC. There is no clear line of demarcation between the “response phase” and “recovery phase.”
- With the approval of the Director of Emergency Management, OEM may establish a Fairfax County Recovery Center to provide initial planning and coordination for recovery activities while the EOC is still operational.
- OEM, as the lead agency, will manage recovery operations within Fairfax County. Close liaison is maintained with voluntary agencies supporting individual and family recovery needs to share information and to coordinate efforts when appropriate.
- Agencies with significant recovery roles have been designated as support agencies for ESF-14. Other agencies may be added based upon the needs of the disaster event and the long term recovery process.
- ESF 14 activities will continue well beyond the termination of the local emergency declaration and the de-activation of the EOC. Incident Command will transition to OEM as the lead agency for ESF 14.
- The lead agency will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- ESF 14 is responsible for:
 1. Coordinating with VDEM on implementation of Commonwealth and federal recovery programs.

2. Establishing and operating recovery facilities to include Service and Information Centers.
3. Providing logistical support and coordinating county agency representation at Disaster Recovery Centers (FEMA/commonwealth managed facilities).
4. Providing assistance to displaced disaster victims in locating temporary housing.
5. Establishing an Unmet Needs Committee to address the needs of disaster victims not addressed by programs available from local, commonwealth, or federal government assistance programs.
6. Preparing and processing requests for reimbursement for disaster related costs.
7. Providing grants management for the federal public assistance and hazard mitigation programs, if authorized for Fairfax County.
8. Providing administrative and logistical support to the preliminary damage assessment process.
9. Completing and documenting damage assessment.
10. Facilitating the development of a long term recovery plan, if warranted by the scope and complexity of the recovery process.

III. CONCEPT OF OPERATIONS

1. Depending upon the scope and magnitude of the incident, the lead agency may activate ESF 14 and establish a Fairfax County Recovery Center (FCRC) concurrently with activation of the EOC. The major functions of the FCRC during the response phase are to begin planning for the recovery process, supporting damage assessments, and ensuring documentation of disaster related expenditures.
2. Based upon the actual or potential scope and magnitude of the incident, the lead agency may roster one or more Advanced Recovery Teams (ART) to be prepared to deploy to the incident location and initiate recovery operations.
3. The initial focus for ESF 14 will be on damage assessment to determine the extent of the damage and whether or not a request for a state and/or federal declaration is warranted, if such declarations have not already been requested and/or issued.
4. In the event a FCRC is established, close coordination will be maintained with the EOC to ensure unity of effort in the emergency operations.

5. As determined by the Director of Emergency Management, ESF-14 will establish and operate one or more Service and Information Centers (SIC). The SIC is a facility established within the affected community to provide social services, information, and referrals to residents impacted by the disaster. The SIC may also serve as the “command post” during the recovery phase of operations.
6. Agency representation at the SIC will be determined based upon the scope of the incident and the projected needs of the community impacted.
7. In the event that multiple SICs are needed due to the geographical extent of the incident, the Board of Supervisor Districts will be used as a basis for subdividing the county.
8. In the event of a federal declaration, OEM, as the lead agency, will serve as the primary point-of-contact with VDEM and FEMA in implementing federal disaster relief programs and assistance.
9. Recovery programs authorized under a federal disaster declaration are administered by VDEM as outlined in the Commonwealth of Virginia Emergency Operations Plan, Volume 2. Depending upon the program, the county may need to provide logistical and administrative support, and technical assistance, or to serve as a sub-grantee for grants management (public assistance and hazard mitigation). ESF 14 will coordinate such support to VDEM.
10. The Federal Emergency Management Agency (FEMA) and VDEM may establish one or more Disaster Recovery Centers (DRCs) in the county following a federal disaster declaration. A DRC is a facility within or near the disaster area at which disaster victims (individuals, families, or businesses) learn about forms of assistance available, meet with federal, state, and local representatives and, in some cases, apply for disaster aid.
11. When feasible, the DRC will be established at an existing Service and Information Center.
12. ESF 14 activities will continue well beyond the termination of the local emergency declaration and the de-activation of the EOC. Incident Command will transition to OEM as the lead agency for ESF 14.
13. Depending upon the scope and magnitude of the incident, the recovery process may last several years. Many long-term recovery tasks require the cooperation of many public and private agencies and require activities beyond the scope of the EOP. In these circumstances, under the direction of the Director of Emergency

Management, OEM, as the lead agency, will facilitate the development of a long-term recovery plan for the county.

14. The Fairfax County Comprehensive Plan is an important resource to inform the development of long-term community recovery plans and strategies.
15. At the discretion of the Director of Emergency Management, the lead agency will activate a Long Term Recovery and Restoration Task Force to provide advice to the County Executive and oversee the development of a long-term recovery plan and strategies to implement it.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop and maintain the ESF 14 Functional Annex. • Coordinate exercises and training. • Develop and maintain notification rosters and resource lists. • Develop supporting plans and procedures. • Conduct planning with support agencies. • Monitor corrective actions related to ESF 14 issues.
Response	<ul style="list-style-type: none"> • Provide guidance to departments and agencies on tracking expenditures. • As appropriate, establish a Fairfax County Recovery Center to initiate planning for recovery operations. • Roster one or more Advanced Recovery Teams. • Initiate damage assessment documentation. • Provide administrative support, as appropriate, for a federal/commonwealth Preliminary Damage Assessment (PDA).
Recovery	<ul style="list-style-type: none"> • Coordination with VDEM and FEMA on federal disaster relief programs (if federal declaration). • Determine need; establish and manage one or more Service and Information Center(s). • Provide support to VDEM/FEMA, as required, in establishing and operating Disaster Recovery Centers. • Coordinate documentation of costs and requests for reimbursement. • Provide technical assistance to county departments and

	<p>agencies on recovery programs administered VDEM and FEMA.</p> <ul style="list-style-type: none"> • Facilitate long-term recovery planning. • Serve as Incident Command for recovery. • Serve as sub-grantee for recovery program grants. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • Develop and maintain of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan. • Develop the Hazard Identification and Risk Assessment for Fairfax County. • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Family Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Develop supporting plans and procedures. • Assist in resolving ESF-14 related after-action issues.
Response	<ul style="list-style-type: none"> • See ESF 6.
Recovery	<ul style="list-style-type: none"> • Manage distribution of emergency food stamp allotments. • Assist disaster victims in obtaining post-disaster assistance. • Provide staff support to Service and Information and/or Disaster Recovery Centers. • Unmet needs coordination and plans for outreach for special needs population. • Participate in the long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Information Technology

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Develop supporting plans and procedures. • Assist in resolving ESF-14 related after-action issues.

	<ul style="list-style-type: none"> • Communications and information systems.
Response	<ul style="list-style-type: none"> • Provide Geographical Information System (GIS) support (mapping and analysis).
Recovery	<ul style="list-style-type: none"> • Provide GIS support. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Cable Communications and Consumer Protection

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Train agency staff for emergency assignments. • Develop supporting plans and procedures. • Assist in resolving ESF-14 related after-action issues.
Response	<ul style="list-style-type: none"> • Provide local emergency message system and emergency television updates.
Recovery	<ul style="list-style-type: none"> • Provide local emergency message system and emergency television updates. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Finance

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist with resolving ESF-14 related after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide technical assistance in documenting disaster related expenditures.
Recovery	<ul style="list-style-type: none"> • Provide technical assistance in preparing applications for reimbursement. • Participate in long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Tax Administration

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF-14 related after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Support damage assessment by providing information on housing values.
Recovery	<ul style="list-style-type: none"> • Support damage assessment by providing information on housing values. • Participate in the long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Assist with development and maintenance of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan.

Support Agency – Department of Planning and Zoning

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist in resolving ESF-14 related after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Damage assessment and reporting.
Recovery	<ul style="list-style-type: none"> • Damage assessment and reporting. • Expedite building permit process. • Review of site-related and construction plans. • Identify environmental and historic preservation issues and requirements. • Participate in the long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • Assist with development and maintenance of the Fairfax County Supplement to the Northern Virginia Regional Hazard Mitigation Plan. • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Management and Budget

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises.

	<ul style="list-style-type: none"> • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist in resolving ESF-14 related after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Support OEM in the preparation of reimbursement forms, financial reports, and applications.
Recovery	<ul style="list-style-type: none"> • Support OEM in the preparation of reimbursement forms, financial reports, and applications. • Participate in the long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Office of the County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Assist in resolving ESF-14 related after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide legal interpretations or opinions.
Recovery	<ul style="list-style-type: none"> • Provide legal interpretations or opinions. • Participate in long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Facilities Management Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF-14 related after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Identify facilities that may be made available to meet operational requirements.
Recovery	<ul style="list-style-type: none"> • Lease facilities to support recovery operations. • Participate in long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Systems Management for Human Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Train agency staff for emergency assignments. • Develop supporting plans and procedures. • Assist in resolving ESF-14 related after-action issues.
Response	<ul style="list-style-type: none"> • Provide liaison with community and faith-based organizations. • Support a Family Assistance Center by providing coordinated services planning to ensure FAC clients have access to appropriate human services.
Recovery	<ul style="list-style-type: none"> • Provide liaison with community and faith-based organizations to augment disaster relief assistance provided by other sources. • Provide information and referral services through the Coordinated Services Planning (CSP) Call Center. • Provide available staff to support Service and Information Center(s) operations. • Participate in the long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Administration for Human Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Train agency staff for emergency assignments. • Develop supporting plans and procedures. • Assist in resolving ESF-14 related after-action issues.
Response	<ul style="list-style-type: none"> • Provide assistance with documenting costs eligible for reimbursement through FEMA.
Recovery	<ul style="list-style-type: none"> • Provide facilities management support for the Service and Information Center and other recovery facilities. • Provide staff support to the SIC. • Provide assistance in documenting costs eligible for reimbursement through FEMA. • Participate in the long-term recovery planning process.

	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Housing and Community Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 14-related after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide information on potential housing resources.
Recovery	<ul style="list-style-type: none"> • Provide information on potential housing resources. • Participate in long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Fairfax-Falls Church Community Services Board

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Train agency staff for emergency assignments. • Assist in resolving ESF 14-related after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide psychological first aid services. • Provide mental health and counseling.
Recovery	<ul style="list-style-type: none"> • Provide critical incident stress management. • Provide mental health and counseling. • Participate in long-term recovery planning process. • After-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

Support Agency – Department of Public Works and Environmental Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources.

	<ul style="list-style-type: none"> • Train agency staff for emergency assignments. • Develop supporting plans and procedures. • Assist in resolving ESF 14 after-action issues.
Response	<ul style="list-style-type: none"> • See ESF 3 Annex.
Recovery	<ul style="list-style-type: none"> • Support damage assessment and documentation. • Manage debris removal (ESF 3). • Participate in the long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Affiliated Agency – Volunteer Fairfax

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist in resolving ESF 14-related after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • See ESF 16.
Recovery	<ul style="list-style-type: none"> • Coordinate use of unsolicited volunteers to support recovery activities. • Participate in the long-term recovery planning process. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Affiliated Agency – American Red Cross

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 14-related after-action issues. • Train agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide support to damage assessment.
Recovery	<ul style="list-style-type: none"> • Provide support to damage assessment. • Provide individual emergency assistance. • Provide staff support to Service and Information Centers. • Participate in long-term recovery planning process. • Participate in after-action Review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the

	impact of future incidents.
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V. MAPS AND SUPPORTING DATA

<i>Maps go here.</i>	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Commonwealth of Virginia, Emergency Operations Plan, Volume 2 (2004).
2. Northern Virginia Regional Hazard Mitigation Plan (2006).

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ESF 15

External Affairs

LEAD AGENCY: *Office of Public Affairs*

Lead Agency	Office of Public Affairs
Support Agencies	Office of Emergency Management
	Department of Information Technology
	Department of Cable Communications and Consumer Protection
	Fire and Rescue Department
	Police Department
	Office of the County Attorney
	Health Department
	Amateur Radio Emergency Service/ Amateur Radio Civil Emergency Service

I. MISSION STATEMENT

To provide timely and accurate information to the public, the media, the private sector, and Fairfax County elected officials and employees during emergencies or threatened emergencies and to provide the protective action guidance as appropriate in order to save lives and protect property.

II. SCOPE AND POLICIES

- All emergency response and recovery operations conducted under ESF 15 will be in accordance with the National Incident Management Systems (NIMS).
- When more than two county agencies are involved in emergency operations, the Office of Public Affairs, as the lead agency of ESF 15, will serve as the primary point-of-contact for release of information to the media and public. This policy does not prevent supervisors at the Department of Public Safety Communications from providing basic information after coordination with ESF 15 nor does it preclude Public Safety public information officers (PIOs) from responding to media inquiries at the scene. In the event that an incident commander/county

official releases time sensitive or safety related information at the scene, he or she will ensure that the same information is conveyed to ESF 15.

- It is critical that all points of information release are coordinated under the direction of OPA to ensure that the public receives accurate, current, and consistent information.
- ESF 15 encompasses the full range of external affairs functions including public information, community relations, and governmental affairs.
- Public information includes providing incident-related information through the media and other sources to individuals, families, businesses, and industries directly or indirectly affected by the incident.
- Community relations activities include identifying and communicating with community leaders (e.g., grassroots, political, religious, business, labor, and ethnic) and neighborhood advocacy groups to ensure a rapid dissemination of information, identify unmet needs, and establish an ongoing dialogue and information exchange.
- Government affairs includes establishing contact with the members of the Fairfax County Board of Supervisors and legislative offices representing the affected areas to provide information on the incident and the status of response and recovery activities. It also includes coordinating responses to inquiries from the Board of Supervisors and legislative officials.
- The Office of Public Affairs, as ESF 15 lead, will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- Public education on disaster preparedness is a critical component of ESF 15 and will be conducted on a “year-round” basis in conjunction with OEM, the Police Department, the Fire and Rescue Department, the Health Department, and the Fairfax County Citizens Corps Council.
- Depending upon the situation, ESF 15 may establish a Joint Information Center (JIC) that will include representatives from OEM, the Police Department, the Fire and Rescue Department, and other departments and agency representatives as determined by the Office of Public Affairs. Depending upon the nature of the incident, technical experts may be needed from a variety of agencies. All departments and agencies will

provide public information officers and/or technical experts to the JIC as requested by OPA.

- In some circumstances, a “virtual JIC” will be implemented in lieu of a separate facility to coordinate and share information among the departments and agencies and other partner organizations and agencies.
- ESF 15 will utilize all available communication tools during an emergency, including public information releases, the cable television emergency message system, the Community Emergency Alert Network, the Fairfax County Web site, news conferences, local radio and television, media releases, highway advisory radio, community meetings, and if necessary door-to-door contacts. The use of cable television will be in accordance with Fairfax County Procedural Memorandum 128.
- OPA will facilitate the process of developing a “common message” and communications strategy to ensure the consistency of information provided to the public, communities, and the private sector.
- In a scenario that has implications across the jurisdictions of the National Capital Region (NCR); a virtual Regional JIC may be activated to ensure that consistent information is provided throughout the NCR. The Office of Public Affairs will actively support the virtual JIC by ensuring that relevant information and documents are posted and participating in collaboration on common messages.
- In the event of a mass fatality incident (see Section 4 Mass Fatalities), ESF 15 will provide support to the Family Assistance Center (FAC) to include family and media briefings, Web site postings, news releases, and other public information efforts, and will facilitate communications with family members.

III. CONCEPT OF OPERATIONS

1. For “small-scale” emergency response operations, normally involving only one agency or two agencies such as the Fire and Rescue and Police Departments, the on-scene Incident Commander determines the need for notifications and all public information is coordinated through the lead agency’s public information office. This lead PIO will ensure that the Office of Public Affairs is provided copies of relevant documents and kept apprised of field activities.

2. As an incident or threat escalates to involve more than two county agencies or a local emergency is declared, the Office of Public Affairs as the lead agency for ESF 15 will coordinate all public information. Prior to (or in the absence of) an activation of the Emergency Operations Center (EOC) coordination of public information will be through the Office of Public Affairs.
3. The Office of Public Affairs will coordinate and share information with other county departments and agencies through established protocols and procedures.
4. The Office of Public Affairs will notify the ESF 15 support agencies and determine the need to activate a Joint Information Center (JIC). Other agencies and departments will provide representatives to the JIC as requested. Depending upon the circumstances a “virtual JIC” may be used instead of a separate facility.
5. The JIC will operate as the coordination center for all public information activities related to the incident.
6. The JIC will continue operations until the EOC is de-activated or as otherwise directed.
7. ESF 15 will provide communications support to the FAC if activated.
8. The lead agency will ensure that information is posted in the Regional JIC if activated. The Director of Public Affairs, as Chair of the Regional Emergency Support Function 15, is the lead for the Regional JIC.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Office of Public Affairs

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop and communicate information on disaster planning and preparedness (public education). • Conduct training and exercises. • Develop and maintain inventory of assets. • Develop and maintain notification rosters. • Manage resolution of ESF 15 after-action issues. • Develop supporting plans and procedures (e.g., JIC) • Conduct planning with designated support agencies. • Chair Regional Emergency Support Function 15.
Response	<ul style="list-style-type: none"> • Liaisons to state and/or federal Joint Information Centers, if activated.

	<ul style="list-style-type: none"> • Conduct press conferences and media briefings. • Establish a JIC (or virtual). • Develop and communicate protective action guidance. • Provide emergency information to county employees, the media, the public, and the private sector. • Coordinate community relations and emergency public information. • Provide communications support to a FAC.
Recovery	<ul style="list-style-type: none"> • Develop and communicate information on disaster assistance initiatives and programs. • Coordinate media briefings and inquiries. • Coordinate community relations. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents. • Provide public information related to mitigation.

Support Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Develop supporting plans and procedures. • Assist in resolving ESF 15 after-action issues. • Respond to requests for information needed to address media or other public inquiries.
Response	<ul style="list-style-type: none"> • Provide information on the incident, the current situation, and status of response operations. • Determine need for protective action guidance and provide technical assistance. • Respond to requests for information needed to address media or other public inquiries.
Recovery	<ul style="list-style-type: none"> • Provide information on recovery assistance programs and operations. • Respond to requests for information needed to address media or other public inquiries. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents. • Respond to requests for information needed to address media or other public inquiries.

Support Agency – Department of Information Technology

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Develop supporting plans and procedures.• Assist in resolving ESF 15 after-action issues.• Operate the Community Emergency Alert Network.• Communications and information systems.
Response	<ul style="list-style-type: none">• Provide emergency backup communications.• Operate the Community Emergency Alert Network.• Provide technical assistance.
Recovery	<ul style="list-style-type: none">• Provide technical assistance.• Operate the Community Emergency Alert Network.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents.• Operate the Community Emergency Alert Network.

Support Agency – Department of Cable Communications and Consumer Protection

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Maintain inventory of agency resources.• Train agency staff for emergency assignments.• Assist in resolving ESF 15 after-action issues.• Develop supporting plans and procedures.• Ensure that the local emergency message system is functional and operational.
Response	<ul style="list-style-type: none">• Ensure that the local emergency message system is functional and operational.• Serve as technical advisor and provide assistance with audio/video feeds to the press room.• Record media briefings newscasts, etc., and provide copies, as needed.
Recovery	<ul style="list-style-type: none">• Ensure that the local emergency message system is functional and operational.• Serve as technical advisor and provide assistance with audio/video feeds to the press room.• Record media briefings, newscasts, etc., and provide copies, as needed.• Participate in after-action review

Mitigation	<ul style="list-style-type: none"> • Ensure that the local emergency message system is functional and operational. • As appropriate, identify opportunities to mitigate the impact of future incidents.
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Support Agency – Fire and Rescue Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Support public education initiatives on emergency preparedness. • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Assist in resolving ESF 15 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Assist with evacuation notifications. • Technical assistance in developing protective action guidance and other emergency information.
Recovery	<ul style="list-style-type: none"> • Provide technical assistance in developing public information related to the incident. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Police Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Train agency staff for emergency assignments. • Assist in resolving ESF 15 after-action issues. • Develop supporting plans and procedures
Response	<ul style="list-style-type: none"> • Assist with evacuation and protective guidance information distribution. • Provide technical assistance in developing public information.
Recovery	<ul style="list-style-type: none"> • Provide technical assistance in developing public information. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents

Support Agency – Office of the County Attorney

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Assist in resolving ESF 15 after-action issues.• Develop supporting plans and procedures.
Response	<ul style="list-style-type: none">• Provide legal advice as needed on protective action guidance and public service announcements.
Recovery	<ul style="list-style-type: none">• Provide legal advice as needed on protective action guidance and public service announcements.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents

Support Agency – Health Department

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in planning, training, and exercises.• Maintain agency notification roster.• Train agency staff for emergency assignments.• Assist in resolving ESF 15 after-action issues.
Response	<ul style="list-style-type: none">• Assist with protective guidance information development.• Provide technical assistance in developing public information related to health related issues and concerns.
Recovery	<ul style="list-style-type: none">• Provide technical assistance in developing public information.• Participate in after-action review.
Mitigation	<ul style="list-style-type: none">• As appropriate, identify opportunities to mitigate the impact of future incidents

Support Agency – Amateur Radio: ARES/RACES

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none">• Participate in training and exercises.• Provide assistance in resolving ESF 15 after-action issues.
Response	<ul style="list-style-type: none">• Provide communications support in relaying information.• Provide supplemental weather information by monitoring Skywarn activities when active.

Recovery	<ul style="list-style-type: none"> • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify potential opportunities for mitigating the impacts of future incidents.

V. MAPS AND SUPPORTING DATA

None	
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VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

(Note: Lead Agency identifies any other plans or procedures pertinent to the ESF operations.)

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ESF 16

Volunteer and Donations Management

LEAD AGENCY: *Office of Emergency Management*

Lead Agency	Office of Emergency Management
Support Agencies	Department of Family Services
	Department of Systems Management for Human Services
	Department of Purchasing and Supply Management
	Department of Finance
	Volunteer Fairfax
	Fairfax-Falls Church Community Services Board
	American Red Cross
	Salvation Army

I. MISSION STATEMENT

Coordinate the effective use of unaffiliated or spontaneous volunteers and donations of goods and services to support disaster relief operations.

II. SCOPE AND POLICIES

- All operations conducted under ESF 16 will be in accordance with the National Incident Management Systems (NIMS).
- The primary purpose of ESF 16 is to coordinate the provision of donated resources to meet the needs of the affected population and to effectively manage and control unsolicited donations and unaffiliated volunteers.
- Spontaneous volunteers and donations may support the response and recovery efforts if managed effectively.
- Through coordination and information sharing, ESF 16 will strive to match donated resources with unmet needs. ESF 16 will serve as the clearinghouse for the delivery of donated goods to the affected areas.

- To the greatest extent possible, the county will not accept donated goods or services unless those donated goods or services can be directed to the end user. Those wishing to donate will be encouraged to donate cash or credit to charitable organizations supporting the relief effort.
- ESF 16 will coordinate with existing volunteer and disaster relief agencies serving the county to ensure efficient resource utilization and to avoid duplication of services.
- As part of the overall donations and volunteer management strategy, ESF 16 will ensure that the public is informed as to the emergency needs related to volunteers and donations and that public information announcements provide instructions for donation of money, goods, or services.
- ESF 16 will establish, as necessary, storage, staging areas, and distribution points for controlling and distributing donated commodities.
- ESF 16 will establish a Volunteer Coordination and Mobilization Center. This facility will serve as a location for registration, expedient training, deployment, and management of spontaneous volunteers during a significant disaster or emergency.
- In the event the Virginia Department of Emergency Management activates the Donation Coordination Center (DCC), ESF 16 will serve as the point-of-contact for Fairfax County.
- The lead agency will actively engage the ESF support agencies in planning, training, and exercises to ensure an effective operation upon activation.
- Public education on donations and volunteering for community service are critical components of ESF 16 and will be conducted on a year-round basis.

III. CONCEPT OF OPERATIONS

1. The lead agency monitors incidents and threats to the county through the Watch Officer at the EOC. As an incident or threat escalates, the Watch Officer will issue notifications and alerts in accordance with established protocols and checklists.
2. The decision to activate ESF 16 will be based upon:

- a. The size and magnitude of the incident is such that the public will want to show their support by donating funds, goods, or through volunteering.
 - b. Nonprofit or other agencies have requested assistance with managing volunteers and/or donations.
 - c. Other requests for similar assistance have been received by the EOC.
3. Upon activation of ESF 16 the lead agency will notify all support agencies and organizations. ESF 16 will serve as the entry point at the EOC for all offers of donated goods and services.
4. The lead agency will monitor the level of activity related to donations and, as needed, will establish a donations hotline to more effectively manage donation offers or refer offers to the toll-free donations hotline operated by the commonwealth (if activated).
5. The lead agency will maintain close coordination with VDEM on donation issues to ensure a unity of effort in the management of spontaneous volunteers and unsolicited donations.
6. As determined by the lead agency, and in consultation with support agencies, Volunteer Fairfax will establish a Volunteer Coordination and Mobilization Center (VCMC) to serve as a marshalling point for spontaneous volunteers. At the VCMC, volunteers will be registered, provided expedient training, and deployed to the support relief efforts.
7. ESF 16 will establish, in coordination with the Commonwealth Donations Coordination Team, logistics facilities to direct and store unsolicited donations if necessary.
8. ESF 16 will work with all departments, agencies, and other disaster relief organizations engaged in the disaster response and recovery to share information of available resources and to match offers with unmet needs.
9. ESF 16 will discourage unsolicited donations for which there are no identified requirements. Any unsolicited donations not directed to an end user will be directed to a designated staging or storage facility.
10. Operations will continue at the EOC until the local emergency declaration is terminated or as otherwise directed. ESF 16 activities may continue into the recovery phase of the operation. ESF 16 will be co-located with ESF-14 at the designated "command post" for the recovery operation.

IV. LEAD AND SUPPORT AGENCY ROLES AND RESPONSIBILITIES

Lead Agency – Office of Emergency Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Coordinate planning with designated support agencies. • Develop and maintain the ESF 16 Annex to the EOP. • Maintain agency notification roster. • Conduct Public Education and outreach activities related to donations and volunteering for disasters and emergencies in coordination with the Office of Public Affairs. • Ensure that a system is in place for receiving, recording, and tracking donations and volunteers. • Manage resolution of ESF 16 after-action issues. • Train OEM and support agency staff for emergency assignments. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • As needed, establish a Donations “Hotline.” • Ensure that necessary logistical facilities are established. • Ensure information sharing on available donations among other county, volunteer, and disaster relief organizations. • Serve as primary point of coordination with VDEM on donations management issues. • Develop information in coordination with ESF 15 to be disseminated to the public concerning donations and volunteering.
Recovery	<ul style="list-style-type: none"> • Plan for disposition of excess donated goods. • Provide information on available donations to other county, volunteer, and disaster relief organizations. • Conduct after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Family Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist in resolving ESF 16 after-action issues.

	<ul style="list-style-type: none"> • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Identify needs for donated goods and services. • Provide staff support to Donations Hotline, if activated. • Coordinate with volunteer relief organizations on available resources and services.
Recovery	<ul style="list-style-type: none"> • Provide assistance in the disbursement of donated goods – matching needs with resources. • Assist with planning for disposition of excess commodities. • Coordinate with volunteer relief organizations on available resources and services. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Systems Management for Human Services

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Develop supporting plans and procedures. • Assist in resolving ESF 16-related after-action issues.
Response	<ul style="list-style-type: none"> • Provide assistance in the disbursement of donated goods – matching needs with resources.
Recovery	<ul style="list-style-type: none"> • Provide assistance in the disbursement of donated goods – matching needs with resources. • Assist with planning for disposition of excess commodities. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Purchasing and Supply Management

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Develop supporting plans and procedures. • Develop and maintain notification procedures. • Develop and maintain inventory of assets. • Assist in resolving ESF 16 after-action issues.
Response	<ul style="list-style-type: none"> • Receive, transport, store, and deliver donated supplies and commodities as needed.
Recovery	<ul style="list-style-type: none"> • Assist with the receipt, transport, storage, and delivery

	<ul style="list-style-type: none"> of donated supplies and commodities. • Provide logistical assistance in disposition of excess commodities. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Department of Finance

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist in resolving ESF 16 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Establish procedures and system for receiving and disbursing cash donations.
Recovery	<ul style="list-style-type: none"> • Receipt and disbursement of cash donations. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Fairfax-Falls Church Community Services Board

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist in resolving ESF-16 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Coordinate unsolicited mental health volunteers.
Recovery	<ul style="list-style-type: none"> • Coordinate unsolicited mental health volunteers. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – American Red Cross

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Maintain inventory of agency resources. • Train agency staff for emergency assignments. • Assist in resolving ESF-16 after-action issues.

	<ul style="list-style-type: none"> • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Provide assistance in donations management and matching needs with resources. • Technical assistance – use of auxiliary volunteers.
Recovery	<ul style="list-style-type: none"> • Provide assistance in donations management and matching needs with resources. • Technical assistance – use of auxiliary volunteers. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

Support Agency – Volunteer Fairfax

Phase	Roles and Responsibilities
Preparedness	<ul style="list-style-type: none"> • Participate in planning, training, and exercises. • Maintain agency notification roster. • Train agency staff for emergency assignments. • Assist with resolving ESF 16 after-action issues. • Develop supporting plans and procedures.
Response	<ul style="list-style-type: none"> • Manage unaffiliated/spontaneous volunteers. • Establish and manage the Volunteer Coordination and Mobilization Center.
Recovery	<ul style="list-style-type: none"> • Manage unaffiliated/spontaneous volunteers. • Participate in after-action review.
Mitigation	<ul style="list-style-type: none"> • As appropriate, identify opportunities to mitigate the impact of future incidents.

V. MAPS AND SUPPORTING DATA

<i>Maps go here.</i>	
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(Note: Lead Agencies can determine what maps or other pertinent information is included. For example, ESF 1 may include a map of the county fueling sites, ESF13 a map of the police stations and facilities, ESF4 fire stations and facilities, etc.)

VI. SUPPORTING PLANS AND OPERATIONAL PROCEDURES

1. Commonwealth of Virginia Emergency Operations Plan, Volume 2, Appendix 14
– Donations Management.

Section 3 – Support Annexes (To be published separately)

- Damage Assessment
- Financial Management
- Emergency Operations Center
- Animal Protection and Emergency Sheltering
- Employee Health and Safety
- Evacuation and Mass Care
- Training and Exercises

Section 4 – Incident Annexes (To be published separately)

- Severe Weather
- Hazardous Material/Pipeline
- Terrorist Incident
- Radiological/Nuclear Incident
- Flood
- Biological
- Earthquake

Section 5 – Hazard Identification and Risk Assessment Annex (to be published separately)

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Section 6 – Appendices

Appendix 1 – Sample Formats and References

Appendix 2 - Glossary of Terms and Definitions

Appendix 2 – Acronyms

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Appendix 1 – Sample Formats and References

Table of Contents

Initial Damage Assessment Report
Sample Situation Report
National Capital Region (NCR) First Hour Checklist
Sample Evacuation Notice
Sample Local Declaration of Emergency
Sample Executive Order – Governor’s Proclamation
Sample Federal Major Disaster Declaration
Sample Incident Action Plan

LOCAL GOVERNMENT
INITIAL DAMAGE ASSESSMENT REPORT

(This form should be submitted within 72 hours from the start of the event)

Required fields are followed by an (*) [Help](#)

Jurisdiction:	
Date/Time IDA Report Prepared:	03/13/ Time: 14:51
Preparer:	*
Call Back #:	Ex: [800-555-1212] *
Fax #:	Ex: [800-555-1212]
Email:	Ex: [loginname@isprovider.com] *
Emergency Type:	Fire If Other Specify:

PART I: PRIVATE PROPERTY (PRIMARY)

Type Property	# Destroyed	# Major Damage	# Minor Damage	# Affected	Estimated Dollar Loss
Category A					
Residential/Personal					\$
Category B					
Business/Industry					\$
Category C					
Agriculture					\$

PART II: PUBLIC PROPERTY (INCLUDES ELIGIBLE PRIVATE NON-PROFIT FACILITIES)

	Type of Property	Estimated Dollar Loss
Category A	Debris Removal	\$
Category B	Emergency Protective Measures	\$
Category C	Roads and Bridges	\$
Category D	Water Control Facilities	\$
Category E	Public Buildings and Equipment	\$
Category F	Public Utilities	\$
Category G	Parks and Recreational Facilities	%

ADDITIONAL COMMENTS

IF EVERYTHING IS CORRECT, THEN YOU ARE READY TO

Submit OR YOU CAN

Reset AND START OVER

TROPICAL STORM ERNESTO
SITUATION REPORT # 1
1600 Hours 31 August 2006

SUMMARY

The Fairfax County Office of Emergency Management has increased its situational awareness and staffed the AEOC in preparation for the possible impact of Tropical Storm Ernesto.

EXECUTIVE ACTION

AEOC Activation: The Fairfax County Alternate Emergency Operations Center will be partially activated at 0800 hrs on 09/01/06. The AEOC Watch Center staff is monitoring National Hurricane Center advisories, National Weather Service and River Forecast Center forecasts, coordinating conference calls, and producing Situation Reports.

OEM Priorities: Expand monitoring of the storm; prepare for activation of the AEOC; increase communications with state, local, volunteer partners; coordinate logistics and resource management; confirm all communications systems are operational; develop public/external affairs strategy.

WEATHER FORECAST

Hazardous Weather Outlook, Thursday 31 August: Flash Flood Watch remains in effect for most of the State. Showers and thunderstorms will continue to produce periods of heavy rain with widespread heavy rain overnight.

Forecast 31 August: Showers and thunderstorms throughout the Commonwealth with locally heavy rainfall possible. High temperatures will range from low 70's to mid 70's and overnight low temperatures will range from low upper 50's to upper 60's. Winds will be variable 10 to 15 MPH.

Hazardous Weather Outlook, Friday 1 September: Very heavy rain will continue on Friday as Ernesto impacts the Commonwealth. Additional significant heavy rain can be expected along with wind gusts to 35 or 40 MPH which could topple trees given wet soil conditions.

Forecast 1 September: Shower and thunderstorms as Ernesto impacts the Commonwealth. Locally heavy rainfall is possible. High temperatures will range upper 60's to low 70's and overnight low temperatures will range from upper 50's to mid 60's. Winds will be North-Northeast 15 to 20 MPH with gust up to 30 MPH.

OPERATIONS SECTION

ESF 5 – Emergency Management: Regional Conference Calls for localities and National Weather Service were held on 8/31 at 10:45 for Region 7 with NWS. Additional conference calls were held with operational agencies and the County Emergency Manager at 1200 hrs.

EMERGENCY SERVICES BRANCH

ESF 9 – Search & Rescue: VA Task Force 1, Fairfax County, has returned to base.

ESF 4 -- Fire and Rescue: Operations standing by at increased staffing and readiness.

INFRASTRUCTURE SUPPORT BRANCH

ESF 1 – Transportation: FXCO Department of Transportation has confirmed availability of transportation for persons with special needs.

Figure 4
Sample of Evacuation

YOUR INSTRUCTIONS

- 1 All persons residing within the _____ (name of area) _____ are advised to evacuate immediately. The area covered runs _____ (give boundaries of evacuation area) _____.
- 2 Persons leaving the area are asked to leave via: _____ (evacuation route) _____.
- 3 If you cannot stay with relatives or friends outside the evacuation area, go to one of these temporary shelters: _____
- 4 If you do not go to one of the temporary shelter(s) call _____ to inform officials of your whereabouts for the next few days.
- 5 Take only essential items - - medicine, special foods, valuable papers, baby supplies - but do not overload your car. Secure your home before you leave. Lock windows and doors, turn off water and gas, and disconnect all electrical appliances except refrigerators and freezers.
- 6 Tie a white cloth or towel on your front door knob to indicate the premises are vacant.
- 7 Be sure to check on any neighbors who may need assistance.
- 8 Pets will **not** be allowed in shelters. If you cannot make arrangements for someone outside the evacuation area to take care of your pets, Fairfax County Animal Control will provide temporary shelter for your pet(s).

SPECIAL NEEDS:

9. If you have no means of transportation, ask for help from a neighbor or friend, or walk to one of the following pickup points:

(list of locations)

10. If you are physically unable to go to one of the pickup points, call: _____ Telephone # _____

Local Emergency Declaration Samples

[Use this form when consent of governing body cannot be obtained in advance.]

Sample Resolution Confirming The Declaration Of A Local Emergency

WHEREAS, the Board of Supervisors of the County of Fairfax does hereby find that:

- 1 Due to the _____, the County of Fairfax faced dangerous conditions of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate the damage, loss, hardship or suffering threatened or caused thereby;
- 2 Due to the _____, a condition of extreme peril of life and property necessitated the declaration of the existence of an emergency; and
- 3 Circumstances did not permit the Board of Supervisors to convene to consent to the declaration of a local emergency;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Declaration of a Local Emergency dated _____ by _____ be, and the same hereby is, confirmed; and

IT IS FURTHER RESOLVED that during the existence of said emergency the powers, functions, and duties of the Director of Emergency Services and the Emergency Services organization of the County of Fairfax shall be those prescribed by State law and the ordinances, resolutions, and approved plans of the County of Fairfax in order to mitigate the effects of said emergency.

Dated: _____ Board of Supervisors County of Fairfax

By: _____
Chairman

Attest: _____ Clerk,
of Board of Supervisors County of
Fairfax Commonwealth of Virginia

[Use this form when consent of governing body can be obtained in advance.]

**Sample Resolution Consenting To The
Declaration Of A Local Emergency**

WHEREAS, the Board of Supervisors of the County of Fairfax does hereby find that:

- 1 Due to the _____, the County of Fairfax is facing dangerous conditions of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate the damage, loss, hardship or suffering threatened or caused thereby;
- 2 Due to the _____, a condition of extreme peril of life and property necessitates the proclamation of the existence of an emergency;

NOW, THEREFORE, IT IS HEREBY RESOLVED that an emergency now exists throughout said County; and

IT IS FURTHER RESOLVED that during the existence of said emergency the powers, functions, and duties of the Director of Emergency Services and the Emergency Services organization of the County of Fairfax shall be those prescribed by State law and the ordinances, resolutions, and approved plans of the County of Fairfax in order to mitigate the effects of said emergency.

Dated: _____ Board of Supervisors County of Fairfax

By: _____
Chairman

Attest: _____ Clerk,
of Board of Supervisors County of
Fairfax Commonwealth of Virginia

[Use this form when consent of governing body cannot be obtained in advance.]

Sample Declaration Of A Local Emergency

WHEREAS, due to _____, the County of Fairfax is facing dangerous conditions of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate the damage, loss, hardship or suffering threatened or

caused thereby; and

WHEREAS, the conditions of extreme peril to life and property necessitate the proclamation of the existence of a local emergency; and

WHEREAS, circumstances do not permit the governing body to convene to consent to the declaration of a local emergency;

NOW, THEREFORE, subject to confirmation by the governing body on or before _____, _____ declares and proclaims the existence of a local emergency in Fairfax County; and

It is further proclaimed and ordered that during the existence of said emergency the powers, functions, and duties of the Director of Emergency Services and the Emergency Services organization of the County of Fairfax shall be those prescribed by State law and the ordinances, resolutions, and approved plans of the County of Fairfax in order to mitigate the effects of said emergency.

Dated: _____

Attest: _____

Clerk, Board of Supervisors

County of Fairfax

[Use this form when consent of governing body can be obtained in advance.]

Sample Declaration Of A Local Emergency

WHEREAS, due to _____, the County of Fairfax is facing dangerous conditions of sufficient severity and magnitude to warrant coordinated local Fairfax County Emergency Operations Plan

government action to prevent or alleviate the damage, loss, hardship or suffering threatened or caused thereby; and

WHEREAS, the conditions of extreme peril to life and property necessitate the proclamation of the existence of a local emergency; and

WHEREAS, by Resolution dated _____ the Board of Supervisors of Fairfax County consented to the declaration of a local emergency;

NOW, THEREFORE, _____ declares and proclaims the existence of a local emergency in Fairfax County; and

It is further proclaimed and ordered that during the existence of said emergency the powers, functions, and duties of the Director of Emergency Services and the Emergency Services organization of the County of Fairfax shall be those prescribed by State law and the ordinances, resolutions, and approved plans of the County of Fairfax in order to mitigate the effects of said emergency.

Dated: _____

Attest: _____

Clerk, Board of Supervisors

County of Fairfax

Succession of Authority

Continuity of operations is critical to the successful execution of disaster operations. Therefore, the following lines of succession are specified in anticipation of any contingency, which might result in the unavailability of the ranking member of the administrative

Fairfax County Emergency Operations Plan

hierarchy. The decision-making authority for each organization is listed by position in decreasing order.

Board of Supervisors	Chairman Vice-Chairman
Cable Communication Consumer Protection	Director Chief, Cable Programming Chief, Cable Regulatory
Clerk to the Board	Clerk Deputy Clerk
Community and Recreation Services	Director Assistant Director, Administration Assistant Director, Operations
County Attorney	County Attorney Deputy County Attorney
County Executive	County Executive Deputy County Executive Deputy County Executive County Attorney
Court, Circuit County & Record	Clerk of the Court Chief Deputy Clerk
Court, County General District	Clerk of the Court Chief Deputy Clerk
Court, County Juvenile & Domestic Relations	Clerk of the Court Chief Deputy Clerk
Department of Family Services	Director Director, Human Development Director, Office for Children
Department of Finance	Director Deputy Director Chief Procedures and Controls
Department of Information Technology	Chief Information Officer Director, Enterprise Applications Director, Network Services
Department of Planning and Zoning	Director
Department of Public Works and Environmental Services	Director Director, Facilities Management Division
Department of Purchasing and Supply	Director Assistant Director, Purchasing and Material Management Chief of Administration
Department of Tax Administration	Director Director, Regional Property Division Director, Real Estate Division
Department of Transportation	Director Chief, Transportation Planning Chief, Transit Operations

Department of Vehicle Services

Director

Emergency Management

Director

Deputy Director

Coordinator

Deputy Coordinator

Fairfax County Public Schools

Division Superintendent

Superintendent, Financial Services

Superintendent, General Services

Fairfax County Water Authority

General Manager

Deputy General Manager

Executive Officer

Fairfax/Falls Church Community Service Board

Executive Director

Deputy Director

Operations Manager

Fire and Rescue Department

Chief

Assistant Chief, Administrative Services

Assistant Chief, Operations

Health Department

Director

Director of Environmental Health

Director of Nursing

Office of Children

Regional Supervisor

Director, School Age Child Care

Office of Public Affairs

Director

Deputy Director

Emergency Information Officer

Park Authority

Director

Deputy Director

Director, Park Services

Police Department

Chief

Deputy Chief, Operations

Deputy Chief Administration

Federal Register Notice

Billing Code 9110-10-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[FEMA-1655-DR]

Virginia; Major Disaster and Related Determinations

AGENCY: Federal Emergency Management Agency, Department of Homeland Security.

ACTION: Notice.

SUMMARY: This is a notice of the Presidential declaration of a major disaster for the Commonwealth of Virginia (FEMA-1655-DR), dated July 13, 2006, and related determinations.

EFFECTIVE DATE: July 13, 2006.

FOR FURTHER INFORMATION CONTACT: Magda Ruiz, Recovery Division, Federal Emergency Management Agency, Washington, DC 20472, (202) 646-2705.

SUPPLEMENTARY INFORMATION: Notice is hereby given that, in a letter dated July 13, 2006, the President declared a major disaster under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5206 (the Stafford Act), as follows:

I have determined that the damage in certain areas of the Commonwealth of Virginia resulting from severe storms, tornadoes, and flooding during the period of June 23 to July 6, 2006, is of sufficient severity and magnitude to warrant a major disaster declaration under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5206 (the Stafford Act). Therefore, I declare that such a major disaster exists in the Commonwealth of Virginia.

In order to provide Federal assistance, you are hereby authorized to allocate from funds available for these purposes such amounts as you find necessary for Federal disaster assistance and administrative expenses.

You are authorized to provide Public Assistance in the designated areas, Hazard Mitigation throughout the Commonwealth, and any other forms of assistance under the Stafford Act you may deem appropriate. Consistent with the requirement that Federal assistance be supplemental, any Federal funds provided under the Stafford Act for Public Assistance and Hazard Mitigation will be limited to 75 percent of the total eligible costs. If Other Needs Assistance under Section 408 of the Stafford Act is later warranted, Federal funding under that program will also be

limited to 75 percent of the total eligible costs. Further, you are authorized to make changes to this declaration to the extent allowable under the Stafford Act.

The Federal Emergency Management Agency (FEMA) hereby gives notice that pursuant to the authority vested in the Director, under Executive Order 12148, as amended, Michael E. Bolch, of FEMA is appointed to act as the Federal Coordinating Officer for this declared disaster.

I do hereby determine the following areas of the Commonwealth of Virginia to have been affected adversely by this declared major disaster:

Alleghany, Arlington, Bath, Dickenson, Fairfax, Highland, King George, and Rockbridge Counties and the independent City of Alexandria for Public Assistance.

All counties within the Commonwealth of Virginia are eligible to apply for assistance under the Hazard Mitigation Grant Program.

(The following Catalog of Federal Domestic Assistance Numbers (CFDA) are to be used for reporting and drawing funds: 97.030, Community Disaster Loans; 97.031, Cora Brown Fund Program; 97.032, Crisis Counseling; 97.033, Disaster Legal Services Program; 97.034, Disaster Unemployment Assistance (DUA); 97.046, Fire Management Assistance; 97.048, Individuals and Households Housing; 97.049, Individuals and Households Disaster Housing Operations; 97.050 Individuals and Households Program-Other Needs, 97.036, Public Assistance Grants; 97.039, Hazard Mitigation Grant Program.)

/s/

R. David Paulison,
Under Secretary for Federal Emergency Management
and
Director of FEMA.

Insert Sample IAP Here

Appendix 2 – Glossary of Terms

Definitions

Agency: A division of government with a specific function offering a particular kind of assistance. In ICS, agencies are defined either as jurisdictional (having statutory responsibility for incident management) or as assisting or cooperating (providing resources or other assistance).

Agency Representative: A person assigned by a primary, assisting, or cooperating Federal, State, local, or tribal government agency or private entity that has been delegated authority to make decisions affecting that agency's or organization's participation in incident management activities following appropriate consultation with the leadership of that agency.

Alternate Emergency Operations Center: A facility from which government directs and controls its emergency operations; where information about the status of the emergency situation is officially collected, assimilated, and reported on; where coordination among response agencies takes place; and from which outside assistance is officially requested.

American Red Cross: An organization charged by statute and agreements with the responsibility of helping meet the human needs of disaster victims.

Area Command (Unified Area Command): An organization established (1) to oversee the management of multiple incidents that are each being handled by an ICS organization or (2) to oversee the management of large or multiple incidents to which several Incident Management Teams have been assigned. Area Command has the responsibility to set overall strategy and priorities, allocate critical resources according to priorities, ensure that incidents are properly managed, and ensure that objectives are met and strategies followed. Area Command becomes Unified Area Command when incidents are multi-jurisdictional. Area Command may be established at an AEOC facility or at some location other than an ICP.

Available Resources: Resources assigned to an incident, checked in, and available for use, normally located in a Staging Area.

Awareness: The continual process of collecting, analyzing, and disseminating intelligence, information, and knowledge to allow organizations and individuals to anticipate requirements and to react effectively.

Biological Agents: Living organisms or the materials derived from them that cause disease in or harm to humans, animals, or plants or cause deterioration of material. Biological agents may be used as liquid droplets, aerosols, or dry powders.

Casualty: Any person who is declared dead or is missing, ill, or injured.

Chemical Agent: A chemical substance that is intended to kill, seriously injure, or incapacitate people through physiological effects. Generally separated by severity of effect: lethal, blister, and incapacitating.

Command Staff: In an incident management organization, the Command Staff consists of the Incident Command and the special staff positions of Public Information Officer, Safety Officer, Liaison Officer, and other positions as required, who report directly to the Incident Commander. They may have an assistant or assistants, as needed.

Coordination: The process of systematically analyzing a situation, developing relevant information, and informing appropriate personnel of viable alternatives for selection of the most effective combination of available resources to meet specific objectives.

Coordinator of Emergency Management: A person who manages the development and coordination of emergency management plans, is the liaison with State and Federal authorities and coordinates volunteer personnel, public and private agencies.

Critical Infrastructure: Systems and assets, whether physical or virtual, so vital to the United States that the incapacity or destruction of such systems and assets would have a debilitating impact on security, national economic security, national public health or safety, or any combination of those matters.

Cyber: Pertaining to computers and their support systems, such as servers, routers, and switches, which support critical infrastructure.

Declaration of Emergency: Whenever, in the opinion of the Governor, the safety and welfare of the people of the state require the exercise of extreme emergency measures due to a threatened or actual disaster, he may declare a state of emergency to exist.

Deputy: A fully qualified individual who, in the absence of a superior, could be delegated the authority to manage a functional operation or perform a specific task. In some cases, a deputy could act as relief for a superior and therefore must be fully qualified in the position. Deputies can be assigned to the Incident Commander, General Staff, and Branch Directors.

Disaster Housing: Provides up to 18 months temporary housing assistance, using local resources, for displaced persons whose residences were heavily damaged or destroyed. Funding also can be provided for housing repairs and replacement of damaged items to make homes habitable.

Disaster Grants: Available to help meet other serious disaster related needs and necessary expenses not covered by insurance and other aid programs. These may include replacement of personal property, and transportation, medical, dental and funeral expenses.

Disaster Recovery Center: A facility established in a centralized location within or near the disaster area at which disaster victims (individuals, families, or businesses) apply for disaster aid.

Emergency/Disaster: An event that demands a crisis response beyond the scope of any single line agency or service and that presents a threat to a community or larger area. An Emergency is usually an event that can be controlled within the scope of local capabilities; a major emergency or disaster usually requires resources beyond what is available locally.

Emergency Alert Network: A network of broadcast stations interconnecting facilities authorized by the Federal Communications Commission/FCC to operate in a controlled manner to warn and inform the public of needed protective actions in the event of a disaster or emergency situation.

Emergency Management: The preparation for and the carrying out of functions (other than functions for which military forces are primarily responsible) to prevent, minimize, and repair injury and damage resulting from natural or man-made disasters. These functions include fire-fighting, police, medical and health, rescue, warning, engineering, communications, evacuation, resource management, plant protection, restoration of public utility services, and other functions related to preserving the public health, safety, and welfare.

Emergency Operations Center (EOC): The physical location at which the coordination of information and resources to support domestic incident management activities normally takes place. An EOC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. EOCs may be organized by major functional disciplines (e.g., fire, law enforcement, and medical services), by jurisdiction (e.g., Federal, State, regional, county, city, tribal), or by some combination thereof.

Emergency Operations Plan: A document which provides for a preplanned and coordinated response in the event of an emergency or disaster situation.

Emergency Public Information: Information that is disseminated primarily in anticipation of an emergency or during an emergency. In addition to providing situational information to the public, it also frequently provides directive actions

required to be taken by the general public.

Emergency Support Function: A function which tasks agencies to provide or to coordinate certain resources in response to emergencies or disasters.

Evacuation: The movement of persons from a dangerous place due to the threat or occurrence of a disaster or emergency incident.

Federal: Of or pertaining to the Federal Government of the United States of America.

Federal Response Plan: The Federal Response Plan establishes a process and structure for the systematic, coordinated, and effective delivery of federal assistance to address the consequences of any major disaster or emergency declared under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (42 U.S. Code [USC], et seq.). The Federal Response Plan Terrorism Incident Annex defines the organizational structures used to coordinate crisis management with consequence management. (Source: FRP Terrorism Incident Annex, April 1999)

First Responder: Local and nongovernmental police, fire, and emergency personnel who in the early stages of an incident are responsible for the protection and preservation of life, property, evidence, and the environment, including emergency response providers as defined in section 2 of the Homeland Security Act of 2002 (6 U.S.C. 101), as well as emergency management, public health, clinical care, public works, and other skilled support personnel who provide immediate support services during prevention, response, and recovery operations. First responders may include personnel from Federal, State, local, tribal, or nongovernmental organizations.

Geographic Information System: A computer system capable of assembling, storing, manipulating, and displaying geographically referenced information, i.e. data identified according to their locations.

Hazard Mitigation: Funding for measures designed to reduce future losses to public and private property.

Hazardous Material: Hazardous material can be a substance or material, including a hazardous substance that has been determined to be capable of posing an unreasonable risk to health, safety, and property. It may also mean a hazardous substances, pollutants, and contaminants.

Hazardous Substance: As defined by the NCP, any substance designated pursuant to section 311(b)(2)(A) of the Clean Water Act; any element, compound, mixture, solution, or substance designated pursuant to section 102 of the Comprehensive Environmental

Response, compensation, and Liability Act (CERCLA); any hazardous waste having the characteristics identified under or listed pursuant to section 3001 of the Solid Waste Disposal Act (but not including any waste the regulation of which under the Solid Waste Disposal Act (42 U.S.C. § 6901 et seq.) has been suspended by act of Congress); any toxic pollutant listed under section 307(a) of the Clean Water Act; any hazardous air pollutant listed under section 112 of the Clean Air Act (42 U.S.C. § 7521 et seq.); and any imminently hazardous chemical substance or mixture with respect to which the EPA Administrator has taken action pursuant to section 7 of the Toxic Substances Control Act (15 U.S.C. § 2601 et seq.).

Incident: An occurrence or event, natural or human caused, that requires an emergency response to protect life or property. Incidents can, for example, include major disasters, emergencies, terrorist attacks, terrorist threats, wildland and urban fires, floods, hazardous materials spills, nuclear accidents, aircraft accidents, earthquakes, hurricanes, tornadoes, tropical storms, war-related disasters, public health and medical emergencies, and other occurrences requiring an emergency response.

Incident Action Plan: An oral or written plan containing general objectives reflecting the overall strategy for managing an incident. It may include the identification of operational resources and assignments. It may also include attachments that provide direction and important information for management of the incident during one or more operational periods.

Incident Command Post (ICP): The field location at which the primary tactical-level, on-scene incident command functions are performed. The ICP may be collocated with the incident base or other incident facilities and is normally identified by a green rotating or flashing light.

Incident Command System: A model for disaster response that uses common terminology, modular organization, integrated communications, unified command structure, action planning, manageable span-of-control, predesignated facilities, and comprehensive resource management. In ICS there are five functional elements: Command, Operations, Logistics, Planning and Finance/Administration.

Incident Commander: The individual responsible for the management of all incident operations.

Individual Assistance: Aid to individuals and households under a Major Disaster Declaration.

Infrastructure: The manmade physical systems, assets, projects, and structures, publicly and/or privately owned, that are used by or provide benefit to the public. Examples of

infrastructure include utilities, bridges, levees, drinking water systems, electrical systems, communications systems, dams, sewage systems, and roads.

Initial Damage Assessment Report: A report that provides information regarding overall damage to public and private property, thereby providing a basis for an emergency declaration and/or disaster assistance.

Initial Response: Resources initially committed to an incident.

Joint Field Office: An administrative office established by FEMA and staffed by appropriate federal/state personnel following a disaster declaration by the president. The Disaster Field Office is the primary field location for the coordination of response and recovery operations.

Joint Information Center (JIC): Is a facility established to coordinate all incident-related public information activities. It is the central point of contact for all news media at the scene of the incident. Public information officials from all participating agencies should collocate at the JIC.

Joint Information System (JIS): The JIS refers to processes, procedures, and systems for communicating timely and accurate information to the public during crisis or emergency situations

Jurisdiction: A range or sphere of authority. Public agencies have jurisdiction at an incident related to their legal responsibilities and authorities. Jurisdictional authority at an incident can be political or geographical (e.g., city, county, tribal, State, or Federal boundary lines) or functional (e.g., law enforcement, public health).

Lead Agency: While several County departments will be performing varied and critical tasks during a disaster, in most cases only one agency will be considered the 'primary agency.' The primary response agency shall be responsible for detailed planning, testing, and evaluation of their respective emergency support function(s) plans/activities. The Department Director of the primary agency shall serve as the principal advisor to the County Executive during the response and recovery phase. In addition, the Department Director of the primary agency must assure that essential operations of his/her agency will continue, unless otherwise directed by the County Executive or his/her designee.

Liaison Officer: A member of the Command Staff responsible for coordinating with representatives from cooperating and assisting agencies.

Local Emergency: The condition declared by the local governing body when, in its judgment, the threat or actual occurrence of a disaster is or threatens to be of sufficient

severity and magnitude to warrant coordinated local government action to prevent or alleviate loss of life, property damage, or hardship. A local emergency arising wholly or substantially out of a resource shortage may be declared only by the Governor, upon petition of a local governing body, when he deems the situation to be of sufficient magnitude to warrant coordinated local government action to prevent or alleviate the hardship or suffering threatened or caused thereby.

Local Government: A county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments (regardless of whether the council of governments is incorporated as a nonprofit corporation under State law), regional or interstate government entity, or agency or instrumentality of a local government; an Indian tribe or authorized tribal organization or, in Alaska, a Native Village or Alaska Regional Native Corporation; or a rural community, unincorporated town or village, or other public entity. (As defined in section 2(10) of the Homeland Security Act of 2002, Public Law 107-296, 116 Stat. 2135, et seq. (2002).)

Lockdown: A term used to describe enhanced security measures taken to protect against potentially violent intruders. Some school districts may use a number of variations of the lockdown terminology to further describe the response.

Low-Interest Disaster Loans: Loans available after a disaster for homeowners and renters from the U.S. Small Business Administration (SBA) to cover uninsured property losses. Loans may be for repair or replacement of homes, automobiles, clothing or other damaged personal property. Loans are also available to businesses for property loss and economic injury.

Major Disaster: Any natural or man-made disaster in any part of the United States which, in the determination of the President of the United States, is or thereafter determined to be of sufficient severity and magnitude to warrant disaster assistance above and beyond emergency services by the Federal government to supplement the efforts and available resources of the several states, local governments, and relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby and is so declared by him.

Man-made Disaster: Any industrial, nuclear, or transportation accident, explosion, conflagration, power failure, resource shortage, or other condition such as sabotage, oil spills, and other injurious environmental contaminations which threaten or cause damage to property, human suffering, hardship, or loss of life.

Memorandum of Understanding: An agreement between agencies (internal and external) located within the jurisdictions on cooperative efforts and services, which would be provided during a disaster. The agencies involved usually maintain

command of their personnel while providing specific services to the community at large and in conjunction with the normal resources available in the community.

Mitigation: Mitigation is any activity taken to eliminate or reduce the degree of long-term risk to human life and property from natural, technological, and human-caused hazards.

Mobilization: The process and procedures used by all organizations—Federal, State, local, and tribal—for activating, assembling, and transporting all resources that have been requested to respond to or support an incident.

Mobilization Center: A location at which response personnel and resources are received and positioned for deployment to a local staging area or directly to an incident site. A mobilization center can serve as both an incident facility and a tactical facility. It serves specific logistical (incident) functions, including receiving, documenting, and temporary warehousing of equipment when required; and issuing disaster equipment and supplies. It also acts as a support center for responding tactical teams (accommodating team personnel, including food and lodging).

Mutual Aid Agreement: A written agreement between agencies and /or jurisdictions in which they agree to assist one another, upon request, by furnishing personnel and equipment in an emergency situation.

National: Of a nationwide character, including the Federal, State, local, and tribal aspects of governance and policy.

National Incident Management System (NIMS): A system mandated by HSPD-5 that provides a consistent, nationwide approach for Federal, State, local, and tribal governments; the private sector; and NGOs to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among Federal, State, local, and tribal capabilities, the NIMS includes a core set of concepts, principles, and terminology. HSPD-5 identifies these as the ICS; multiagency coordination systems; training; identification and management of resources (including systems for classifying types of resources); qualification and certification; and the collection, tracking, and reporting of incident information and incident resources.

National Response System: Pursuant to the NCP, the mechanism for coordinating response actions by all levels of government (40 CFR § 300.21) for oil and hazardous substances spills and releases.

National Weather Service: The federal agency which provides localized weather information to the population, and during a weather-related emergency, to state and local emergency management officials.

Natural Disaster: Any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, drought, fire, or other natural catastrophe resulting in damage, hardship, suffering, or possible loss of life.

Natural Resources: Natural resources include land, fish, wildlife, domesticated animals, plants, biota, and water. Water means salt and fresh water, surface and ground water, including water used for drinking, irrigation, aquaculture, and recreational purposes, as well as in its capacity as fish and wildlife habitat, including coral reef ecosystems as defined in 16 U.S.C. 64501. Land means soil, surface and subsurface minerals, and other terrestrial features.

Nongovernmental Organization (NGO): A nonprofit entity that is based on interests of its members, individuals, or institutions and that is not created by a government, but may work cooperatively with government. Such organizations serve a public purpose, not a private benefit. Examples of NGOs include faith-based charity organizations and the American Red Cross.

Pollutant or Contaminant: As defined in the NCP, includes, but is not limited to, any element, substance, compound, or mixture, including disease-causing agents, which after release into the environment and upon exposure, ingestion, inhalation, or assimilation into any organism, either directly from the environment or indirectly by ingestion through food chains, will or may reasonably be anticipated to cause death, disease, behavioral abnormalities, cancer, genetic mutation, physiological malfunctions, or physical deformations in such organisms or their offspring.

Preparedness: Preparedness is any activity taken in advance of an emergency to develop, support and enhance operational capabilities and to facilitate an effective and efficient response and recovery to an emergency situation.

Presidential Declaration: A presidential declaration frees up various sources of assistance from the Federal government based on the nature of the request from the governor.

Prevention: Actions taken to avoid an incident or to intervene to stop an incident from occurring. Prevention involves actions taken to protect lives and property. It involves applying intelligence and other information to a range of activities that may include such countermeasures as deterrence operations; heightened inspections; improved

surveillance and security operations; investigations to determine the full nature and source of the threat; public health and agricultural surveillance and testing processes; immunizations, isolation, or quarantine; and, as appropriate, specific law enforcement operations aimed at deterring, preempting, interdicting, or disrupting illegal activity and apprehending potential perpetrators and bringing them to justice.

Public Assistance: Aid available to state or local governments to pay part of the costs of rebuilding a community's damaged infrastructure. Public Assistance may include debris removal, emergency protective measures and public services, repair of damaged public property, loans needed by communities for essential government functions and grants for public schools.

Public Health: Protection, safety, improvement, and interconnections of health and disease prevention among people, domestic animals and wildlife.

Public Information Officer (PIO): A member of the Command Staff responsible for interfacing with the public and media or with other agencies with incident related information requirements.

Public Works: Work, construction, physical facilities, and services provided by governments for the benefit and use of the public.

Recovery: Recovery in the short-term is any activity to return vital life-support systems and critical infrastructure to minimum operating standards; and in the long-term any activity designed to return life to normal or an improved state.

Resources: Personnel and major items of equipment, supplies, and facilities available or potentially available for assignment to incident operations and for which status is maintained. Resources are described by kind and type and may be used in operational support or supervisory capacities at an incident or at an EOC.

Response: Response is any action taken immediately before, during, or after an emergency situation to reduce casualties, save lives, minimize damage to property, and enhance the effectiveness and speed of recovery.

Search and Rescue: The employment of available personnel, equipment and facilities in rendering aid to persons and property in distress, or potential distress, in the air, water or on the land.

Secure the Building: A method used at school facilities if danger is outside the building (example, robbery near the school). No students are allowed outside of buildings and trailers (no P.E., recess, etc.). Staff members and students are free to move about inside

buildings/trailers. All building/trailer exterior doors are closed & locked and persons in trailers are instructed to remain in locked trailers.

Shelter-in-place: Procedures used to temporarily separate people from a hazardous outdoor atmosphere, such as in a hazmat or WMD incident.

Situation Assessment: The evaluation and interpretation of information gathered from a variety of sources (including weather information and forecasts, computerized models, GIS data mapping, remote sensing sources, ground surveys, etc.) that, when communicated to emergency managers and decision makers, can provide a basis for incident management decision making.

Standard Operating Procedures: Guidelines for operating procedures in an emergency; includes equipment, processes and methods.

State of Emergency: The condition declared by the Governor when, in his judgment, a threatened or actual disaster in any part of the State is of sufficient severity and magnitude to warrant disaster assistance by the State to supplement local efforts to prevent or alleviate loss of life and property damage.

Stay Put, Stay Tuned: Typically implemented at the request of public safety officials to limit impact on the transportation infrastructure. This response may be appropriate during large- scale events that require public safety entities to request limitations on movement and transportation.

Strategic: Strategic elements of incident management are characterized by continuous, long-term, high-level planning by organizations headed by elected or other senior officials. These elements involve the adoption of long-range goals and objectives, the setting of priorities, the establishment of budgets and other fiscal decisions, policy development, and the application of measures of performance or effectiveness.

Telecommunications: The transmission, emission, or reception of voice and/or data through any medium by wire, radio, other electrical electromagnetic, or optical means. Telecommunications includes all aspects of transmitting information.

Terrorism: Any activity that (1) involves an act that (a) is dangerous to human life or potentially destructive of critical infrastructure or key resources; and (b) is a violation of the criminal laws of the United States or of any State or other subdivision of the United States; and (2) appears to be intended (a) to intimidate or coerce a civilian population; (b) to influence the policy of a government by intimidation or coercion; or (c) to affect the conduct of a government by mass destruction, assassination, or kidnapping.

Threat: An indication of possible violence, harm, or danger.

Unaffiliated Volunteer: An individual who is not formally associated with a recognized voluntary disaster relief organization; also known as a “spontaneous” or “emergent” volunteer.

Unified Command: An application of ICS used when there is more than one agency with incident jurisdiction or when incidents cross political jurisdictions. Agencies work together through the designated members of the Unified Command to establish their designated Incident Commanders at a single ICP and to establish a common set of objectives and strategies and a single Incident Action Plan.

United States: The term “United States,” when used in a geographic sense, means any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, any possession of the United States, and any waters within the jurisdiction of the United States. (As defined in section 2(16) of the Homeland Security Act of 2002, Public Law 107-296, 116 Stat. 2135, et seq. (2002).)

Urban Search and Rescue: Operational activities that include locating, extricating, and providing on-site medical treatment to victims trapped in collapsed structures.

Volunteer: Any individual accepted to perform services by an agency that has authority to accept volunteer services when the individual performs services without promise, expectation, or receipt of compensation for services performed.

Warning: The alerting of public officials, emergency support services, and the general public to a threatened emergency or disaster situation.

Weapon of Mass Destruction (WMD): As defined in Title 18, U.S.C. § 2332a: (1) any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than 4 ounces, or missile having an explosive or incendiary charge of more than one-quarter ounce, or mine or similar device; (2) any weapon that is designed or intended to cause death or serious bodily injury through the release, dissemination, or impact of toxic or poisonous chemicals or their precursors; (3) any weapon involving a disease organism; or (4) any weapon that is designed to release radiation or radioactivity at a level dangerous to human life.

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Appendix 3 – Acronyms

Acronyms

ART - Advanced Recovery Teams
CEAN -Community Emergency Alert Network
CERT - Community Emergency Response Team
COG - Continuity of Government
COOP - Continuity of Operations Plan
CSP - Coordinated Services Planning
DHS - Department of Homeland Security
DIT - Department of Information Technology
DOC - Department Operation Centers
DoD - Department of Defense
DMORT - Disaster Mortuary Operation Response Teams
DPSC - Department of Public Safety Communications
DRC - Disaster Recovery Centers
EAN - Emergency Alert Network
EAS - Emergency Alert System
EMAC - Emergency Management Assistance Compact
EMCC - Emergency Management Coordinating Committee
EMnet- Emergency Notification Network
EOP - Emergency Operations Center
ESF - Emergency Support Function
FAC - Family Assistance Center
FBI - Federal Bureau of Investigation
FCRC - Fairfax County Recovery Center
FDA - Food and Drug Administration
FEMA - Federal Emergency Management Agency
FSIS - Food Safety and Inspection Services

GIS - Geographic Information Systems

HMGP - Hazard Mitigation Grant Program

HSOC - Homeland Security Operations Center

IAP - Incident Action Plan

IC - Incident Command

ICS - Incident Command System

IMT - Incident Management Team

IT - Information Technology

JFHQ-NCR - Joint Forces Headquarters-National Capital Region

JFO - Joint Field Office

JIC - Joint Information Center

JTF-NCR - Joint Task Force National Capital Region

LDS - Land Development Services

LEPC - Local Emergency Planning Committee

LO - Liaison Officer

MACC - Multi-agency Coordination Center

MCS - Multi-agency Coordination System

MDW - Military District of Washington

MMRS - Metropolitan Medical Response System

MWCOG - Metropolitan Washington Council of Governments

NCR - National Capital Region

NCREPC - National Capital Region Emergency Preparedness Council

NDMS - National Disaster Medical System

NGO - Non-governmental Organizations

NIMS - National Incident Management System

NOAA - National Oceanic and Atmospheric Administration

NoVa – Northern Virginia Hospital Alliance

NRP - National Response Plan

NVRC - Northern Virginia Regional Commission
OEM - Office of Emergency Management
OPA - Office of Public Affairs
OSC - On-Scene-Coordinator
PDA - Preliminary Damage Assessment
PIO - Public Information Officer
PSA - Public Service Announcements
RECP - Regional Emergency Coordination Plan
RHCC - Regional Healthcare Coordination Center
RIC - Regional Intelligence Center
RICCS - Regional Incident Communication and Coordination System
SARA - Superfund Amendments and Reauthorization Act
SBA - Small Business Administration
SHMO - State Hazard Mitigation Officer
SIC - Service and Information Centers
SPPA - Strategic Partnership Program Agroterrorism
SNS - Strategic National Stockpile
SO - Safety Officer
USDA - United States Department of Agriculture
VCMC - Volunteer Coordination and Mobilization Center
VDACS - Virginia Department of Agriculture and Consumer Affairs
VDEM - Virginia Department of Emergency Management
VDOT - Virginia Department of Transportation
VIPS - Volunteers in Police Service
VRE - Virginia Railway Express
WMD - Weapon of Mass Destruction